



For official use only
SY2409

Dundee Partnership
Community
Regeneration Fund

Grant Application
2024/25

Applicant Information	
Name of Applicant Group	Kirkton CC LMG
Activity Title	Kirkton Kids 2024 staffing costs
Grant Requested (£)	£3758

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<p>TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <p>Coldside <input type="checkbox"/></p> <p>East End <input type="checkbox"/></p> <p>Lochee <input type="checkbox"/></p> <p>Maryfield <input type="checkbox"/></p> <p>Northeast <input type="checkbox"/></p> <p>Strathmartine x</p>	<p>PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <p>Small Grant <input type="checkbox"/></p> <p>Physical & Environmental Improvement <input type="checkbox"/></p> <p>Youth Inclusion x <input checked="" type="checkbox"/></p> <p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>
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Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)		Kirkton cc LMG	
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
S2309 Young @ heart trip	£500	April 2023	Yes
S2317 wed fun group	£610	May 2023	Yes
S2321 craft group	£1,312		Pending
S2324 tea club	£1,300		Pending
SY2304 Holiday Activities	£1,807		Pending
SY2306 Childrens work	£3,447		Pending
SY2310 codesign project	£6,500	Sept 2023	Pending

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To contribute to costs relating to Kirkton kids' activities and staffing costs to enable the continuation of the twice weekly Childrens group sessions within the centre.

Which City Plan / Local Community Plan Outcome(s) will it address?

Improve health and wellbeing outcomes for children and young people who experience inequalities Improve physical, mental and emotional help for children and young people

How many people will benefit from this project?

20 weekly

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Primary school aged Children aged 5yr – 10yrs and parents who will benefit from having access to safe affordable childrens club

Please say why the project is needed (please limit your answer to 500 words or less)

We also wish to continue to provide local children's work an activity that was created as a direct response to anti-social behaviour issues in the area being caused by primary school aged children.

There is a plan to apply to the national lottery for longer term, area wide children's work which will cover the staffing costs for groups in ardlar st marys and Kirkton over a 3-year period however the timescale for funding is approx. 6 months we will be applying to ensure all children's work is included from April 2025 – April 2028.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have talked with local parents and through the Strathmartine Community Safety & Justice Group. Members include police Scotland, fire service, antisocial behaviour team, school staff, residents and SET CLD (Community Learning and Development) workers.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

As stated above proposed by safety group and discussed with LMG members all of whom are local we have also spoken with parents of current users.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

Yes, by providing affordable child provisions and activities in an area of deprivation

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

N/A

How will the planned project be maintained? (please state who will be responsible for this)

N/A

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

N/A

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

Logo will be placed on all publicity relating to the group

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
LMG contribution 2 months staffing costs	£729.60

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Childrens Workers staffing cost (see attached)	£4,377.6	£3,648
Payroll admin cost	£110	£110
Totals	£4,487.60	£3,758

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses, please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Staffing cost detail

Costings for payroll

Accounts 22/23

How do you intend to monitor the project Outputs and Outcomes?

Feedback and photographs

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	1 st June 2024
What is the planned end date of the event/activity?	31 st March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Improve health and wellbeing outcomes for children and young people who experience inequalities Improve physical, mental and emotional help for children and young people	
Purpose of activity / project within this Outcome: Childrens workers staffing costs	
	Target 2024-25
Outputs	
2x children's work sessions weekly over 1 year	58 sessions
Outcomes / Indicators:	
Children will attend a safe local affordable group	20 per week

