

Ref: S2504

Dundee Partnership
Community Regeneration Fund

Grant Application
2025/26

Applicant Information	
Name of Applicant Group	Ulverston Sheltered Housing Committee
Activity Title	Lounge activities & resources
Grant Requested (£)	

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<p style="text-align: center;">TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <div style="margin-bottom: 10px;"><input type="checkbox"/> Coldside</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> East End</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Lochee</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Maryfield</div>	<p style="text-align: center;">PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <div style="margin-bottom: 10px;"><input type="checkbox"/> Small Grant</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Youth Inclusion</div>
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North East	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk
Strathmartinex	

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)		Ulverston Sheltered Housing Committee	
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
S2421 – garden furniture	3969	Jan 2025	yes

<p>Please give a description of what you want this grant for - (please limit your answer to 500 words or less)</p>

To purchase items that will be used in the sheltered lounge during entertainment sessions. And also, to contribute toward the cost of this year's Christmas event.

Which City Plan / Local Community Plan Outcome(s) will it address?

To increase use of a community facility and to reduce social isolation for older people in the community through entertainment sessions

How many people will benefit from this project?

34

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Older people

Please say why the project is needed (please limit your answer to 500 words or less)

To improve the services that can be held in the sheltered lounge for residents, providing a music player and a bingo machine.

Also be contributing to the Christmas event it will ensure we can provide a fun gathering for those who may not otherwise have any Christmas festivities at all .

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have a committee made up of residents of the sheltered housing complex, who hold regular meetings to plan events and activities etc. We also consult with other residents

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Feedback from those who attend activities

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

By making social activities available free or at a reduced cost ensures everyone can afford to attend regardless of their income.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Sheltered housing comfort fund contribution for Crackers, tea coffee juice decorations etc	£50.00
Contribution for meals £5 per head from 34 people	£170.00

Cost Heading	Full Costs (£)	DP Aid (£)
Wireless bingo machine	£486.00	£486.00
Wireless stereo	£149.00	£149.00
Xmas party entertainment	£140.00	£140.00
Xmas party catering £14.50 per head for 34 people	£493.00	£323

Decorations, etc	£50.00	0
Crackers & tablecloths	£68.93	£68.93
Totals	£1,386.93	£1,166.93

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?

(e.g. quotes, estimates, projected income and expenditure)

Quotes

How do you intend to monitor the project Outputs and Outcomes?

Feedback from lounge users, committee and residents and photographs

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

Sept 2025

What is the planned end date of the event/activity?

Jan 2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
1 x Christmas event	34 people attending
New resources for long term entertainment purposes	Bingo machine & stereo
Outcomes / Indicators:	
Reduced social isolation for 32 residents of sheltered housing complex	34
Improved access to resources and increased entertainment sessions	34

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Outcomes / Indicators:	

