

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

| Applicant Information | |
|--------------------------------|----------------------------|
| Name of Applicant Group | Community empowerment team |
| Activity Title | Finmill family fun club |
| Grant Requested (£) | 971.40 |

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

| TICK THE WARD WHERE YOUR PROJECT WILL OPERATE | PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR |
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| Coldside | Small Grant |
| East End | Physical & Environmental Improvement |
| Lochee | Youth Inclusion <input checked="" type="checkbox"/> |
| Maryfield | |
| North EastX | |
| Strathmartine | <p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p> |

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

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| Read the guidance sections of the form | <input checked="" type="checkbox"/> |
| Fully completed the information on the front of the form | <input checked="" type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input checked="" type="checkbox"/> |
| Checked that your budget adds up properly? | <input checked="" type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input checked="" type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input checked="" type="checkbox"/> |

Provided your groups accounts, or other appropriate financial information?

x

Sourced and attached all relevant quotes?

x

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

x

Signed the form, given accurate contact details and ticked the GDPR box?

x

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| Who is the grant for? (Name of Applicant Group / Department) | Finmill family fun club | | |
| Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below) | | | YES / NO |
| Title of project funded | Amount granted | When | Was it fully spent? |
| Finmill family fun club | 1468 | June 23 | No |
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Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The grant is being requested to enable us to continue to provide hot meals for families attending the group each week and to purchase some new craft resources for the families to use together.

We would also like to have a Christmas party with a small gift for each child this year.

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| <p>Which City Plan / Local Community Plan Outcome(s) will it address?</p> <p>Reduce child poverty and inequalities in incomes, education and health</p> |
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| <p>How many people will benefit from this project?</p> | <p>20 – 40 approx</p> |
| <p>Will any specific groups benefit from this project? (male, female, age range or protected characteristic)</p> <p>There is a core group of 6 parents attending the group weekly and then we have others who drop in and out depending on other commitments.</p> <p>Average numbers are 20 people per week between adults and children with several of the children attending having health issues.</p> | |

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| <p>Please say why the project is needed (please limit your answer to 500 words or less)</p> <p>Parents have highlighted the lack of family provision across the ward that is both free and open to children of all age groups which is why this project is being created. The</p> |
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project aims to contribute towards the child healthy weight strategy by providing both healthy meals and physical activities to families each week.

The United Nations convention for the rights of the child article 31 states every child should have the right to relax, play and take part in a wide range of cultural and artistic activities however as families are under so much strain financially many local children are not experiencing this.

There are 36% of young people across the ward living in poverty therefore are not having the same life chances as other young people from deprived areas. There are 8 data zones across the ward ranked within the top 20% of the most deprived in the 2020 SIMD with 18.2% of the Fintry population living in the top 5% of the most deprived areas in the ward.

The project is needed because it is the only one across the Northeast ward where families can attend with their children of all ages together and to have a hot meal at the same time.

There has been a lot of capacity building work taking place with the parents who regularly attend the group so now they are beginning to take more ownership of the group. There is a plan made up every 4 weeks which is decided on by parents and children for what the food should be and what the activity will be each week. One parent works in the kitchen while another parent will be responsible for running an activity with the children. There is also a young person on dishes duty each week therefore we are working with adults and young people to improve confidence levels within the group.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Local families attending cost of living crisis meetings requested such a group be developed so there has been no formal consultation process carried out as we are responding to a need identified by members of the community at the time.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Local families attending cost of living crisis meetings requested such a group be developed so there has been no formal consultation process carried out as we are responding to a need identified by members of the community so therefore are in support of it.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

- By providing a home cooked hot meal each week the project will be reducing the amount of money families need to spend on their food bill. The project will also be providing free activities for families to enjoy together.
- The project reduces social isolation for families attending and has created a peer mentorship style approach within the group.
- The project has been able to support families who are struggling through signposting to other organisations who can support them in other ways such as Dundee bairns and uniting for uniforms

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| <p>For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:</p> |
| <p>Have all relevant permissions been agreed? (please state what these are)</p> |
| <p>How will the planned project be maintained? (please state who will be responsible for this)</p> |
| <p>What is the expected 'life' of the improvement? (e.g. before it will require replacement)</p> |
| <p>Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)</p> |
| <p>N/A</p> |

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| <p>What other sources of funding have you secured / tried to secure for this project?</p> <ul style="list-style-type: none"> If none, please state why this is the case <p>(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)</p> | |
| Source of Funding (detail if this funding is for more than 1 year, if applicable) | £ |
| None | |

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What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

| Cost Heading | Full Costs (£) | DP Aid (£) |
|--|----------------|---------------|
| Weekly food / drinks cost 19 weeks x £40 | 760.00 | 760.00 |
| Christmas party £5 per child gift | 75.00 | 75.00 |
| Additional food for party | 30.00 | 30.00 |
| Christmas craft materials for activities | 106.40 | 106.40 |
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| Totals | 971.40 | 971.40 |

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)
Quotes for craft materials from Hobbycraft

How do you intend to monitor the project Outputs and Outcomes?

- Outputs will be monitored through the number of people attending each session
- Outcomes will be monitored through the capacity building that takes place within the group throughout the year

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| What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>) | October 2024 |
| What is the planned end date of the event/activity? | 31 st March 2025 |

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

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| City Plan / Local Community Plan Outcome: <i>Reduce child poverty and inequalities in incomes, education and health</i> | |
| Purpose of activity / project within this Outcome: <i>Encourage local families to eat healthier and to enjoy more fun time together. Mental health will be improved also through the peer support that is likely to continue to develop between families.</i> | |
| | Target 2024-25 |
| Outputs | |
| Families participating in the weekly session except for 2 weeks during the Christmas period when the centre is closed. | 20 people per session |
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| Outcomes / Indicators: | |
| Regular evaluations from adults and children carried out | 10 |

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| City Plan / Local Community Plan Outcome: | |
| Purpose of activity / project within this Outcome: | |
| | Target 2024-25 |
| Outputs | |
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| Outcomes / Indicators: | |
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