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## **Dundee Partnership** **Community Regeneration Fund**

### **Grant Application** **2023/24**

Applicant Information	
Name of Applicant Group	Central Youth Team 2024/2025
Activity Title	Coldside Holiday Programme REVISED
Grant Requested (£)	£23,564.60

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE
Coldside X
East End
Lochee
Maryfield

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Small Grant
Physical & Environmental Improvement
Youth Inclusion X

North East	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise
Strathmartine	

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form

☒

Fully completed the information on the front of the form

☒

Provided a response to all sections of the application form  
(including indicating a section as 'N/A' where relevant)

☒

Checked that your budget adds up properly?

☒

Checked that your start date is after the date at which funds could be available,  
(see page 6) and that your end date is within the financial year?

☒

Included appropriate, measurable outputs & outcomes?

☒

Provided your groups accounts, or other appropriate financial information?

☐ DCC

Sourced and attached all relevant quotes?

☒

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

☒

Signed the form and given accurate contact details?

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Who is the grant for?	DCC Central YW Team
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(Name of Applicant Group / Department)			
<b>Did you receive a Dundee Partnership grant during 2022-23?</b> <b>(If yes, list all grants below)</b>			<b>YES</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
DISC (Maryfield & Coldside funded)	£16,538.00	April 2023	YES
2023/2024 Holiday Programme (Coldside)	£22,837.00	April 2023	_£190
2023/2024 Holiday programme (Maryfield)	£2217.00	April 2023	<b>£501.23*</b>

\*Holiday programme accounts are not yet fully reconciled, as some receipts are still to come in.

This is due mainly to a delay in the delivery of Summer holiday programme activities from Ancrum Centre, who was unable to provide activities at the time that had been booked due to inclement weather. The activities had to be rescheduled for a later date in the year.

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

To provide a diversionary and transitional programme of activity for young people from Coldside area during the school holiday periods of Easter, Summer, Autumn and Winter 2024.

What we are doing differently this year:

1. Aim to reduce the likelihood of having unspent funds from any award

Activities will be more co-ordinated/offered across our provision in the area. e.g. maximise attendance at excursions by providing A single coach hire, where the seats can be filled by participants from more than one of the YP groups that we provide in the area. E.g. St.Martins Youth Group/ Hilltown Boys group etc. Instead of having different groups attend same venue on different days.

Adverse weather provision- for any outdoor activity or excursion that requires cancelling due to inclement weather, a pre-agreed programme will be in place, to a local indoor venue e.g. cinema avoiding incurring unspent funds due to programme cancellations.

2. Aim to retain a larger portion of the planned spend within the Dundee area.

While there is merit in some excursions taking place outwith the local area in order to provide a wider experience for participants, this year more of the programme- all of the October programme in particular, will take place solely in the Dundee area, in order to encourage a greater local identity/support to local economy and engagement with local resources.

3. Adapt our approach to inclusion with regard to existing food poverty barriers

Many of the families we worked with last year have now resources to cook more efficiently on a budget thanks to Tasty Teas programme funded last year by CRF and this year we believe Scottish Government is introducing payments for families that would usually receive free school meals during the holiday period. However, some local families are still in need and new families are still arriving to the new social housing development in the area. Food poverty is still highlighted in our communications with participant families (most recently in an email to staff on 29/01/24) and we still see YP that are hungry at our provision (evidenced in our Cognisoft recordings,) so this year we would like to offer the families of all the YP that participate, a £30 Food voucher at the Summer and a £30 Food Voucher at Christmas to help overcome this barrier, and help in a small way to mitigate some of the costs of living in a dignified, inclusive approach –for all the participant families.

