

Ref: L2617

Dundee Partnership **Community Regeneration Fund**

Grant Application **2026/27**

Applicant Information	
Name of Applicant Group	Lochee Residents & Tenants Association
Activity Title	Family Group
Grant Requested (£)	£1106

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant
East End	
Lochee	Youth Inclusion

Maryfield
North East
Strathmartine

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	☐
Fully completed the information on the front of the form	☐
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	☐
Checked that your budget adds up properly?	☐
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	☐
Included appropriate, measurable outputs & outcomes?	☐
Provided your groups accounts, or other appropriate financial information?	☐
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	☐
Checked that the bank details or financial code are correct / complete?	☐
Signed the form, given accurate contact details and ticked the GDPR box?	☐

Who is the grant for? (Name of Applicant Group / Department)		Lochee Residents & Tenants Association	
Did you receive a Dundee Partnership grant during 2025-26? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Festive Fun	£5637	July 2025	yes
Lochee Regeneration forum	£1333	Oct 2025	-£49.53

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We are seeking funding to help maintain and develop our weekly club for children and families, which is held in the Whorterbank Sheltered Lounge in Lochee. The club provides a welcoming, inclusive space where local children and their families can come together to play, take part in activities, build friendships, and reduce social isolation.

Following a recent review of the group, we have introduced new governance arrangements and a renewed focus to ensure the club remains sustainable and continues to meet the needs of local families. To support these improvements, we need to purchase essential equipment that will help us deliver activities safely and effectively.

Specifically, we are looking to purchase large storage boxes to securely store the club's toys, games, craft materials, and other resources. This will help keep the venue organised, protect equipment from damage, and ensure activities can be set up and packed away efficiently each week.

We also require two large tables that can be used for arts and crafts, group activities, and serving snacks and refreshments. These tables will provide a practical and versatile space for children and families to engage in activities together, supporting creativity, learning, and social interaction.

In addition, we need a lockable cupboard to securely store sensitive paperwork and administrative records relating to the running of the group. This will help us meet our responsibilities around confidentiality, data protection, and good governance. We are also seeking funding to provide healthy snacks and light meals during our sessions. Many families are experiencing financial pressures, and providing nutritious food helps ensure that children can participate fully in activities while promoting healthy eating habits. Sharing food together also creates opportunities for families to socialise, build relationships, and feel part of their local community.

Funding for these items will provide the infrastructure and resources needed to support the continued operation of the club, creating a safe, organised, and welcoming environment for local children and families. By investing in these essential resources, the grant will help strengthen the quality and sustainability of the group and ensure it remains a valuable community asset for years to come.

Which City Plan / Local Community Plan Outcome(s) will it address?

Children & families

How many people will benefit from this project?	60
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
families	

Please say why the project is needed (please limit your answer to 500 words or less)

Our weekly children and families group provides vital support for local families, many of whom are living on low incomes and facing increasing financial pressures. The group offers a safe, welcoming environment where families can come together, reducing social isolation and helping people build positive relationships within their local community.

The sessions provide children with opportunities to play, learn and socialise with their peers, while parents and carers can connect with neighbours and access informal support networks. This sense of community is particularly important for families who may

otherwise have limited opportunities to participate in social activities due to financial constraints.

The group also provides opportunities for families to take part in activities together, encouraging positive interactions and strengthening family relationships. Spending quality time together through arts, crafts and play activities helps build confidence, communication and family bonds.

In addition, we provide healthy snacks during the sessions. This helps ease some of the financial pressure on families, ensures that children have access to nutritious food, and creates a welcoming atmosphere. For many families, this support makes it easier for them to attend the group regularly and benefit from the social, emotional and practical support it provides.

By maintaining and developing this project, we can continue to support local children and families, promote community connections, reduce isolation and provide a safe space where families can learn, play and thrive together.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Families are responding well to the group and our numbers are growing.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

We have built relationships with the local schools and food larder who support us with promoting the group.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

Providing food, warmth and structured play activities. Volunteers have a good knowledge of local support services and can signpost parents to these

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Corra foundation – families school holiday trips	£3000

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Snacks x £20 per week 27 weeks	400	400
2 Tressel tables	360	360
Resources – arts/crafts, games	171	171
Storage boxes	115	115

Lockable cupboard	53	53
Cleaning cupboard lock	7	7
Totals	1106	1106

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

- See additional detail on reserves in the Guidance section below.

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

All quotes

How do you intend to monitor the project Outputs and Outcomes?

Weekly registers

Feedback from families

Volunteer observations

Photographic evidence

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

Ongoing

What is the planned end date of the event/activity?

ongoing

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Children & Families	
Purpose of activity / project within this Outcome:	
Providing Opportunities for peer support and play	
	Target 2026-27
Outputs	
Number of session of family group	20
Numbers attending	40
Outcomes / Indicators:	
Number of participants reporting a positive outcome	30

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2026-27
Outputs	
Outcomes / Indicators:	