

Ref: EE2514

**Dundee Partnership**  
**Community Regeneration Fund**  
  
**Grant Application**  
**2025/26**

| Applicant Information   |                                      |
|-------------------------|--------------------------------------|
| Name of Applicant Group | Friends of Linlathen and Mid Craigie |
| Activity Title          | Visibility and Events                |
| Grant Requested (£)     | 4559.85                              |

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.
- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

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| <p style="text-align: center;">TICK THE WARD WHERE YOUR<br/>PROJECT WILL OPERATE</p> <p>Coldside <input type="checkbox"/></p> <p>East End <input checked="" type="checkbox"/></p> <p>Lochee <input type="checkbox"/></p> <p>Maryfield <input type="checkbox"/></p> <p>North East <input type="checkbox"/></p> |
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| <p style="text-align: center;">PLEASE INDICATE WHICH TYPE OF GRANT<br/>YOU ARE APPLYING FOR</p> <p>Small Grant <input checked="" type="checkbox"/></p> <p>Youth Inclusion <input type="checkbox"/></p> |
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Strathmartine ☐

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to [dundee.partnership@dundeecity.gov.uk](mailto:dundee.partnership@dundeecity.gov.uk)

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

- |                                                                                                                                                                 |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Read the guidance sections of the form                                                                                                                          | <input type="checkbox"/> |
| Fully completed the information on the front of the form                                                                                                        | <input type="checkbox"/> |
| Provided a response to all sections of the application form<br>(including indicating a section as 'N/A' where relevant)                                         | <input type="checkbox"/> |
| Checked that your budget adds up properly?                                                                                                                      | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available,<br>(see page 6) and that your end date is within the financial year?          | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes?                                                                                                            | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information?                                                                                      | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?<br>(multiple quotes are required where >£5,000 is being applied for to ensure<br>value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete?                                                                                         | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box?                                                                                        | <input type="checkbox"/> |

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| <b>Who is the grant for?</b><br>(Name of Applicant Group / Department)                               |                       | Friends of Mid Craigie & Linlathen |                            |
| <b>Did you receive a Dundee Partnership grant during 2024-25?</b><br>(If yes, list all grants below) |                       |                                    | <b>NO</b>                  |
| <b>Title of project funded</b>                                                                       | <b>Amount granted</b> | <b>When</b>                        | <b>Was it fully spent?</b> |
|                                                                                                      |                       |                                    |                            |
|                                                                                                      |                       |                                    |                            |
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**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

This grant will promote Friends of Linlathen and Mid Craigie and help us to be more visible. It will help us get more members, strengthen the community and get more people involved. It will allow the group to get equipment and resources all year round for community events.

This grant will allow us to encourage an increase in pride, awareness and involvement in our neighbourhood by creating a sense of community.

Outdoor events need equipment that we currently have to borrow from other organisations, and this takes time – to seek which organisations has what we need, checking they are able to loan it to us and then picking it up and returning it. This all eats into volunteer time and makes holding events a bigger undertaking than it needs to be. None of which is branded and we absolutely believe this will help us achieve our aims.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

|                                                                 |
|-----------------------------------------------------------------|
| Improve Quality of Neighbourhoods/Building Stronger Communities |
|-----------------------------------------------------------------|

|                                                        |  |
|--------------------------------------------------------|--|
| <b>How many people will benefit from this project?</b> |  |
|--------------------------------------------------------|--|

|                                                                                                           |  |
|-----------------------------------------------------------------------------------------------------------|--|
| Will any specific groups benefit from this project? (male, female, age range or protected characteristic) |  |
|-----------------------------------------------------------------------------------------------------------|--|

|                  |  |
|------------------|--|
| Whole community. |  |
|------------------|--|

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| <b>Please say why the project is needed (please limit your answer to 500 words or less)</b> |
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| <p>Past events we organised have been successful but participants don't know who they are organised by and this results in our community visibility not being as high profile as it should.</p> |
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| <p>This project is needed because it will make us identifiable and the resources will allow us to run more outdoor events, therefore benefitting the whole community.</p> |
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| <p>This visibility will strengthen the community, attract new people and reinforce the current partnership and create some more worthwhile collaborations. Having equipment for outdoor events will also allow us to engage with members of the community who might not always come to provision in buildings.</p> |
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| <b>What local consultation has taken place regarding this application?</b> |
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|                                                                      |
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| (Please attach evidence summarising the results of any consultation) |
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When we provided events in the park it has been made apparent that people didn't know we existed and who we were. Feedback from local people, and other organisations has been that we need to make ourselves more visible.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The Friends of Linlathen and Mid Craigie consists of local individuals and are aware of the need of visibility.

Through a previous consultation carried out by the group regarding a pedestrian crossing, local residents also talked about the lack of events in their local area. By raising our profile, we can attract more volunteers to come on board and help create a stronger community.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?** (Refer to Section 1 of the Guidance Notes)

The Friends of Linlathen and MidCraigie run free events, inclusive of all in our communities. The activities offered benefit individuals living in area of multiple deprivations.

