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Dundee Partnership **Community Regeneration Fund**

Grant Application **2022/23**

Applicant Information	
Name of Applicant Group	East Youth Team
Activity Title	Friday Night Football/Hub
Grant Requested (£)	£9822

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	x <input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	x <input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Completed the questions on Page 3 relating to covid-19	<input type="checkbox"/>
Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form and given accurate contact details?	<input type="checkbox"/>

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Before Starting on the Application, Please Consider and Complete the Two Questions Below

If these have not been completed, your application will not be progressed.

Is the activity for which you are applying for funds definitely able to start on your proposed start date? (e.g. are staff and relevant resources available)

Yes – There are two elements to this project – Friday Night Football at Craigie 3G football pitches which is on-going and has been for years due to its popularity and success.
The Craigie Hub has been piloted for the last year and has been a popular add-on to the Friday night activities both are delivered together and will continue every Friday evening – with the booking slots honoured by Craigie Community Sports Hub.

Is the activity for which you are applying compliant with current social distancing and other measures in place to counteract the spread of the coronavirus? Please specify how your activity will meet this requirement

The provision will be delivered in accordance with the most up to date Scottish Government Guidance for local authorities.

Risk assessments for indoor and outdoor provision are in place and are reviewed and updated as necessary.

Who is the grant for? (Name of Applicant Group / Department)		CLD East Youth Team	
Did you receive a Dundee Partnership grant during 2021-22? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Douglas Diversionary Activities and Holiday provision for young people	£16,808.80	April 2022	No however, on track to be fully spent
East Youth Team Christmas Grotto Sessions	£356	November 2022	Yes

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Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

As part of the East Youth Team's Diversionary activities, a Friday night football drop-in and Youth drop-in is delivered every Friday evening from 6.30-9pm at Craigie 3G pitches.

The East Youth Team work in partnership with Leisure and Culture who provide coaches to deliver football sessions on Friday evenings at the Craigie 3G pitch for young people in primary 7 up to S6.

We regularly work with the Community Safety Wardens and Community Police who attend sessions when possible to engage with our young people and support the provision.

Recently, we have met with the Active Schools Co-ordinator for Craigie High and Dundee Community Trust to develop opportunities for our young people who attend; specifically the 16+ age group to offer training and qualifications that will allow some of our young people to secure employment as football coaches.

During the past year, the Friday night football has been popular with local young people. An average session has an attendance rate of approximately 70 young people, although not everyone plays football. The pitches and the hub allow young people to be in a safe place on a Friday evening with friends.

The grant will be used to pay for the cost of the 3G pitch let from 7.30pm until 9pm on Friday evenings. The football sessions are delivered on a weekly basis with the exception of a break over Christmas – We will require funding for 49 weeks of the year.

In addition to this, we require funding for the let to the Hub which will be accessible from 6.30-8.30pm on Friday evenings. The Youth Team covered the cost of this element last year, however, this funding is no longer available. The Hub will be managed by the Youth Team who will provide food and activities for young people.

Following consultation from young people who attend the football and hub, we require funding to provide food and snacks for those accessing the provision; in order to deliver substantial food, cooking equipment such as pots and pans are required. As part of the delivery we regularly bring light refreshments and snacks and for some young people this is greatly appreciated, some do not go home before the session and have not had a chance to eat. Young people have been involved in the consultation of food at the drop in and this is an important aspect of the provision.

Consultation has highlighted a need for more up to date equipment such as Switch games and arts and crafts.

The young people who attend the provision would like to take part in a number of trips; funding for this and transport costs would allow the Youth Team to facilitate excursions for our young people who might not get the opportunity to participate in trips. Feedback from young people highlighted an interest in Fox Lake, the

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cinema, Ryze and Footgolf. Trips would be delivered during the school holidays. I am requesting funding for Odeon vouchers which will be used as incentives and for winning teams who take part in quizzes and football games.

Which City Plan / Local Community Plan Outcome(s) will it address?

Improve health and wellbeing outcomes for children and young people who experience inequalities.

- **More activities for young people at weekends**
- **Reduce levels of anti-social behaviour**

How many people will benefit from this project?

70

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

The majority of young people who access the football element of the provision are male. The provision is for young people in Primary 7 to S6.

