

Ref:

## **Dundee Partnership** **Community Regeneration Fund**

### **Grant Application** **2025/26**

<b>Applicant Information</b>	
<b>Name of Applicant Group</b>	Menzieshill Local Managment Group
<b>Activity Title</b>	Menzieshill Family Group
<b>Grant Requested (£)</b>	£1,460

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<b>TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</b>	<b>PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</b>
Coldside	Small Grant x
East End	
Locheex	Youth Inclusion

Maryfield	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to <a href="mailto:dundee.partnership@dundeecity.gov.uk">dundee.partnership@dundeecity.gov.uk</a>
North East	
Strathmartine	

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input type="checkbox"/>

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Menzieshill Local Management Group		
<b>Did you receive a Dundee Partnership grant during 2024-25?</b> (If yes, list all grants below)			<b>YES / NO</b>
Title of project funded	Amount granted	When	Was it fully spent?
Summer Fun Day	2171	Summer 25	Yes
Support to projects	1766	2024	yes
Wellbeing social group	500	2025	yes
Winter support grant	2150	2024	yes
Foodhub support	1257	2025	yes

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

We are seeking funding to support the **running costs of a local family group** that meets weekly. The group provides a safe, welcoming space for families to come together, take part in planned activities, and share a hot meal. This helps reduce social isolation, strengthen community connections, and support families during the ongoing cost-of-living challenges.

Alongside running costs, we would like to request funding to support 3 **parents to complete a Level 2 Food Safety & Hygiene course**. This will enable them to safely prepare and serve meals at the group, ensuring compliance with health standards and improving food safety for all attendees.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

We need to improve life chances for children and families  
Respond to the cost of living crisis

**How many people will benefit from this project?**

40 per week

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

families

**Please say why the project is needed (please limit your answer to 500 words or less)**

Families in our community are facing significant challenges due to the ongoing cost-of-living crisis, which has increased financial pressure and reduced opportunities for affordable social activities.

Our weekly family group provides:

- A safe, welcoming space where families can connect and build supportive relationships.
- Affordable access to activities and a hot meal, which many families would otherwise struggle to provide.
- Practical support during difficult times, helping parents feel less alone and more confident.

The group not only addresses social isolation but also promotes community resilience, ensuring families have a place to come together, share experiences, and access informal support.

The project has been working hard to prevent isolation and its long-term effects on mental health and family wellbeing. It has a focus on strengthening community ties and empowering parents. With the funding for training, we can support them to develop skills that can lead to future opportunities.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Before the group was established local consultation fed back that there were lots of kids clubs but not enough for families to do together. Working parents often missed out on quality time. It also reported that tea time was the most stressful time of the day for many families. The group is on to its second year of running now and has successfully operated with 30-40 people consistently.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

This project is strongly rooted in community demand. Families attending the group consistently express how valuable it is for their wellbeing and family life. Feedback from parents highlights that it helps them feel less isolated and more supported during difficult times. Parents are eager to contribute, which is why we are requesting funding for Food Safety & Hygiene training. The parents show commitment and ownership of the group.

We have seen attendance grow to **up to 40 people each week**, and families regularly ask for the group to continue. This demonstrates that the initiative is not only meeting a need but is actively embraced by the community.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?** (Refer to Section 1 of the Guidance Notes)

The group is completely free to attend and a hot meal is provided at the end of the session.

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)

Level 2 food hygiene £20 x 3	£60	£60
Hot meal ingredients weekly £50-£70 per week 14 weeks exc school holidays	980	980
Activity resources £20/£30 a week	420	420
<b>Totals</b>	<b>1,460</b>	<b>1,460</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts** with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?** (e.g. quotes, estimates, projected income and expenditure)

**How do you intend to monitor the project Outputs and Outcomes?**

Feedback from group  
Weekly attendance records

**What is the planned start date of the event/activity?**

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

On going

**What is the planned end date of the event/activity?**

March 31st 2026

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Support with the cost of living crisis</b>	
<b>Purpose of activity / project within this Outcome:</b>	
<b>Providing hot meal</b>	
	<b>Target 2025-26</b>
Outputs	
14 weekly free sessions	
40 weekly meals provided to local families	
Outcomes / Indicators:	
Families continue to have access to affordable positive activities and meals	
families have reduced feelings of isolation	

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Improve life chances for children and families</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2025-26</b>
Outputs	
3 accredited training courses attended	
Outcomes / Indicators:	
Families have increased confidence in their skills	



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