4. Introduce hi5 youth achievement award accreditation for a sample of participants

10 x award challenges will be provided for YP that choose to participate in a hi5 award using the holiday programme as a challenge. The YP will be supported through this process by staff. While the challenge participation will be prescriptive, target setting will be individual/personalised. This is to help YP consider their own targets relating to personal development or transition while participating in a non-threatening /holiday activity based programme and help provide a sense of achievement for those completing the challenge.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

It will provide opportunities for YP participation in diversionary and transitional activities in an area of recognised poverty (SIMD) during school holidays-caring for the YP attending groups in Coldside by reducing some of the known barriers to participation for YP and their families, many of whom will be hit by the cost of living crisis, by making the activity available free to attend and making a provision of food or food vouchers for participants.

CITY PLAN- Dundee will be a caring city which has tackled the root causes of poverty and delivered fairness in outcomes, education and health.

COLDSIDE PLAN- We need to respond to the cost of living crisis by developing Partnership actions to mitigate the cost of living for residents in Coldside.

We need to improve life chances for children & families as evidence in recent data suggests that there are a high number of children in Coldside Ward living in poverty.

CLD PLAN- Within the CLD Plan, Youth Work is acknowledged as playing a key role in delivering the principles outlined in the UN Convention on the Rights of the Child, particularly Article 12.

“Our Youth Work partners will ensure that our youth work offer enhances the social, emotional and physical wellbeing of young people, targeting our resources at the most disadvantaged. Youth Work supports young people to make positive changes within their lives and in their communities through learning”.

**How many people will benefit from this project?**

A minimum of 70  
x unique individual  
participants  
across 6 different  
YP/CW groups

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Target minimum number of unique participants:

St.Martins Youth Group (Primary 7 & S1/2)	24 x YP
Crazy Crew-Boys Goup & Hilltown YP Drop-in	34 x YP

PLUS

Hilltown CC Young Parents group	8 x YP(young parents) 10 (& their children-mixed ages)
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Target total	76
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Total (maximum for excursions including 7 staff) is 83, in a 83 seat coach.

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**Please say why the project is needed** (please limit your answer to 500 words or less)

To provide Diversionary and transitional activity opportunities for YP during school holiday periods, and to reduce barriers to participation in holiday activity for families of YP in terms of cost to attend and food provision for participants, in response to cost of living crisis.

To provide an opportunity to achieve a challenge award outwith the school environment during holiday periods

(Some of the YP attending our provision have come to us through school referral for 1:1 support as low attenders. Dundee City Plan/Coldside Local Community Plan/SIMD data for Coldside/Central YW Cognisoft sessional YW recordings/1:1 pupil referral in Cognisoft for low attenders/)

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

YP attending our provision were consulted in their groups on the kinds of activities they would be interested in for the holiday period.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**

(Refer to Section 1 of the Guidance Notes)

It will help by reducing levels of isolation for the participants through peer socialisation.

It will provide an opportunity for achievement through participating in the challenge award we are trialling within the programme this year.

It will reduce barriers to participation through free (funded) activity provision and including food for participants sustenance and food vouchers.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

NOT APPLICABLE

**Have all relevant permissions been agreed?** (please state what these are)

**How will the planned project be maintained?** (please state who will be responsible for this)

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

**What other sources of funding have you secured / tried to secure for this project?**

**If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
DCC- staffing costs Estimate based on attached programme estimated hours In line with staff ratios.	£31,480.00

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Activity programme has been amended/reduced to the target participants and families in our current CLD Priority work areas only, therefore childrens work holiday programme has been removed.

Cost Heading	Full Costs (£)	DP Aid (£)
<b>STAFFING:</b>		
Staff costs in kind from DCC- see breakdown in attached programme	£31,480.00	0

