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Dundee Partnership **Community Regeneration Fund** **Grant Application** **2022/23**

Applicant Information	
Name of Applicant Group	Kirkton Local Management Group
Activity Title	Equipment for Centre
Grant Requested (£)	£2068.39

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input checked="" type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input checked="" type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Completed the questions on Page 3 relating to covid-19	<input type="checkbox"/>
Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form and given accurate contact details?	<input type="checkbox"/>

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Before Starting on the Application, Please Consider and Complete the Two Questions Below

If these have not been completed, your application will not be progressed.

Is the activity for which you are applying for funds definitely able to start on your proposed start date? (e.g. are staff and relevant resources available)
Yes

Is the activity for which you are applying compliant with current social distancing and other measures in place to counteract the spread of the coronavirus? Please specify how your activity will meet this requirement

We have hand sanitiser throughout the premises and encourage users of the service to wear face coverings and to maintain social distancing. All volunteers that can wear a face covering do and those that can't have an exemption they also sanitise their hands regularly and maintain social distancing.

Who is the grant for? (Name of Applicant Group / Department)	Kirkton Local Management Group		
Did you receive a Dundee Partnership grant during 2021-22? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Kirkton Kids	£2,450	June 2022	yes
Young at heart	£400.00	June 2022	yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We are looking to update the LMG Laptop as the one we have is not compatible with our projector, which means we are unable to use it for our cinema screen. Also our sewing group are in need of some new sewing machines and equipment.

Which City Plan / Local Community Plan Outcome(s) will it address?
Health & wellbeing

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How many people will benefit from this project?	500 plus
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
2centre user for individual support , LMG , community activities such as cinema and members of the Sewing group	

Please say why the project is needed (please limit your answer to 500 words or less)
The lap top would enable us to hold family cinema evenings we hold a licence to do this and also have a projector and inflatable screen but have had issues with it being incompatible with our current outdated laptop , these cinema nights would be for families , we can also use this equipment with kirkton kids , youth team and young at heart and give other groups in the centre the opportunity to use it for crafting , applying for funding, seeking advice etc. The sewing group brings together a wide range of experiences and age groups and those with experience will encourage the less able.

What local consultation has taken place regarding this application? (Please attach evidence summarising the results of any consultation)
We have spoken with members of the LMG and Sewing group and also individuals that use the centre have expressed an interest in being able to use the cinema screen. Feedback from the community is that they would like more family activities in the centre.

What evidence do you hold that the local community supports this application? (For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)
It has been proposed by the Local Management Group and the Sewing Group all of whom are local community members as well as feedback from the users of centre.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)
The events will be costed at an affordable price to local people the sewing equipment will allow local people to access up to date equipment that they may not otherwise be able to afford.

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For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

n/a

How will the planned project be maintained? (please state who will be responsible for this)

n/a

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

Logo will be included on publicity

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)

£

0

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Huawei Laptop	729.00	729.00
Anti – Virus / Office Software	60.00	60.00
Laptop Case, Wireless Keyboard and Mouse	49.98	49.98
Sewing Machine Bobbins	13.98	13.98
Cutting Boards	49.95	49.95
Cutting Squares	39.95	39.95
Moon Threads	71.94	71.94
Storage Boxes	22.98	22.98
Material	33.57	33.57
Bobbin Case	12.00	12.00
Spare Needles	5.99	5.99
Unpicker	5.99	5.99
Tape Measures	4.07	4.07
Fabric Pens	8.99	8.99
Sewing Machines x 4	960.00	960.00
Totals	2068.39	2068.39

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- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- If reserves held are less than three months operating expenses please confirm this below

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

Accounts have been submitted previously and approved

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Quotes

How do you intend to monitor the project Outputs and Outcomes?

Feedback from users of the equipment

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

20/03/2023

What is the planned end date of the event/activity?

