

Ref: M2505

Dundee Partnership **Community Regeneration Fund**

Grant Application **2025/26**

Applicant Information	
Name of Applicant Group	Stobswell Forum
Activity Title	Maryfield Family Holiday Provision
Grant Requested (£)	£4,003

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grantx

East End	
Lochee	Youth Inclusion
Maryfieldx	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>

Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="text" value="provided"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input checked="" type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)		Stobswell Forum	
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Albert St Christmas Lights	£5,000	June 24	Yes
Stobswell LPP Consultants	£2,150	June 24	Yes
Stobswell Voice 2024/25	£4,164	Apr 24	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We would like to hire ScrapAntics and Dundee Contemporary Arts to deliver activities at six different sessions across the Ward from Summer until October end.

ScrapAntics and DCA offer exiting and engaging activities which cannot be provided by other activity providers.

The activities are aimed at supporting local families and deliver colourful, messy and inclusive activities that are lots and lots of fun. These activities are what families ask for within the evaluations return.

We aim to work with some of the families participating to apply for full year funding from other sources next year.

Which City Plan / Local Community Plan Outcome(s) will it address?

We need to improve life chances for children and families

How many people will benefit from this project?	150 approx
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>The families and children will come from across the Maryfield Ward but in particular central Stobswell and Stobswell West where there are other focused actions aimed at supporting the local residents.</p>	

Please say why the project is needed (please limit your answer to 500 words or less)

More and more families are struggling due to increased prices for fuel/food/activities etc and particularly during holiday periods when brains are at home all day.

Holiday activities provide, fun, lunch, socialisation and support for families

These activities also support the Stobswell West initiative a key focus for the Dundee City Council.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Holiday planning meeting with stakeholders and local families, Stobswell Forum, the Empowerment Team. And the recently completed Youth Survey carried out by the CLD Team,

Evaluations take place after each session

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Yes

Previous holiday activity sessions

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Free lunches and activities provided
 Information on benefits and employment from services partnering
 Free fun activities

What other sources of funding have you secured / tried to secure for this project?

• **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Applying for food and magician from Dundee Bairns	£1,200
Event Staffing	£2,400
Total	£3,600

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
SCRAPANTICS	£2,400	£2,400
Dundee Contemporary Arts Artists and Materials	£1,603	£1,603
Staff	£2,400	0
Dundee Bairns Food and Expenses	£1,200	0

	Totals	£7,603	£4,003
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- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Quotes

How do you intend to monitor the project Outputs and Outcomes?

Photographs
Registration

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	July 2025
What is the planned end date of the event/activity?	November 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: We need to Improve life chances for children and young people	
Purpose of activity / project within this Outcome: Free food, activities and support	
	Target 2025-26
Outputs	
150 people will benefit from 6 x 2 hour family activity sessions	150
50 people will gain information and support	50
150 people will get a free meal	150
Outcomes / Indicators:	
Will get nutrition	150
Information to support financial, social and mental wellbeing support	50

City Plan / Local Community Plan Outcome:
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Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Increased life chances for local residents and children	
Increased wellbeing	
Outcomes / Indicators:	
Increased wellbeing	
Support in the Cost off Living Crises	
Help to reduce social isolation during school holidays	