<b>ENTRANCE FEES / FACILITY HIRE:</b>		
SUMMER & OCTOBER- Ryze Dundee Trampolining Admissions 70 @ £13.50 per person = £945 x 2 trips (Summer & October)=£189.00 -quote attached.	£1,890.00	£1890.00
Ryze Dundee Gripper Socks hire 70 @ £1.50 per pair=£105 X 2 trips (Summer & October)= £210.00 -quote attached	£210.00	£210.00
EASTER & SUMMER- Wild Shore admission & Ringo Sessions 40 @ £20.50 per person =£820 x 2 trips = £1640.00 (1 trip in Easter & 1 session In Summer) -quote attached	£1640.00	£1640.00
SUMMER- Showcase the Street day, ONE VISIT ONLY  (includes VR, Sports & Dance studio) -venue hire cost -quote attached	£310.00	£310.00
Showcase the street day, (additional cost for dance tutor) @ £25.00 p/h x 2 hours	£50.00	£50.00
Showcase the street day, (additional cost for 90 minutes Bubble football hire) for 15 people= £415.00 -quote attached	£415.00	£415.00
OCTOBER- Lasertag 17 @ £12pp = £180 per trip £180 x 4 trips = £720.00 -quote attached	£720.00	£720.00
EASTER- Tin pin bowling, Myrekirk 2 Trips of 33 @ £232.50 per trip = £465 2 Trips of 22 @ £155 per trip = £310 Total for 4 trips = £775.00	£775.00	£775.00
Blairdrummond Safari Park entry fees- ONE TRIP ONLY 20x adults/parents group @ £21 = £420 60x child @ £15 = £900 3 infants free total = £1320 -website prices attached	£1320.00	£1320.00
EASTER & SUMMER	£1990.85	£1990.85



M&D's trips (includes a lunch provision on site) 83 x 2 trips – 1 trip in Easter & 1 trip in Summer -quotes attached	£1987.85	£1987.85
SUMMER TICKETS Family L&C Olympia Swimming tickets 70 YP @£5.00= £350.00 30 Adults @ 5.90 =£177.00 Website prices attached	£527.00	£527.00
SUMMER TICKETS Ice Arena Tickets for YP 70 YP @ £7.00 =£490 Skate hire 70 YP x £2 =£140.00 Total =£630.00 Website prices attached	£630.00	£630.00
SUMMER Marquee hire plus 2 x BBQs (for Monikie End of Summer BBQ) ONE VISIT ONLY -quote attached	£120.00	£120.00
CHRISTMAS - Cineworld ONE VISIT ONLY  4 Family tickets @ 32.80 = £131.20 24 children at 8.70 = £208.80 4 adults at 9.80 =£39.20 Total costing = £379.20 -current prices attached from website	£379.20	£379.20
CHRISTMAS- Pantomime at Whitehall theatre ONE VISIT ONLY 50 YP @ £17 =£850 6 Adults @ £19=£114 Total= £964 -quote attached.	£964.00	£964.00
SUMMER- trip to Craigtoun Park ONE VISIT ONLY for Young Parents group only 7x Day Band entry for a group of Four (28 people) 7 @ £35 = £245.00 1x Day Band entry for a group of Three (3 people) 1 @ £27.00 = £27.00 (Under Threes go Free)	£272.00	£272.00

Total £272.00		
<b>EASTER-</b> trip to Camperdown Dundee for Young Parents Group only <b>ONE VISIT ONLY</b> 15 Adults/Parents @£6.00 = £90.00 16 children over 3 @ £5.00 = £80.00 6 children under 3 @ £1.50 = £9 Total £179	£179.00	£179.00
<b>SUMMER-</b> Dundee Escape rooms in Commercial Street for Young Parents Group only <b>ONE VISIT ONLY</b> 12 Parents x two Games = £360.00 The escape rooms cost £90 each for up to 6 people, (2 rooms for the parents to have one game each and four rooms for them to have two games).	£360.00	£360.00
<b>OCTOBER –</b> Dundee Innoflate 1 hour bounce for Young Parents Group only <b>ONE VISIT ONLY</b> 6 x under 3's (includes parent) charge =£59.70 16 x over 3's charge =£159.20 6 x sock hire under 3's (includes parent)= £15.00 16 x sock hire over 3's = £40.00 Total = £273.70	£273.70	£273.70
<b>CHRISTMAS-</b> Parents Dip & Dine at Apex For Young Parents group only <b>ONE VISIT ONLY</b> 15 Parents @ £30 each = £600.00	£450.00	£450.00
<b>COACH &amp; BUS HIRE:</b>		
Coach hire quote from Fishers: 83 seats M&D's x 2 trips @ £650.00 per trip = £1300.00 Blairdrummond Safari Park x 1 trip-@£600.00 Monikie Park End of Summer BBQ @ £355.00 Total= £2255.00 -quote attached	£2255.00	£2255.00
DCC 17 seat minibus hire for smaller trips 4 trips @ £65 (per 24 hour hire)=£260.00 Plus fuel for 4 trips @ £20 fuel per trip-estimate= £80 Total = £340.00	£340.00	£340.00
<b>PROVISIONS:</b>		