**What other sources of funding have you secured / tried to secure for this project?**

- If none, please state why this is the case

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)

£

|      |  |
|------|--|
| None |  |
|------|--|

| <b>What are the costs of your activity and how much money is required?</b> Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant). |                |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------|
| Cost Heading                                                                                                                                                                                                                                                                                                                                                  | Full Costs (£) | DP Aid (£) |
| Portable table x 2                                                                                                                                                                                                                                                                                                                                            | 39.99          |            |
| Urn for hot water x 2                                                                                                                                                                                                                                                                                                                                         | 99.98          |            |
| Blackboard                                                                                                                                                                                                                                                                                                                                                    | 29.99          |            |
| Giant block game                                                                                                                                                                                                                                                                                                                                              | 31.99          |            |
| Giant connect 4 game                                                                                                                                                                                                                                                                                                                                          | 54.99          |            |
| Giant dominoes                                                                                                                                                                                                                                                                                                                                                | 33.99          |            |
| Laptop                                                                                                                                                                                                                                                                                                                                                        | 230            |            |
| Personalised pencils x 100                                                                                                                                                                                                                                                                                                                                    | 37.96          |            |
| Personalised pens x 96                                                                                                                                                                                                                                                                                                                                        | 87.99          |            |
| T shirts with logo x 10                                                                                                                                                                                                                                                                                                                                       | 100.00         |            |
| Personalised Gazebo/flag                                                                                                                                                                                                                                                                                                                                      | 1000           |            |
| Personalised feather flag                                                                                                                                                                                                                                                                                                                                     | 143.19         |            |
| Personalised tote bags 250 qt                                                                                                                                                                                                                                                                                                                                 | 444.59         |            |
| Volunteer expenses (Estimate)                                                                                                                                                                                                                                                                                                                                 | 150            |            |
| Sounds system - L1 pro8 PA system                                                                                                                                                                                                                                                                                                                             | 1051           |            |
| Guest to run an activity (music, face painting, ... ) x3                                                                                                                                                                                                                                                                                                      | 450            |            |
| Craft (based on The Range products)                                                                                                                                                                                                                                                                                                                           | 50             |            |
| Flyers                                                                                                                                                                                                                                                                                                                                                        | 51.59          |            |
| Personalised banner                                                                                                                                                                                                                                                                                                                                           | 90.77          |            |
| Personalised Stickers                                                                                                                                                                                                                                                                                                                                         | 88.58          |            |
| Room Hire for meetings at Mid Lin Care Centre                                                                                                                                                                                                                                                                                                                 | 120            |            |
| Personalised feather flag                                                                                                                                                                                                                                                                                                                                     | 123.25         |            |
| Personalised Stamp                                                                                                                                                                                                                                                                                                                                            | 50             |            |
| <b>Totals</b>                                                                                                                                                                                                                                                                                                                                                 | <b>4559.85</b> |            |

- **All applicants are required to submit a copy of the group's most recent annual accounts** with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
  - If reserves held are less than three months operating expenses please confirm this below
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

|                                                                                                                                                                                  |
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|                                                                                                                                                                                  |
| <p><b>What other documents are you attaching to evidence the budget costs for this application?</b> (e.g. quotes, estimates, projected income and expenditure)</p> <p>Quotes</p> |

|                                                                                                                                                                                                                                |
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| <p><b>How do you intend to monitor the project Outputs and Outcomes?</b></p> <p>Count how many people engage with us, gather quotes/feedback, run 6 outdoor events throughout the year, attract 6 new members to the group</p> |
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|                                                                                                                                                                                                            |                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| <b>What is the planned start date of the event/activity?</b><br>Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> ) | Dec 25                              |
| <b>What is the planned end date of the event/activity?</b>                                                                                                                                                 | Mar 26 and continually through year |

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

|                                                                                                                                                                             |                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>City Plan / Local Community Plan Outcome: Building Stronger Communities/Improve Quality of neighbourhoods</b>                                                            |                       |
| <b>Purpose of activity / project within this Outcome: To run outdoor engagement events and to increase visibility of group</b>                                              |                       |
|                                                                                                                                                                             | <b>Target 2025-26</b> |
| Outputs                                                                                                                                                                     |                       |
| Run 6 outdoor events throughout the year that engage with local people and improve the area e.g. litter picks, garden clean ups, community consultations for future actions | 6                     |
|                                                                                                                                                                             |                       |

|                                      |   |
|--------------------------------------|---|
|                                      |   |
| Outcomes / Indicators:               |   |
| Profile raised of the group          |   |
| 6 new members recruited to the group | 6 |
|                                      |   |

|                                                                                                                                                                                                                                                                                                                  |                       |
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| <b>City Plan / Local Community Plan Outcome:</b>                                                                                                                                                                                                                                                                 |                       |
| <b>Purpose of activity / project within this Outcome:</b>                                                                                                                                                                                                                                                        |                       |
|                                                                                                                                                                                                                                                                                                                  | <b>Target 2025-26</b> |
| Outputs                                                                                                                                                                                                                                                                                                          |                       |
| To empower and encourage people in our community to participate in improving our community and thereby improve the health and wellbeing of participants. This will help to reduce the socially isolated and support other groups and organisations in the community to do the same through sharing of equipment. |                       |
|                                                                                                                                                                                                                                                                                                                  |                       |
|                                                                                                                                                                                                                                                                                                                  |                       |
| Outcomes / Indicators:                                                                                                                                                                                                                                                                                           |                       |
| An increase in participation at key events through 2026 and beyond. Building FOL&MC into an overarching leading group that joins together other groups in the community. This reduces costs and gives greater support to all interested parties.                                                                 |                       |
| Continuing the fantastic work of the LFI as it draws to a close retaining the vital partnerships within the community by being at the heart of it.                                                                                                                                                               |                       |
| More youth provision in our community especially for secondary age group                                                                                                                                                                                                                                         |                       |