

Ref: L2609

Dundee Partnership
Community Regeneration Fund

Grant Application
2026/27

Applicant Information	
Name of Applicant Group	Charleston Community Residents Association
Activity Title	Electrical light connection to Christmas tree
Grant Requested (£)	£3386

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE
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PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR

Coldside	Small Grant x
East End	
Locheex	Youth Inclusion
Maryfield	
North East	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|---|-------------------------------------|
| Read the guidance sections of the form | <input checked="" type="checkbox"/> |
| Fully completed the information on the front of the form | <input checked="" type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input checked="" type="checkbox"/> |
| Checked that your budget adds up properly? | <input checked="" type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input checked="" type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input checked="" type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input checked="" type="checkbox"/> |

Sourced and attached all relevant quotes?

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form, given accurate contact details and ticked the GDPR box?

Who is the grant for? (Name of Applicant Group / Department)	CCRA		
Did you receive a Dundee Partnership grant during 2025-26? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The Alec Craigie Community Green is used for a variety of community events and the community had a Christmas tree planted a couple of years ago. We would like a grant to pay for an electrical connection to the tree which will allow us to put up lighting every year for the Christmas period. We will also use the connection for power at other events.

Which City Plan / Local Community Plan Outcome(s) will it address?

Communities will have an enhanced sense of pride, identity and influence, resulting in improved quality of life and satisfaction with living in the area

How many people will benefit from this project?	1000
<p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>People in the community will benefit from the impact of lights over the festive period as this will provide some cheer over the darkest period of the year. This infrastructure will also provide an anchor point for annual celebrations around the green including Christmas.</p>	

Please say why the project is needed (please limit your answer to 500 words or less)

The community has no focal point for community celebrations and this facility will allow power access for seasonal celebrations like a summer galas and Christmas tree lighting. This will reduce reliance on generators and constant need for fundraising towards power sources.

The community will also have the advantage of a visible place for those in community not connected to schools or the community centre where they can come together to celebrate community connection.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

The need for a communal space to celebrate Christmas and community events has been raised in community consultations.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Many people have stated that this would be an improvement for the community in anecdotal feedback at Christmas when battery powered lights are used for events.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

Community members will be able to celebrate Christmas and participate in seasonal activities thereby reducing the need for expensive trips into the city centre.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)

£
N/A

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What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Tayside Contract quote for installation (£2821.31 plus VAT £564.26= £3385.57)	3386	3386
Totals	3386	3386

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application.** These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Quote attached minus VAT which will need to be added.

How do you intend to monitor the project Outputs and Outcomes?

We will ask for feedback from those attending events and the Street lighting engineers will oversee the quality of work done to complete the project.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	October 2026
What is the planned end date of the event/activity?	October 2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome: Instal one electrical connection point to the community green	
	Target 2026-27
Outputs	
One electrical supply	one

Outcomes / Indicators:	
Events will be more inclusive and sustainable	Two per year
Community will be more connected to the area	1000 per year

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2026-27
Outputs	
Outcomes / Indicators:	