Please say why the project is needed (please limit your answer to 500 words or less)

The SIMD 2020 briefing highlighted an increase in the statistics for the child population (aged 0-15) in the most deprived areas with 44.7% (SIMD 5%) and 88.3% (SIMD 20%) being identified for the East End Ward. This is our target group as a Youth Team and for the Friday night provision. The delivery of Friday night football and a complementary drop-in will allow us to encourage young people to participate in physical activity in a safe environment and a venue to engage with young people and provide food to address some of the issues that contribute to inequalities such as food poverty, period poverty and the attainment gap.

Diversionary activities provide young people with the opportunity to make informed and positive choices. The provision will divert young people away from

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antisocial/offending behaviours. A venue will allow more opportunities for partnership working with organisations such as Hillcrest Futures and the Corner to provide informal learning opportunities and specialised support for young people.

Young people will be encouraged to be involved in the planning and delivery process of the programme, promoting the role of young volunteers both at the drop-in and at the football sessions. This will enhance the skillset of some young people who wish to participate; the youth team will look to accredit any involvement by exploring awards such as an SFA 1.1 and Saltire Awards.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Local young people who attend the provision are consulted with on a regular basis in order to ensure that we as a youth team are providing a needs led service. Those who access the provision have a sense of ownership of the facilities and are regularly asked for input and feedback, this consultation has been used to shape the funding bid to respond to the needs and requests of local young people accessing the service.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

In the past the 3G let has been supported by the local regeneration forum.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

The SIMD2020 briefing has highlighted the East End Ward as having one of the highest rates of children and young people living within deprivation. There are 5 data zones within the East End that are ranked within 5% most deprived and 2 data zones within the 15% most deprived.

By providing free, accessible, fun provision on Friday evenings; young people will have opportunities to participate in safe, fun and positive activities alongside peers without stigma at a time when they may consider taking part in alternative risky behaviours.

Young people who participate in Youth Work programmes are often signposted to other opportunities delivered by the Youth Team which allows young people to feel included, supported and participate in activities that they would not necessarily have funds available to do. Therefore, bridging the gap between those who are worst and best off in the community.

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The provision will be delivered throughout the year (with the exception of 3 weeks at Christmas) and will allow the youth team to identify young people who would benefit from additional support and further opportunities such as access to holiday programmes and learning opportunities, all of which are free of charge which in turn reduces financial barriers for young people, parents and carers, particularly during holiday time where there is added pressure.

The provision of food at the drop-in is one of the main reasons for its development and during consultation, food has been highlighted as an attractive element of the drop in.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
East Youth Team Staff: 1 qualified CLD Staff 2x Assistant Youth Work 1x Youth Worker	IN KIND

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Pitch Let:		

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Friday evening sessions for 2023/24 (7.30 – 9.00) – 7th April 2023 – 29th March 2024 (1.5 hours @ £45 per session)	£2160	£2160
Hub Let: Friday evening Indoor sessions for 2023/24 (6:30-8:30) – 7th April 2023 – 29th March 2024. 2 hours @£15 per hour.	£1440	£1440
Food Snacks @ £25 per week Weekly meal for approx. 40 young people @ £30 per week	£1440 £1470	£0 £1470
Resources – cooking equipment 2 x 24cm stock pot @ £23 = £46 Knife set @ £32 Plastic chopping boards x 2 @ 3.50 each Plastic plates (reusable) – 4pk @ £1.25 x 8 Plastic cups (reusable) – 4pk @ £1.25 x 8 Nylon spoons @ £1 x 3 Potato Masher @ £3 x 2 Oven trays @ £2 x 3	£46 £32 £7 £10 £10 £3 £6 £6	£46 £32 £7 £10 £10 £3 £6 £6
Resources – Hub Switch games – Fifa 2023 @ £26, Mario Kart @ £40 Baker Ross	£66 £134.10	£66 £134.10
Trips Ryze 33 x 60 minute jump to Ryze Ryze gripper socks x 33	 £429 £99	 £429 £99

