

Ref: L2610

**Dundee Partnership**  
**Community Regeneration Fund**

**Grant Application**  
**2026/27**

Applicant Information	
<b>Name of Applicant Group</b>	Literacies Group
<b>Activity Title</b>	Trips to Historical Places
<b>Grant Requested (£)</b>	£504

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE
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PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
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Coldside	Small Grantx
East End	
Locheex	Youth Inclusion
Maryfield	
North East	
Strathmartine	

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to [dundee.partnership@dundeecity.gov.uk](mailto:dundee.partnership@dundeecity.gov.uk)

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

- Read the guidance sections of the form
- Fully completed the information on the front of the form
- Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)
- Checked that your budget adds up properly?
- Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?
- Included appropriate, measurable outputs & outcomes?
- Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?



(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?



Signed the form, given accurate contact details and ticked the GDPR box?



<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Literacies Learners		
<b>Did you receive a Dundee Partnership grant during 2025-26?</b> (If yes, list all grants below)			<b>NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

To pay for transport and entrance costs to historical places in Scotland, namely Verdant Works, Dundee and Perth Museum, Perth.

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**Which City Plan / Local Community Plan Outcome(s) will it address?**

Local Community Plan: Health and Wellbeing (p. 2)

City Plan Outcomes:

- 'There will be increased attendance at cultural events and places of culture.'
- 'A reduction in social isolation and loneliness amongst older people will result in improved physical and mental health.' (p.36)

<b>How many people will benefit from this project?</b>	20
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)  Adults from 40 to 75 years. Adults with mental health issues. Adults in recovery.	

**Please say why the project is needed (please limit your answer to 500 words or less)**

Lochee is an area that experiences significant socio-economic challenges, with many residents facing barriers linked to poverty, low confidence, and limited educational attainment. Adult literacy remains a key issue within the ward, with some learners lacking the core reading, writing and communication skills needed to fully engage in everyday life.

While existing adult literacy provision supports learners to develop these skills in a classroom setting, there is a clear need to extend learning beyond the classroom and into real-life contexts. Many learners struggle to apply their literacy skills in practical situations such as reading timetables, completing forms, understanding public information, or navigating unfamiliar environments. Without opportunities to practice these skills in meaningful, real-world settings, progress can be limited and confidence can remain low.

Educational trips provide a vital bridge between learning and application. They allow learners to experience, practise and embed their skills in supportive, structured environments. These trips will consolidate the learning and skills (reading, conducting research, planning and budgeting) that Literacy learners have been undertaking on historical places. It will enable them to experience experiential learning; learning in the real world.

For many learners in the Lochee ward, barriers such as cost, lack of confidence, and social isolation mean they have limited opportunities to access such experiences independently. This can reinforce exclusion and reduce engagement with both learning and the wider community. Providing funded educational trips removes these barriers, enabling participation from individuals who would otherwise be unable to engage.

These experiences play a crucial role in fostering independence, self esteem and wellbeing, as learners visit places that are new to them, but form part of their culture. Learners are supported to step outside their comfort zones, engage positively and confidently with others and develop a sense of achievement. This can be a significant step towards further learning, volunteering or employment.

The trips are therefore needed to enhance the impact of adult literacy provision by embedding real-life learning opportunities. It will ensure that learners in Lochee are not only developing literacy skills, but also gaining the

confidence and experience to use them in everyday situations.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Learners suggested a trip to Perth Museum to view the Stone of Destiny, as a follow on from their trip to Edinburgh Castle (Sept 2025). They have been involved in the planning of the trip, to the extent that SQA qualifications have been built around this (Communications Level 4).

Many of the learners have not visited Verdant Workers, but have ties with the industry. They are keen to explore this local part of their heritage

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

I have spoken with members of Menzieshill LMG (Paula and Pamela) who support this application.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?** (Refer to Section 1 of the Guidance Notes)

The Perth Museum offers free admission. The only costs involved will be for the public transport and refreshments. Verdant works charge an entry fee of £14 p. p. Learners will make their own way to the venue.

These trips are opportunities for learners to increase their knowledge of local culture and history without having concerns about costs involved. Learners will feel valued members of society in being able to participate in the activities. They will not be stigmatized because of their personal financial situations. In addition to factual knowledge acquisition and the development of personal skills, namely: confidence, self worth, and social skills, learners practical literacy skills will also improve as a result of these trips both before (learning tasks set on the venues prior to the visits) during and after (discussion and write up)

This relates to the Community Priority of Health and Wellbeing in the Local Community Plan (Lochee):

- Tackling Social Isolation and Improving Mental Wellbeing.
- Improving local support for people in recovery.

It also relates to the City Plan:

- Increased Attendance at place of Culture.
- A reduction in Social Isolation

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Citylink Bus Dundee to Perth rtn £14.60 per person x 15 people	£219	£219
Verdant Works Entry Fee £14 x 15	£210	£210
Drink at Perth Museum	£75	£75
<b>Totals</b>	<b>£504</b>	<b>£504</b>

<ul style="list-style-type: none"> <li><b>All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED</b></li> <li><b>If reserves held are less than three months operating expenses please confirm this below</b></li> </ul> <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>
<p><b>What other documents are you attaching to evidence the budget costs for this application?</b> (e.g. quotes, estimates, projected income and expenditure)  Citylink bus costs, Verdant Works entrance fee costs, Café (drinks) costs at Perth Museum</p>

<p><b>How do you intend to monitor the project Outputs and Outcomes?</b>  Attendance at the activity.  Feedback from the learners – verbal and written evaluation</p>
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<b>What is the planned start date of the event/activity?</b>	23/7/2026
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Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	
<b>What is the planned end date of the event/activity?</b>	28/07/26

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan :</b>	
<ul style="list-style-type: none"> <li>- <i>Increased attendance at places of culture</i></li> <li>- <i>A reduction in social isolation and loneliness amongst older people will result in improved physical and mental health</i></li> </ul>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2026-27</b>
Outputs	
Trip to Perth Museum for 15 people	
Trip to Verdant Works for 15 people	
Outcomes / Indicators:	

People will feel more confident travelling to cultural venues. People will feel more confident in their timetable and map reading skills	
People will feel more connected with others and less isolated	

<b>Local Community Plan Outcome:</b>	
<i>-Tackle social isolation and improve mental wellbeing</i>	
<i>-Improve local support for people in recovery and their families.</i>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2026-27</b>
Outputs	
Trip to Perth Museum for 15 people	
Trip to Verdant Works for 15 people	
Outcomes / Indicators:	
People will feel less isolated.	
People will feel more confident in themselves.	