

Ref: NE2614

Dundee Partnership
Community Regeneration Fund

Grant Application
2026/27

Applicant Information	
Name of Applicant Group	Newfield Community Group
Activity Title	Community Cafe
Grant Requested (£)	1000

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT
YOU ARE APPLYING FOR

Coldside	Small Grant
East End	
Lochee	Youth Inclusion
Maryfield	
North East	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk
Strathmartine	

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- Read the guidance sections of the form
- Fully completed the information on the front of the form
- Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)
- Checked that your budget adds up properly?
- Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?
- Included appropriate, measurable outputs & outcomes?
- Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form, given accurate contact details and ticked the GDPR box?

Who is the grant for? (Name of Applicant Group / Department)	Newfield Community Group		
Did you receive a Dundee Partnership grant during 2025-26? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We would use these funds to replace our gas cooker. This would make it safer for our volunteers to make soup and other foods. We did have the council out to look at fixing this but was told that it our responsibility to ensure this is fixed. All gas inspections are up to date.

Since we are not always able to use the trolley in the crescent, we would use this money to purchase a trolley. This would help us with deliveries we get for our food larder and daily shopping for our community cafe.

We would use the remainder of the money to ensure our volunteers food hygiene and safety's training is up to date and refreshed to ensure we continue to provide safe, low cost food to the local community.

Which City Plan / Local Community Plan Outcome(s) will it address?

We need to tackle social isolation and improve mental wellbeing

We will help address this outcome as this funding will allow us to continue to open our community cafe and ensure that we are providing a safe, welcoming space for the local community. This provides a space for people to meet, meet new people, socialise and provide volunteering opportunities for local people.

We need to respond to the cost-of-living crisis

This will allow us to continue to offer free/low cost foods to the local community.

How many people will benefit from this project?	150 weekly
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
Our cafe is open to everyone so this will benefit the whole community.	

Please say why the project is needed (please limit your answer to 500 words or less)

Whitfield is an area facing significant social and economic challenges, with many residents experiencing the effects of deprivation, including low incomes, social isolation, poor health outcomes, and limited access to affordable

community resources. A community cafe plays a vital role in addressing these issues by providing a welcoming, inclusive space where local people can access support, build relationships, and improve their wellbeing.

The cafe serves as much more than a place to purchase food and drink. It acts as a community hub where people in the community can connect with others, reducing loneliness and social isolation, which are known contributors to poor mental and physical health. Many individuals and families in Whitfield struggle with the rising cost of living, and the cafe provides affordable refreshments, and opportunities to access information, support services, and community activities.

Volunteers are at the heart of the café's success. By providing accredited health and hygiene training, we can ensure volunteers have the skills and confidence to prepare and serve food safely while meeting all current food safety regulations. This training will not only improve the quality and safety of the service provided but will also equip volunteers with valuable qualifications and transferable skills that can support future employment and personal development opportunities.

The current cooker used within the café is ageing and increasingly unreliable. Replacing it with a new, safe, and energy-efficient cooker is essential to ensure food can be prepared safely and consistently for community members. A modern cooker will reduce the risk of equipment failure, improve energy efficiency, and allow the cafe to continue providing nutritious meals.

In addition, a delivery trolley is urgently needed to support the transportation of food and supplies. Many of our volunteers currently carry heavy items manually, creating health and safety risks and limiting the cafe's ability to deliver food and resources to vulnerable residents. A suitable trolley will improve efficiency, reduce the risk of injury, and enable volunteers to reach more people in need.

Funding for volunteer health and hygiene training, a replacement cooker, and a delivery trolley will strengthen the sustainability of the community café and enhance the support available. These investments will help create a safer, more effective service that promotes community wellbeing, develops volunteer skills, and ensures local people continue to have access to an essential community resource.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

As all our volunteers are local people, they have asked for everything included in this bid.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

As we support over 150 individuals and families every week, this project is well used and needed in this community.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

We need to respond to the cost-of-living crisis

We will help respond to the cost-of-living crisis by providing free/low-cost food. This will help individuals and families ensure they have food items the house but also have access to healthy foods in the cafe.

We need to tackle social isolation and improve mental wellbeing

Food and refreshments can be used as a way to reduce barriers to engagement meaning that we can help tackle social isolation in the North East. We have had many people come in for a refreshment and not known about the other services we have, this has allowed more people to gain access to support services. We also work closely with the GP practice in the building. This allows us to reach more individual and families.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
None. We will look to acquire other funding if unsuccessful.	0

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Commercial Cooker	440	440
Fitting and removal costs, awaiting a quote from Lovel (council approved contractor).	342.51	342.51
Volunteer training	157.50	157.50
Trolley	59.99	59.99
Totals	1000	1000

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

We are in the process of getting our recent accounts externally scrutinised. As we are a relatively new charity, we are also in the process of developing a reserves policy.

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Screenshots of items.

How do you intend to monitor the project Outputs and Outcomes?

By completion of volunteer training and us ensuring that individuals and families still have access to free/low-cost food.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	01/08/2026
What is the planned end date of the event/activity?	01/03/2027

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Tackle Social Isolation and Improve Mental Wellbeing	
Purpose of activity / project within this Outcome:	
	Target 2026-27

Outputs	
Deliver a safe and welcoming community café offering regular opportunities for social interaction	Continue to be able to open our cafe space
More fully trained volunteers	Volunteers feel confident to continue to provide refreshments
Outcomes / Indicators:	
Reduced social isolation and improved mental wellbeing among local people through increased opportunities to meet others, build friendships, and participate	Enabled to still use food and refreshments as a way to reduce barrier to engagement.
Confident volunteers to serve food and have more transferable skills and qualifications	15 Volunteers have recognised training to ensure we are legal and safe.

City Plan / Local Community Plan Outcome: Respond to the Cost of Living Crisis	
Purpose of activity / project within this Outcome:	
	Target 2026-27
Outputs	
Provide affordable refreshments/hot food	Have a new, safe and compliant cooker to do so
Trolley will enable volunteers to transport food and supplies more safely	Volunteers can assist/move items safely and without relying on the trolley that's regular out of order

Outcomes / Indicators:	
Reduced food insecurity and improved access to support for vulnerable households.	To continue to provide food and support