



For official use only:
Ref: SY2402

Logged ☐
Scanned ☐

Dundee Partnership **Community Regeneration Fund** **Grant Application** **2023/24**

Applicant Information	
Name of Applicant Group	Dundee West Community Trust
Activity Title	Dundee West Drop-in Primary Lunchtime School Sessions
Grant Requested (£)	£5,760

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input checked="" type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input checked="" type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|---|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available,
(see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value
for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form and given accurate contact details? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Dundee West Community Trust		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Drop-In Lunchtime School Sessions	£1560	16/12/21	YES
Drop-In Lunchtime School Sessions	£4260	31/03/2022	YES
Drop-in Lunchtime School Sessions	£3840	02/05/2023	YES

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To provide drop-in football/multi-sport sessions Monday – Friday in each of our 6 local primary schools across Strathmartine. The aim is to start as soon as possible (Monday 29th April), and the grant would cover 36 weeks x8 sessions per week.

X2 sessions at Craigowl – Due to volume of numbers at school
 X2 sessions at St Andrews PS – Due to volume of numbers at school
 X1 session at Ardler PS
 X1 session at Downfield PS
 X1 session at St Fergus PS
 X1 session at Sidlawview PS

Schools are looking to create more accessible opportunities for young people to get active and improve their health and well-being during school curriculum time for free and establish further ways to strengthen school to club links for young people and feel part of their community.

Sessions will involve new ways to use sport to improve young people's social and life skills by developing their confidence, resilience, teamwork, and communication to take part in their school day and general life. We will aim to use sessions to not only improve each young person's opportunity to play football but also to improve them as a person.

Dundee West has two allocated qualified coaches that will deliver 4 lunchtime sessions each **(No involvement with (NEW) ASN lunchtime sessions or St Pauls daily lunchtime activity)** to ensure quality and continuity with the primaries and pupils to therefore build stronger relationships and pathways from education to the community.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Which City Plan / Local Community Plan Outcome(s) will it address? Improve physical, mental, and emotional health for children and young people & Improve health and wellbeing outcomes for children and young people who experience inequalities.

How many people will benefit from this project?

160

80 Male & 80 Female

Through delivering these sessions over the last 2 years we have seen a significant growth with more girls wanting to play football and have held discussion with Active Schools to ensure we continue to provide equal opportunities for sessions to be evenly split for everyone to play based on the last 24 months of delivery.

Please say why the project is needed (please limit your answer to 500 words or less)

Sessions will provide opportunities for young people to try new activities over the lunchtime period and offer ways to get healthy and active. Sport has the means and power for children to connect and socialise with others and support their overall mental health and well-being. Sessions would target and benefit 20 pupils between primaries 2 to 4 each week.

We are targeting this specific age group now as we are working closely with schools to establish their football teams that targets pupils in primary 5 to 7 and highlighted a lower need for extra sessions.

Through discussions with each primary school, they are not able to contribute as part of their PEF funding as they have ring fenced this money to other areas although they have contributed with new equipment such as footballs and bibs to help with the sessions.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Discussion with head teachers and active schools.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Schools discussed with pupils and Dundee West were keen to support schools and local community.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

After discussions with head teachers, schools could not afford to provide funding towards sessions as money was required on other areas of deprivation. Within the Strathmartine ward, schools have around 75% living in SIMD 1-3 so creating new activities for pupils across the community and connecting to a local community club will make a huge difference to their lives and hopefully support many with their overall health and well-being.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Cost Heading	Full Costs (£)	DP Aid (£)
8 sessions per week x £20 per session x 36 weeks	£5760.00	£5760.00
Totals	£5760.00	£5760.00

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

Monitor uptake at coaching session and evaluate each term with a questionnaire for pupils attending. This will include a look at the number of pupils making the step to community club involvement.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

Monday 29th April 2024

What is the planned end date of the event/activity?

Friday 28th March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Improve health and wellbeing outcomes for children and young people who experience inequalities.

Purpose of activity / project within this Outcome:

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

	Target 2023-24
Outputs	
8 sessions per week at lunchtimes to up to 20 pupils in each session Minimum of 25% of pupils from SIMD ½ areas	160
Outcomes / Indicators:	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION