

## **Dundee Partnership** **Community Regeneration Fund**

### **Grant Application** **2023/24**

Applicant Information	
<b>Name of Applicant Group</b>	Stobswell Forum SCIO
<b>Activity Title</b>	Stobswell Voice Newsletter 2024/25
<b>Grant Requested (£)</b>	£4,164.00

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR  
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT  
YOU ARE APPLYING FOR

Coldside		Small Grant X
East End		Physical & Environmental Improvement
Lochee		Youth Inclusion
Maryfield	X	
North East		
Strathmartine		

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

**DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION**

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	<b>Stobswell Forum SCIO</b>		
<b>Did you receive a Dundee Partnership grant during 2022-23?</b> (If yes, list all grants below)			<b>YES</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Stobswell Advice Cafe	£500	Mar 23	Yes *
Baffin St Backies	£1,015	Apr 23	Yes *
Stobswell Voice 2024/25	£3,564	Apr 23	Yes
Stobswell Connect	£5,000	Apr 23	Yes
Albert St Christmas Lights	£3,969	Jul 23	Yes
Stobswell Festive Celebration	£7,655	Aug 23	Yes
Stobswell Connect Cosy Places	£300	Dec 23	Yes
* Stobswell Forum offer banking facilities for project			

**Please give a description of what you want this grant for -** (please limit your answer to 500 words or less)

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

To pay the costs of design, publishing and distribution of three newsletter print runs of 5,000 (total 15,000) in 2024/25 focused on the areas of most need in Stobswell.

The newsletters will be delivered throughout the year (June 24, November 24 & March 25) and highlights the work of the Dundee City Council, local third sector organisations, the Stobswell Forum and other organisations working across the Maryfield ward.

Examples of articles over the last year include, the regeneration of Albert St and the District Shopping Centre, the call for a reduction in HGV's and Inter city buses using Albert St, support for Boomerang Stobswell and Dundee Womens Aid and the promotion of the Art Night Art Festival.

There were also articles highlighting local public art and how to report graffiti and fly tipping to the council.

Issues also contained articles on diverse subject such as the Scottish Dance Theatre visiting Stobswell, the work of the Dundee City Council Private Sector and Housing Dept's and the promotion of the Stobswell Festive Celebration and Appeal and the Stobswell/Trinity Parish Church.

The newsletter aims to encourage people to become more involved in local issues and seek feedback on issues like the forthcoming 20 MPH zones and community festivals and work to build community cohesion and reduce isolation across central Stobswell.

Which City Plan / Local Community Plan Outcome(s) will it address?

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Increase Empowerment of local People

Build more coherent and less isolated communities by promoting services available in the area for supporting young people and people with substance misuse issues.

Campaigning for more green and community spaces and highlighting the opportunities for regeneration within the District Shopping Centre.

<b>How many people will benefit from this project?</b>	
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
The whole community will benefit, each print run will be 5,000 delivered across central Stobswell with the newsletter also promoted through the Forum's website and social media channels	

**Please say why the project is needed** (please limit your answer to 500 words or less)

## **DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION**

Our community has been under severe pressure over the last number of years with successive huge impacts including BREXIT, the pandemic and the ongoing Cost of Living Crisis with increasing numbers of local people facing daily challenges in accessing support to provide the very basics for a decent standard of living.

The Stobswell Voice would continue to highlight the many opportunities to be supported within the community and help people gain help where its needed

As the recognised Neighbourhood Representative Structure for the area Stobswell Forum SCIO are regularly asked to address issues on behalf of local people. A newsletter provides a way of getting both information out and gaining feedback to support the community, build networks and campaign for maintaining and improving services. The Stobswell Voice newsletter is particularly important to those living in our community who have limited or no access to social media or the internet, these local residents can be isolated and feel cut off from the community they live in.

The Stobswell Voice is an important part of improving community cohesion and gives a voice to some of the remarkable and positive work that goes on in the community which often goes under the radar but which can point to positive change not only being possible but deliverable

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)



## **DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION**

We have conducted an online consultation in 2023 with very positive results, a copy accompanies this application.

We have also discussed the application with the DCC Empowerment Team, local councillors and agencies working in the area,

While the the Forum use of social media (Facebook, Twitter and Instagram) to keep lines of communication open with the wider community the hard copy newsletter is seen as an important part of community cohesion and inclusion.

Groups and agencies working in the area agree that they would like to get information out to local people living in Maryfield,

In all of our conversations there is feedback confirming the need to take into account people who find it difficult to access online resources

### **What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

We have undertaken an online consultation which accompanies this application which is very supportive of the Stobswell Voice Newsletter

### **How will the project / activity tackle deprivation or benefit those experiencing deprivation?**

(Refer to Section 1 of the Guidance Notes)

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

We have received many positive comments from local residents complementing the Stobswell Voice's previous editions and encouraging the Stobswell Forum to continue to produce the newsletter, in addition we believe that the newsletter is needed more now than in previous years as the spectre of increased deprivation touches more local people each year.

Its simply more important now than ever to communicate directly with local residents.

The newsletter targets central Stobswell where the the Scottish Government Index of Multiple Deprivation shows that more people live in need of support, it is also delivered to areas of the ward with a higher density of older residents who may not have the same access to digital information

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are)

N/A

**How will the planned project be maintained?** (please state who will be responsible for this)

N/A

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

N/A

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>What other sources of funding have you secured / tried to secure for this project?</b> • If none, please state why this is the case (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
All the volunteers/trustees of the Stobswell Forum provide their time at no cost and without expenses to write the articles and collate the information to produce the newsletter, its is estimated that between 25 - 40 working hours per edition are donated at no cost, (estimate 30 hours per edition x 3 x £17.95 per hour is the average Charity Manager hourly rate in the UK)	£1,615

<b>What are the costs of your activity and how much money is required?</b> Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Printing 5000 A4 newsletter x 3 editions	1164.00	1164.00
Design of newsletters 4 pages per issue x 3 editions	480.00	480.00
Delivery of 5000 A4 newsletter x 3 editions	2520.00	2520.00
Cost per issue 2024/25 - £0.277p		
Cost per issue 2023/24 - £0.237p		
Cost per issue 2022/23 - £0.237p		
Cost per issue 2021/22 - £0.237p		
<b>Totals</b>	4164.00	4164.00

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
  - **If reserves held are less than three months operating expenses please confirm this below**
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)

Manufacturers quote and 2023 consultation document, Annual Accounts and recent management accounts.

**How do you intend to monitor the project Outputs and Outcomes?**

Social Media (Stobswell Forum FaceBook page) and feedback from the newsletter itself.

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	June 2024
<b>What is the planned end date of the event/activity?</b>	March 2025

### Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2023/24</b>
Outputs	
Design, Production and Delivery of 15,000 Newsletters	15,000 Newsletters Delivered
Outcomes / Indicators:	
Local people are better able to respond to the Cost of Living Crisis by being better informed of the support that is available within the community	Increase in local people attending Stobswell Connect Shop

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2023-24</b>
Outputs	
Design, Production and Delivery of 15,000 Newsletters	15,000 Newsletters Delivered
Outcomes / Indicators:	

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Local residents have increased knowledge and involvement in the redevelopment of the Albert St District Shopping Centre	Increased participation in the consultations and on street discussion which will take place through the year.