

TFor official use only:

Ref: WE2409

**Dundee Partnership**  
**Community Regeneration Fund**

**Grant Application (Ferry / West End)**  
**2024/25**

<b>Applicant Information</b>	
<b>Name of Applicant Group</b>	Tullideph Sheltered Housing Complex
<b>Activity Title</b>	Social Activities
<b>Grant Requested (£)</b>	£560.00

---

The Local Community Planning Partnerships (LCPPs) in the Ferry and West End will examine their existing Local Community Plans to identify outstanding actions with a direct relationship to community regeneration and consider allocation of some or all of their available funding to commissioning works that would allow achievement of these agreed priorities. Each area has an allocation for 2024/25 with which to commission activities, and so activities that attract external funding may be prioritised.

---

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each ward, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE

The Ferry

West End

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to [dundee.partnership@dundeecity.gov.uk](mailto:dundee.partnership@dundeecity.gov.uk)

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

- |  |                          |
|--|--------------------------|
| Read the guidance sections of the form   | <input type="checkbox"/> |
| Fully completed the information on the front of the form   | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)   | <input type="checkbox"/> |
| Checked that your budget adds up properly?   | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?          | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes?   | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information?   | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?<br>(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete?  | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box?   | <input type="checkbox"/> |

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Tullideph Sheltered Housing Complex		
<b>Did you receive a Dundee Partnership grant during 2023-24?</b> (If yes, list all grants below)			<b>YES / NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>

**Which City Plan / Local Community Plan Outcome(s) will it address?**  
 West End Locality Community Plan 2022-2027  
 Health & Wellbeing and Cost of Living

<b>How many people will benefit from this project?</b>	
15 -20	

**Please say why the project is needed** (please limit your answer to 500 words or less)

The Complex supports local older people, many who have health issues and are at risk of social isolation. The Complex activities have been invaluable in encouraging and supporting older people back into the community after Covid closures. Both activities are related to improving general health and wellbeing. Participants also enjoy the social aspect of meeting in the lounge for refreshments and socialising with others. These activities also provide the opportunity for any other support such as Welfare Rights etc. By funding these activities, we are making it financially accessible, although participants do contribute towards the costs, it does not fully cover the full amount. Due to Open Funding being reduced this session, there is a possibility these activities will have to be postponed until April '25 which will have an impact over the Winter months. These activities attract Tenants and guests who do not normally engage with the Complex.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

The groups are discussed at regular tenant warden meetings.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The group have made it clear they wish to continue with these specific activities.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**

(Refer to Section 1 of the Guidance Notes)

By providing these activities, costs can be kept very low, making them accessible for anyone to attend. The Complex Lounge is suitable for those with health and mobility issues including Disabled Bathroom and some Tenants like the security of the Warden being on site for support and assistance. Many of the Participants would not attend these types of Activities without support.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are)

N/A

**How will the planned project be maintained?** (please state who will be responsible for this)

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Open Funding This payment should have been £750.00. Tenant also contribute but this is not guaranteed.	£270.73

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Beauty Therapist	360.00	280.00
Holistic Therapist	420.00	280.00
<b>Totals</b>	<b>£780.00</b>	<b>£560.00</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If unrestricted reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?** (e.g. quotes, estimates, projected income and expenditure)

Recent Bank Statement and Summary of Accounts

**How do you intend to monitor the project Outputs and Outcomes?**

Warden and tenants will collate the tenants comments and attendance etc.

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	Ongoing Activities
<b>What is the planned end date of the event/activity?</b>	31/03/2025

### Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan / Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome: West End Community Plan 2022 - 2027</b>	
<b>Purpose of activity / project within this Outcome:</b>	
<b>To improve health and wellbeing and reduce social isolation/Cost of Living</b>	
	<b>Target 2024-25</b>
Outputs	
Beauty Therapy Sessions weekly	Ongoing
Holistic Therapy Sessions weekly	Ongoing
Outcomes / Indicators:	
Improvement in Health & wellbeing	Ongoing
Reduce Social Isolation	Ongoing

<b>City Plan / Local Community Plan Outcome:</b>
--

<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2024-25</b>
Outputs	
Outcomes / Indicators:	