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Cinema Vouchers 30 x £20 vouchers (£18 for 15 y/o +, £11.50 for child at Odeon Luxe cinema ticket)	£600	£600
Footgolf – Drumoig Golf Centre		
30 young people and 3 adults @ £12 for 24 holes = £396	£396	£396
Wild Shore Aqua Park		
30 young people and 3 staff @ £17 p/p = £561	£561	£561
Innoflate		
30 young people and 3 staff @ £10.95 = £361.35	£361.35	£361.35
Dunfermline Bowling/Adventure Golf		
Golf – 36 hole ticket x 33 = £445.50	£445.50	£445.50
Hollywood Bowl Dunfermline –		
Cool Schools A * package (1hour bowling, 3 staff free and meal for each child included)	£240	£240
Transport		
Dunfermline (golf and bowling return)	£1300	£1300
1 x 35 Seater £400.00		
Wild Shores, Dundee (return)		
1 x 35 Seater £175.00		
Innoflate (Monifieth, return)		
1 x 35 Seater £175.00		
Drumoig Golf Centre, Drumoig (return)		
1 x 35 Seater £225.00		
Ryze, Dundee (return)		
1 x 35 Seater £175.00		

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Totals	11261.95	9821.95

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)
Quotes, estimated weekly food cost

How do you intend to monitor the project Outputs and Outcomes?

Feedback from young people and partners
Social Media
Statistical data e.g. how many young people are attending activities
Staff observation sheets
Use of DCC managing information system (Cognisoft)

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

Friday, 7th April, 2023

What is the planned end date of the event/activity?

Friday, 29th March, 2024

(on-going)

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:

Improve health and wellbeing outcomes for children and young people who experience inequalities

Purpose of activity / project within this Outcome:

- **More activities for young people at weekends**

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	Target 2021-22
Outputs	
Provide diversionary activities for young people on a Friday night	49
Number of football sessions delivered	49
Provide holiday trips for young people	5
Outcomes / Indicators:	
Number of young people accessing Friday night provision	80
Number of young people accessing physical activities	60
Number of young people accessing holiday provision	60

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2021-22
Outputs	
Outcomes / Indicators:	

Completed applications should be emailed (preferably in Word file format) to the Dundee Partnership Team, via alix.finlayson@dundeecity.gov.uk. Please note that at present we are unable to deal with paper-based applications due to our current working arrangements

Please also send an electronic copy of the completed form to the relevant Community Learning & Development Worker supporting the Community Regeneration Forum. Contact details for each of these Workers is on page 10 at the end of the guidance notes.

GUIDANCE NOTES

Section 1 - Criteria & Requirements

If you require assistance in completing this form, please contact your local Community Worker using the details given on page 9.

CRITERIA

- Applicants must highlight the relevant Outcome(s) relating to their application from the City Plan or Local Community Plan (see section 3 below) and **explain how their application will assist in closing the gap for the most disadvantaged people and children i.e. those living in Community Regeneration Areas (CRA)**

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- It is expected that applicants will explain how the application may assist in delivering on actions in the relevant Local Community Plan (available at www.dundee.gov.uk under Community Planning or from local Community Workers)
- **It is also preferable for applications to focus on the 15% most deprived areas as set out in the Scottish Index of Multiple Deprivation** (Community Workers will provide appropriate maps upon request). These are mostly within the CRA boundaries.
- Forums will be expected to demonstrate that they are supporting the Dundee Partnership's commitment to tackling deprivation by 'closing the gap' between the best and worst off in Dundee. For further information please refer to 'For Fairness in Dundee' (copies available from local Community Workers)
- Applications for Physical or Environmental Improvements must be made up of at least £6,000 of Capital development
- **Applications from school staff and parent councils are no longer eligible for Small Grants or Youth Inclusion funding.** Consideration should instead be given to applying for Pupil Equity Funding or other external funding. Applications for Physical & Environmental applications are still allowed

REQUIREMENTS

- **All applicants must submit the latest copy of their annual accounts.** These must clearly show what funds are available to the applicant i.e. the level of reserves held, and the overall annual expenditure of the applicant and will be used to help determine eligibility for funding
- **Estimates / Quotations for expenditure are necessary in all cases** and detailed quotes (including company number and other details) are required. Good practice is to secure three competitive quotes for larger items of spend and these should all be submitted along with the application as evidence of seeking value for money
- All applications for Physical or Environmental Improvements must state how maintenance will be carried out
- **All Small Grant & Youth Inclusion agreed funding must be spent by 31st March 2023.** An extension beyond 31st March may be available for Physical & Environmental Improvement approved funding. Unspent funds will be reclaimed

ADDITIONAL GUIDANCE

- Where possible, applicants should seek funding from another source before applying for DP Community Regeneration Funding. This will help it maximise the overall level of funding available to communities across Dundee. In order to achieve this, applicants should plan and apply well in advance of their activity taking place.

