

Dundee Partnership Community Regeneration Fund **Grant Application** **2024/25**

Applicant Information	
Name of Applicant Group	East End Communities Team
Activity Title	Rowantree Summer Fun Day
Grant Requested (£)	£1675

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input checked="" type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input checked="" type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|---|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available,
(see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value
for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	East End Communities Team		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To provide a Summer Fun day at Rowantree P.S. for residents of the East End. This grant will cover the costs of providers. This event will combine both free and paid provision. The free provision comes in the form of local organisations providing craft activities and information stalls, local Wrestlers providing a demo (van hire required for the wrestling ring), local Twirlers group providing a 'come and try' demo and Dundee bairns providing free lunch packs.

Led by the Communities Empowerment team, the event has been planned, and will be delivered, with a great deal of support from us, by local volunteers in the shape of the Community Events Group based in Mid Craigie/Linlathen. This group are in the process of becoming constituted and the aim is they will be applying for funds independently next year.

Which City Plan / Local Community Plan Outcome(s) will it address?

Improve mental wellbeing/Building Community capacity

How many people will benefit from this project?	350
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) Families	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Please say why the project is needed (please limit your answer to 500 words or less)

Many families in the East End of Dundee struggle to pay for activities for their children through the summer holidays. Everything at this event will be provided free of charge as parents have indicated to us at previous events that this helps enormously, especially when there are multiple children in a family. The event doesn't just provide fun activities, local organisations and representatives from agencies attend with information stalls and the Communities Empowerment team also carry out consultations with local people at the event to determine future work plans. This project will also be instrumental in building the capacity of the local community events Group who are working towards independence.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have worked closely with the Mid Craigie/Linlathen events planning group to plan this event this year. They are a group of local parents who know are representative of the community and therefore their views are very relevant. We also carried out an evaluation with parents at last year's event to inform us of what was needed this year

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Evaluation from last year's event was very positive and parents' feedback on the value of it to them

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

All activities provided free of charge

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Local organisations attending to give advice to parents
<p>For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:</p>
<p>Have all relevant permissions been agreed? (please state what these are)</p>
<p>How will the planned project be maintained? (please state who will be responsible for this)</p>
<p>What is the expected 'life' of the improvement? (e.g. before it will require replacement)</p>
<p>Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)</p>

<p>What other sources of funding have you secured / tried to secure for this project?</p> <ul style="list-style-type: none"> If none, please state why this is the case <p>(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)</p>	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Dundee Bairns providing lunches	500

<p>What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p>		
Cost Heading	Full Costs (£)	DP Aid (£)
Climbing Wall	500	500
Van Hire for Wrestlers Ring	150	150
Disco Dome	140	140
Off the Scales	250	250
Poppy Bubbles	100	100
Face painter	95	95
Gaming Van	180	180
Jamie the Jester	260	260
Totals	1675	1675

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- If reserves held are less than three months operating expenses please confirm this below
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

Records of numbers attended
Exit evaluation with families attending

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

July 24

What is the planned end date of the event/activity?

July 24

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Improve Mental Wellbeing	
Purpose of activity / project within this Outcome: providing family activities and local information services	
	Target 2024-25
Outputs	
1 Summer Fun Day with 300 attendees	1
	300
Outcomes / Indicators:	
Parents completing evaluations	200
Organisations reporting engagement with families	30

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	

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