

Ref: L2511

Dundee Partnership **Community Regeneration Fund**

Grant Application **2025/26**

Applicant Information	
Name of Applicant Group	Menzieshill Community Hub Local Management Group
Activity Title	Support for summer open day
Grant Requested (£)	2680

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grantx
East End	
Locheex	Youth Inclusion

Maryfield
North East
Strathmartine

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)		Menzieshill Community Hub LMG	
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Wellbeing Social Group	500	10/03/25	yes
Winter Support Grant	1250	02/12/24	yes
Support to Projects	1766		yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Every summer we have ran an open day for families in the local area of Menzieshill Dundee. This event brings together local people offering them a chance to take part in activities that are little to no cost. Families can spend the day together enjoying carnival rides, taking part in magic shows, animal handling, eating together. If we did not have this event a lot of local families would not be able to afford to attend the carnival or other activities elsewhere. Children also get to experience how to handle exotic animals that they wouldn't normally have access to. With some families reporting they have not left their local community before. The aim of this is to reduce social isolation, create a greater sense of community and celebrate the year of achievements we have had as a community. It also provides people the opportunity to visit their local community centre, see what is available for them to join in and meet staff and volunteers who can introduce them to groups within the centre. Making it less intimidating to join in these groups.

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Which City Plan / Local Community Plan Outcome(s) will it address?

The need to tackle social isolation and mental wellbeing
We need to improve life chances for children and families

How many people will benefit from this project?	1500
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) This event is open to everyone within the community.	

Please say why the project is needed (please limit your answer to 500 words or less)

For years, we have been bringing our community together, supporting and enabling relationships to develop. Supporting families to have access to activities they wouldn't otherwise be able to access. By having it in the local centre people do not have to travel removing the anxiety and cost around travelling. The low and no cost aspect supports people who are struggling with the cost of living. The summer break can be a stressful time for some parents trying to occupy their children on a budget. By holding this event during the summer holidays we hope to

relieve some of this stress and give the kids and young people something fun to do throughout the summer holidays. These days are a huge success and we get wonderful feedback from them.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

The responsible individuals for the project are the Menzieshill Community Hub Local Management Group. We are a group of volunteers who are all local people. We know and understand the community because we live, work and have grown up here in Menzieshill. We engage with our local community often through regular conversations with other local people, social media and group attendance within the centre. Every year at the Summer Open Day we have had around 1500 people in attendance. Each year we listen to feedback from attendees and try to implement additions and changes to improve the day for those attending.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Our annual Summer Open Day has become a cherished event within the community, with attendance growing year on year. To ensure the event continues to reflect the needs and interests of local residents, we actively seek feedback from attendees. We also follow up with attendees' post-event to gather further insights. This feedback informs our planning and helps us deliver an inclusive, responsive, and continually improving community event.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

Supporting families to have access to activities they wouldn't otherwise be able to access. By having it in the local centre people do not have to travel removing the anxiety and cost around travelling. The low and no cost aspect supports people who are struggling with the cost of living.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
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National Lottery (Unsuccessful)	10000
Morrisons Community Fund (Pending)	7000
Spar Community Fund (Pending)	2000
Robertson Trust (Part funded)	2500

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Circus Skills Workshop	150	150
Outdoor Bubble Workshop x2	300	300
Animal Handling Experience	380	380
Face Painting	300	300
Bouncy Castle Hire	150	150
Food	900	900
Carnival Hire (Help towards)	500	500
Totals	2,680	2,680

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

Testimonials from attendees.
Monitoring of numbers of those attending
Feedback wall.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

16/08/25

What is the planned end date of the event/activity?

16/08/25

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Tackle Social Isolation and Improve Mental wellbeing**Purpose of activity / project within this Outcome:**

	Target 2025-26
Outputs	
One Community Event	1
Outcomes / Indicators:	
Increased community engagement and ownership through the delivery of a well-attended annual Summer Open Day	
Attendees feel a stronger sense of pride and belonging within their community as a result of participating in the Summer Open Day.	

City Plan / Local Community Plan Outcome: Improve Life chances and for children and young people

Purpose of activity / project within this Outcome:

	Target 2025-26
Outputs	
One Community Event	
Outcomes / Indicators:	
Increased access to enriching community experiences for individuals and families facing financial hardship.	
Children and Young People can participate in positive local opportunities they might not otherwise have the opportunity.	