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Section 2 - Process

- 1) Applicants are to complete the application, inclusive of financial and any other evidence required and provide to the Dundee Partnership Team and relevant Community Worker (see below). **Applications must be fully completed, signed and include all relevant bank details or code transfer information**
- 2) Completed applications, with all necessary supporting evidence, are to be submitted and final funding decisions will be made at Building Stronger Communities meetings on the following dates:

Application Deadline 2022/23	BSC meets on
7 th January	17 th February
18 th February	24 th March
18 th March	21 st April
8 th April	19 th May
13 th May	23 rd June
10 th June	21 st July
8 th July	18 th August

Application Deadline 2022/23	BSC meets on
5 th August	22 nd September
9 th September	20 th October
7 th October	17 th November
4 th November	15 th December
2 nd December	19 th January
6 th January	16 th February
10 th February	23 rd March

- 3) Community Workers will contact all applicants as part of the Assessment process prior to discussion of the application at the Local Community Regeneration Forum
- 4) Applicants will be informed of the final decision on their application after the relevant meeting of the council's Building Stronger Communities Group
- 5) If applications are unsuccessful at any point during the process, the applicant will be notified in writing by the Dundee Partnership Team
- 6) Successful applicants will be required to sign an acceptance agreeing to the terms and conditions. These are required to be with the Dundee Partnership Team before money is released for successful applicants
- 7) **Payments cannot be made retrospectively** (all activity and expenditure must be after the approval date at Building Stronger Communities)
- 8) Providing monitoring returns on performance and financial expenditure are part of the terms and conditions relating to an award. These forms will be provided by the Dundee Partnership Team to successful applicants. **Failure to provide these reports will result in any further applications being rejected until such time as satisfactory reports have been received**
- 9) If your award is for year round activity (April to March), an interim report on performance and financial expenditure must be submitted by the 31st October. **Failure to submit this will also result in any further applications being rejected until such time as satisfactory reports have been received**

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Section 3 - Outputs & Outcomes

Applicants should select the appropriate Dundee City Plan Outcome or Local Community Plan Outcome to which their application relates most closely and within which their outputs and outcomes can be recorded. (Both plans are available at (www.dundee.gov.uk).

ACTIVITY OUTPUTS & OUTCOMES

Outputs

These are details of activities (i.e. *what you will do*) and will have numeric targets such as:

- Hold a community event for 400 people. Target = 400 people
- Hold 10 daytime activity sessions over a 10 week period. Target = 10 sessions (you would also be likely to include an output and target for the numbers attending each session)
- 8 hours of street work by two workers per week over 50 weeks. Target = 400hrs

Please only include outputs that are key to the activity/project. If you are unclear about what you should include, contact your local Community Worker in the first instance.

Outcomes / Indicators

These are measures to show the impact of the activity/project (i.e. *what difference you will make and to whom*). There does not have to be a set target, but a numeric response should be possible at the end of the activity

Whilst setting out the outcomes / indicators, **applicants need to be sure that these will be measurable from their recorded data** (or other data that they are able to access) for their own benefit, that of the Forum and of the Dundee Partnership. If you are unclear about what you should include, contact your local Community Worker in the first instance.

- Number of participants reporting an increased knowledge of the benefits of exercise (could be recorded on feedback forms)
- Young people will better understand the dangers of substance misuse (again a feedback form could be used)
- There is a reduced level of reported anti-social behaviour and criminal activity (information from the police could be used)
- Local residents report being happier with their local area (this could be based on information from annual DCC questionnaires or other, more specific, feedback gained at e.g. community events)

COMMUNITY WORKERS

Each of the Wards listed below has a Community Worker/Communities Officer with a specific responsibility for supporting the activity of the local Community Regeneration Forum, including providing support to potential applicants. The contact details for these workers are given below.

Coldside:	Rhea Dryden	435838	rhea.dryden@dundee.gov.uk
East End:	Claire Shepherd	438643	claire.shepherd@dundee.gov.uk
Lochee:	Claire Ramsay	431832	claire.ramsay@dundee.gov.uk
Maryfield:	Val Kane	438856	val.kane@dundee.gov.uk
North East:	Alan Fraser	438641	alan.fraser@dundee.gov.uk
Strathmartine:	Hazel Feilder	436364	hazel.feilder@dundee.gov.uk
	Colin Christie	435851	colin.christie@dundee.gov.uk
	Catriona McNicoll	436415	Catriona.mcnicoll@dundee.gov.uk