70 @ £30 food vouchers <b>Christmas only</b> =£2100.00	£2,100.00	£2,100.00
Food & Charcoal for end of Summer BBQ est. £20 charcoal and 70@ £5 p/p= £560.00	£370.00	£370.00
Packed breakfast, lunches & snacks & food for Easter programme = £660.00	£660.00	£660.00
Packed breakfast, lunches & snacks & food for Summer programme = £1294.00	£1294.00	£1294.00
Packed breakfast, lunches & snacks & food for October programme =£660.00	£660.00	£660.00
Packed breakfast, lunches & snacks for Christmas programme = £362.00	£362.00	£362.00
<b>Food cost breakdown shown on attached programme-this has been reduced to £2 pp for packed lunches.</b>		
10 x hi5 Challenge award booklets @£6 each from Youth Link Scotland (prices on website).	£60.00	£60.00
<b>Totals</b>	<b>23.564.60</b>	<b>31,028.36</b>

**All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

**If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)

Direct Quotes from Suppliers, website prices , various plans e.g. City Plan and evidence.

**How do you intend to monitor the project Outputs and Outcomes?**

Cognisoft recordings will capture participant feedback on activities impact

Voucher recipients will complete a quick questionnaire on the impact in relation to food/cost of living anxiety.

hi5 award records.

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	First Activities will run during Easter school holiday-April 2024.
<b>What is the planned end date of the event/activity?</b>	Last activities will run during Christmas school holidays-December 2024

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b> CITY PLAN Dundee will be a caring city which has tackled the root causes of poverty and delivered fairness in outcomes, education and health. LOCAL PLAN We need to respond to the cost of living crisis by developing Partnership actions to mitigate the cost of living for residents in Coldside.	
<b>Purpose of activity / project within this Outcome:</b>	
<b>Cost of living &amp; Health &amp; Wellbeing</b>	
	<b>Target 2023-24</b>
Outputs	
70 families of YP participating in Summer programme will receive a £30 food voucher	70 families

70 families of YP participating in Christmas programme will receive a £30 food voucher	70 families
Outcomes / Indicators:	
50 per cent of families of YP attending Summer programme will report a reduction in food anxiety/food insecurity	35 families
50 per cent of families of YP attending Christmas programme will report a reduction in food anxiety/food security	35 families

**City Plan / Local Community Plan Outcome:**

**CITY PLAN**

Dundee will be a caring city which has tackled the root causes of poverty and delivered fairness in outcomes, education and health.

**LOCAL PLAN**

We need to improve life chances for children & families as evidence in recent data suggests that there are a high number of children in Coldside Ward living in poverty.

**Purpose of activity / project within this Outcome:**

**Health & Wellbeing and  
Children & families**

	Target 2023-24
Outputs	
YP and families that we engage with during term-time will also engage with positive, diversionary activity during school holidays	60 % of those targeted will attend.
Outcomes / Indicators:	
Participants will report feeling less isolated as a result of participating	60% of all participants
Participants will feel more confident about transitioning to Secondary school as a result of participating	60% of p7 participants