Ongoing

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Health & wellbeing	
Purpose of activity / project within this Outcome:	
improved mental health & wellbeing	
	Target 2021-22
Outputs	
Purchase of updated equipment to enhance quality of activities in centre	Aprox 15 items
Outcomes / Indicators:	
Enhanced satisfaction from centre users	500 people

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Completed applications should be emailed (preferably in Word file format) to the Dundee Partnership Team, via alix.finlayson@dundeecity.gov.uk. Please note that at present we are unable to deal with paper-based applications due to our current working arrangements

[Buy HUAWEI MateBook D16 16" Laptop - Intel® Core™ i5, 512 GB SSD, Grey | Currys](#)

£729.00

[Buy MICROSOFT 365 Personal \(1 year for 1 user + 3 Months Extra Time\) & LiveSafe Premium \(1 year for unlimited devices\) Bundle | Currys](#)

£60.00

[Buy SANDSTROM 17" Laptop Backpack, Wireless Keyboard & Mouse Bundle | Currys](#)

£49.98

£838.98

[Mudder Plastic Sewing Machine Bobbins with Storage Case for Brother Janome Singer Elna Sewing Machine, Transparent, 25 Pieces : Amazon.co.uk: Home & Kitchen](#)

£6.99 x 2 = £13.98

[Self Healing Sewing Mat, Anezu 12" x 18" Rotary Cutting Mat Double Sided 5-Ply Craft Cutting Board for Sewing Crafts Hobby Fabric Precision Scrapbooking Project : Amazon.co.uk: Home & Kitchen](#)

£9.99 x 5 = £49.95

[YAANBUNB 2 Pcs Quilting Rulers 4.5Inch & 6 Inch Acrylic Quilter Rulers Transparent Sewing Rulers Square Patchwork Rulers Fabric Cutting Rulers with Double-Coloured Grid Lines for Measuring and Cutting : Amazon.co.uk: Home & Kitchen](#)

£7.99 * 5 = £39.95

[Plastic Storage Boxes Crystal Clear 11L Box & Lid Home Office Stackable Nestable - Pack of 5 : Amazon.co.uk: Home & Kitchen](#)

£22.98

[Sewing Machine Bobbin Case by UMTMedia® -15K Premium Quality - for Brother Singer Janome Elna Toyota Bernina : Amazon.co.uk: Home & Kitchen](#)

£2.40 x 5 = £12.00

[60 Pcs Sewing Machine Needles Universal Regular Point for Singer Brother Janome Varmax Heavy Duty Ballpoint, Overlocker Needles 65/9 75/11 80/12 90/14 100/16 110/18 Sewing Machine Accessories : Amazon.co.uk: Home & Kitchen](#)

£5.99

[4 Pcs Seam Ripper, Big and Small Stitching Thread Unpicker, Thread Cutter Remover, Seam Rippers for Sewing, Stitch Ripper with Scissor, Storage Bag, for Sewing Needlework DIY Craft : Amazon.co.uk: Home & Kitchen](#)

£5.99

[Oakya Double Sided Tape Measure Body Pack of 3, 60inch/150cm - Premium FiberGlass Tape for Body Measurements - Accurate Horizontal and Vertical Measurements : Amazon.co.uk: DIY & Tools](#)

£4.07

[24 Fabric Pens Permanent for Clothes Fine Point Non-Toxic Textile Markers for White T Shirt Design Canvas Bags Shoes, Arts and Crafts Fabric Paint for Adults, Kids Safe Colouring Pens Children Gifts : Amazon.co.uk: Home & Kitchen](#)

£8.99

[Singer 4411 Heavy Duty - SINGER Sewing Machines \(singermachines.co.uk\)](#)

£240.00 x 4 = £960.00

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Shopping Basket

Subtotal (3 items): **£35.57**
☐ This order contains a gift
[Proceed to Checkout](#)

Explore more items

Amazon Money Store: Compare and save on credit cards, current accounts and more

Delivery date: 6 Feb. 2023 if you order in the next 2 hours and 42 minutes (Details)
 Items dispatched from Andrew Enterprise

Choose a delivery option:
 ✪ **FREE One-Day Delivery** : get it by Monday, Feb. 6

Order Summary

Items	£71.94
Postage & Packing	£0.00
Order Total:	£71.94

Order totals include VAT. [See details](#)

How are delivery costs calculated?
 Amazon Prime Delivery has been applied to the eligible items in your order.

Order Total: £71.94
 By placing your order you agree to Amazon's Conditions of Use & Sale. Please see our [Privacy Notice](#), our [Cookies Notice](#) and our [Interest-Based Ads Notice](#).

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Need help? Check our [Help pages](#) or [contact us](#)

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Within 30 days of delivery, you may return new, unopened physical merchandise in its original condition. Exceptions and restrictions apply. See [Amazon.co.uk's Return Policy](#).