

Ref: C2612

Dundee Partnership **Community Regeneration Fund**

Grant Application **2026/27**

Applicant Information	
Name of Applicant Group	Coldside Community Forum
Activity Title	Installation and Removal of Christmas Lights
Grant Requested (£)	4332

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside x	Small Grant x
East End	
Lochee	Youth Inclusion

Maryfield	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk
North East	
Strathmartine	

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	☐
Fully completed the information on the front of the form	☐
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	☐
Checked that your budget adds up properly?	☐
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	☐
Included appropriate, measurable outputs & outcomes?	☐
Provided your groups accounts, or other appropriate financial information?	☐
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	☐
Checked that the bank details or financial code are correct / complete?	☐
Signed the form, given accurate contact details and ticked the GDPR box?	☐

Who is the grant for? (Name of Applicant Group / Department)		Coldside Community Forum	
Did you receive a Dundee Partnership grant during 2025-26? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Coldside Forum – Coldside Connections	2686.56	Oct 2025	Yes
Coldside Forum - Christmas Vouchers	5000	Oct 2025	Yes
Coldside Forum – Winter Lights	4332	Oct 2025	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less) Funding will be used to repair, install and remove Christmas display lights for the lamp posts in Coldside.
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Which City Plan / Local Community Plan Outcome(s) will it address? Providing a sense of community spirit and pride as part of the wider Christmas activities in the ward.
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How many people will benefit from this project?	
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Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Whole community with areas of multiple deprivation.

Please say why the project is needed (please limit your answer to 500 words or less)

The impact of a Festive celebration programme is extremely valuable – not only for the people organising this but more importantly for the residents. Community members have commented on how this type of display lifts the spirits. We hope that by creating this display local businesses and those who experience stress and anxiety during the winter months will find some enjoyment. The lights will complement the area after several new homes developing and new families moving in. The lights will also create or enhance feelings of safety when it is dark earlier during winter months and encourage and support people to walk in the area.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We know from feedback at previous events that having lighting in the area over the Christmas period has helped locals feel more connected to the community and links into other Community Christmas activities to create a sense of community spirit and pride in the area they live.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The community groups that all support and provide free community events throughout the winter period show a want and a need from local community members to continue to provide free and accessible Christmas activities.

The group submitting the application is made up from members of the local area and have spoken with the wider local community of the benefits of this.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

The light switch on and the other Christmas events will be free for residents to see and take part in. These activities are local for people and avoids the need for travel and cost.

What other sources of funding have you secured / tried to secure for this project?

• **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
No - tried to access the festive fund but this was all allocated in the first round.	0

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Light installation	2706	2706
Light removal	1626	1626
Totals	4332	4332

- **All applicants are required to submit a copy of the group's most recent annual accounts** with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Quote

How do you intend to monitor the project Outputs and Outcomes?

Gather verbal feedback from local community about their feelings and perceived impact of the activity.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	End Nov 2026
What is the planned end date of the event/activity?	Jan 2027

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Deliver more community driven projects in Coldside, provide more support for groups to deliver local activities.	
Purpose of activity / project within this Outcome:	
	Target 2026-27
Outputs	
20 Christmas Lights installed	20
20 Christmas Lights removed	20
Outcomes / Indicators:	

City Plan / Local Community Plan Outcome:
Purpose of activity / project within this Outcome:

	Target 2026-27
Outputs	
Outcomes / Indicators:	