

## Dundee Partnership Community Regeneration Fund

### Grant Application 2024/25

Applicant Information	
<b>Name of Applicant Group</b>	Lochee Community Planning Partnership (LCPP)
<b>Activity Title</b>	Cost of living Activities
<b>Grant Requested (£)</b>	£3000

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
<p>Coldside <input type="checkbox"/></p> <p>East End <input type="checkbox"/></p> <p>Lochee x <input checked="" type="checkbox"/></p> <p>Maryfield <input type="checkbox"/></p> <p>North East <input type="checkbox"/></p> <p>Strathmartine <input type="checkbox"/></p>	<p>Small Grant <input type="checkbox"/></p> <p>Physical &amp; Environmental Improvement <input type="checkbox"/></p> <p>Youth Inclusion <input type="checkbox"/></p>
<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to <a href="mailto:dundee.partnership@dundeecity.gov.uk">dundee.partnership@dundeecity.gov.uk</a></p>	

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

- |   |                          |
|---|--------------------------|
| Read the guidance sections of the form  | <input type="checkbox"/> |
| Fully completed the information on the front of the form  | <input type="checkbox"/> |
| Provided a response to all sections of the application form<br>(including indicating a section as 'N/A' where relevant)   | <input type="checkbox"/> |
| Checked that your budget adds up properly?  | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available,<br>(see page 6) and that your end date is within the financial year?          | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes?  | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information?  | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?<br>(multiple quotes are required where >£5,000 is being applied for to ensure value<br>for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete?   | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box?  | <input type="checkbox"/> |

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Lochee Community Planning Partnership		
<b>Did you receive a Dundee Partnership grant during 2023-24?</b> (If yes, list all grants below)			<b>YES / NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Cost of living support	£3500	April 2023	No £800 remains

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

We would like this grant to cover support and resources for a number of activities identified by partners and local groups that can and are offering a warm space for local people to attend.

Some projects were awarded funding the previous 2 years and have been very successful and we would like to continue to support these as well as support new/one off events which may arise.

We will offer a quick response of funding for cost of living provision to groups/projects offering additional/new provision or events. (up to £500). We have blank mini applications that we will share with groups/agencies to apply for the funds and forum members will be able to make decisions through email and group chat to allow quick response.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

Reducing inequalities/cost of living crisis – provide support to organisations and groups which are addressing the needs of residents experiencing food and fuel poverty.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>How many people will benefit from this project?</b>	Whole Community
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	

**Please say why the project is needed** (please limit your answer to 500 words or less)

Due to the cost of living crisis and through local projects aimed at supporting local people, they report a significant increase in numbers attending (community cafes/larders/hubs)

We have also seen an increase in the number of residents approaching us for help and assistance. The project has been discussed by a network of organisations and community groups looking to help/support people during this time.

**What local consultation has taken place regarding this application?**  
(Please attach evidence summarising the results of any consultation)

We are in constant contact with users of our current projects, we have also discussed this widely in local community groups and in the LCPP and sub groups

**What evidence do you hold that the local community supports this application?**  
(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Localised cost of living meetings have been held and discussions held on how we can work together to support our community.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**  
(Refer to Section 1 of the Guidance Notes)

Although these initiatives will not eliminate deprivation from our ward we hope some will help alleviate some of the hardship felt by some local people short term. We are in the process of developing plans for longer term actions.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are)

**How will the planned project be maintained?** (please state who will be responsible for this)

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Small award to groups supporting local people £500x6	£3000	£3000

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>Totals</b>	<b>£3000</b>	<b>£3000</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**  
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)

**How do you intend to monitor the project Outputs and Outcomes?**

Individual projects will be asked to provide numbers and feedback. We will also carry out consultation at some of the projects to provide report to DCC and funders.

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	May 2024
<b>What is the planned end date of the event/activity?</b>	March 2025

### Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome: Cost of living</b>	
<b>Purpose of activity / project within this Outcome: Provide support to organisations and local groups which are addressing the needs of the local community who may be experiencing food and fuel poverty.</b>	
	<b>Target 2024-25</b>
<b>Outputs</b>	
Provide 400 hours of enhanced or new projects targeted at the cost of living crisis	400 hours of provision

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Outcomes / Indicators:	
Local People have accessible spaces they can access without barriers to local amenities to get help support with warm drink or hot meal	300
Local Projects can support their local community at this time of crisis	6
Vulnerable or isolated people are in communication with support projects	300

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2024-25</b>
Outputs	
Outcomes / Indicators:	

**DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION**