



For official use only:
Ref: M2405

Dundee Partnership Community Regeneration Fund

Grant Application 2024/25

Applicant Information	
Name of Applicant Group	DCC PSSU
Activity Title	12 Dundonald Street completion
Grant Requested (£)	£639.42

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input checked="" type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input checked="" type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|--|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Dundee City Council PSSU		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
12 Dundonald Street Improvements	£6,000	March 2024	Not yet

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To complete the project that has been undertaken at 12 Dundonald Street. An additional property will now be included and there is a desire to complete the project and maintain the investment made by painting the door of the building once it is in place.

(door painting was not included within the physical application in March 2023)

Which City Plan / Local Community Plan Outcome(s) will it address?

We need action on the rights and needs of tenants in 'Stobswell West'.

How many people will benefit from this project?	14 families
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) The 15 families living in the blocks at the time of the improvements / the wider Stobswell community	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Please say why the project is needed (please limit your answer to 500 words or less)

The flats have long been a concern to Stobswell Forum, the ward councillors, tenants and the community. Completing the work will ensure that those living in the area can be encouraged to play their part in maintaining the upkeep of the immediate environment.

This additional amount £639.42 will now include all 15 properties within the security system and stairwell lighting repairs.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation) Walkabouts have taken place involving the community planning partnership including the regeneration forum, the police, the Private Sector Unit, Shelter and others.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?) Please see the attached Stobswell West report.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes) It will improve the lives of those living in this SIMD area where the condition of the immediate environment and the houses is acute.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

All owners have confirmed their agreement.

How will the planned project be maintained? (please state who will be responsible for this)

PSSU will coordinate the works with the contractor.

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section) Consideration would need to be given to this.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
PSSU and CRF funding associated with the 2024/2025 grant (as per the initial application).	£10,900
Additional CRF funding to include a 15 th property and painting. (as per this application)	£639.42

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Completion of security system (inc VAT)	£548.42	
Painting of main door (inc VAT)	£441	
Less additional security award grant from PSSU	£350	
Totals	£639.42	

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

Completion of the work photographed and highlighted. The views of the tenants will be sought.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	May 2024
What is the planned end date of the event/activity?	March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: 'We need action on the rights and needs of tenants in 'Stobswell West'.	
Purpose of activity / project within this Outcome: Complete the project at 12 Dundonald Street	
	Target 2024-25
Outputs	
Door Entry system extended to additional property	Completed
Painting of main door	Completed
Outcomes / Indicators:	
Positive feedback from tenants and wider community	Reported improvement

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION