



Ref:

## Dundee Partnership Community Regeneration Fund

### Grant Application 2025/26

Applicant Information	
Name of Applicant Group	Lochee United FC
Activity Title	Kitchen Upgrade and Cooking/Baking lessons
Grant Requested (£)	£4650

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input checked="" type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Youth Inclusion	<input checked="" type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to [dundee.partnership@dundeecity.gov.uk](mailto:dundee.partnership@dundeecity.gov.uk)

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

- |   |                                     |
|---|-------------------------------------|
| Read the guidance sections of the form  | <input checked="" type="checkbox"/> |
| Fully completed the information on the front of the form  | <input checked="" type="checkbox"/> |
| Provided a response to all sections of the application form<br>(including indicating a section as 'N/A' where relevant)   | <input checked="" type="checkbox"/> |
| Checked that your budget adds up properly?  | <input checked="" type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available,<br>(see page 6) and that your end date is within the financial year?          | <input checked="" type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes?  | <input checked="" type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information?  | <input checked="" type="checkbox"/> |
| Sourced and attached all relevant quotes?<br>(multiple quotes are required where >£5,000 is being applied for to ensure value<br>for money is being considered) | <input checked="" type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete?   | <input checked="" type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box?  | <input checked="" type="checkbox"/> |

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Lochee United FC		
<b>Did you receive a Dundee Partnership grant during 2024-25?</b> (If yes, list all grants below)			<b>YES / NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Afternoon Tea for Elderly	£320	02/02/2025	YES

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

We have a new kitchen being supplied by Howdens which is ready and waiting, we are applying for a grant to pay for a tradesman to fit the kitchen and put down a new floor, we are also applying for funding for 20 slow cookers which will allow us to give 20 kids from the community a cooking/baking lesson and give them a slow cooker home with them once the kitchen is complete, included in the cooking lesson will be how to cook a main meal and a bannana loaf

**Which City Plan / Local Community Plan Outcome(s) will it address?**

Give the local kids a skill that they feel they are missing, there has also been discussions within the group about elderly people needing somewhere to go for cooking lessons, this is something we see as a long term activity we could provide at the kitchen at Lochee Uniteds club rooms.

**How many people will benefit from this project?**

20 initially

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Local Youth group at Menzieshill Community centre then we will open it up to Elderly People from the local community as well.



## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

**Please say why the project is needed** (please limit your answer to 500 words or less)

We had a meeting with the local youth group and the kids stated they would like to have to learn to cook and bake, there has also been discussions within the regeneration committee that there is a need for elderly people to also have cooking lessons,

We have qualified cater at the club who is also willing to put the provision on at the club.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Meeting with the Local youth group 5<sup>th</sup> June, there was 3 members from the regeneration committee in attendance along with Mike Welsh

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Meeting with the Local youth group 5<sup>th</sup> June, there was 3 members from the regeneration committee in attendance along with Mike Welsh

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**

(Refer to Section 1 of the Guidance Notes)

It will help local kids learn a valuable life skill and also give them a meal and a slow cooker home with them.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	None
We have a kitchen being supplied by Howdens	

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Kitchen Floor	1750	
Joiner to Fit Kitchen including electrical/ plumbing work	2100	
20 Slow cookers and food costs	£800	
<b>Totals</b>		

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**  
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)

**How do you intend to monitor the project Outputs and Outcomes?**

By interaction with the local community groups

**What is the planned start date of the event/activity?**

Kitchen from Howdens is ready and waiting so

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	can be started straight away
What is the planned end date of the event/activity?	Completion by December

### Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs PROVIDE COOKING LESSONS FOR YOUTH GROUPS AND ELDERLY PEOPLE IN THE COMMUNITY	
Outcomes / Indicators:	
PROVIDE LIFE SKILLS FOR YOUNG PEOPLE	
HELP ELDERLY MEN OR WOMAN WHO NEED TO LEARN COOKING SKILLS	

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
Outcomes / Indicators:	