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Dundee Partnership **Community Regeneration Fund**

Grant Application **2023/24**

Applicant Information	
Name of Applicant Group	St Mary's CC LMG
Activity Title	Energy Saving Project
Grant Requested (£)	3,380

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	X

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	X
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form and given accurate contact details?	<input type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)		St Mary's CC LMG	
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Jewellery Group	£2,000.00	Dec '22	Yes
Water Heater	£936.00	Mar '23	Yes
Children's Work	£6,437.00	Apr '22	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

St Mary's CC LMG would like to lower their environmental footprint and to do this they need to reduce their use of high carbon emitting energy sources in the centre. The longer-term project would see installation of solar panels, low energy hand dryers and lower energy lighting to achieve this. In the immediate term they can start to do this by replacing lighting with modern energy efficient lighting and installing low energy hand dryers to replace dependence on continual purchase and use of hand towels in toilets. In addition, to move ahead with plans for the future installation of solar panels the centre is required to have a building warrant in place.

Which City Plan / Local Community Plan Outcome(s) will it address?

DCC: Net Zero Transition Plan 2024-2030.

Strathmartine Community Plan: Community to prioritise physical and environmental improvements.

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic) Whole community

Please say why the project is needed (please limit your answer to 500 words or less)

The LMG is aware of the need to lower the carbon footprint of the centre to play its part in contributing towards DCC Climate Action Plan that aims to reduce carbon gas emissions by 40% across the city by 2030 and this project will play a part in that. The centre will also benefit from lower energy bills as a result of the planned upgrades.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Centre users and local management group (LMG) who are all local people.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

LMG are aware of increasing energy costs and financial strain this is putting on the centre. People using the centre are concerned with rising food and energy costs and ask if cost for using the centre will be introduced or increased to allow it to remain open as it is at this time.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

The project will enable the centre to reduce energy costs and therefore limit the need to charge for access to current free provision that includes Friday Café and Family Teas. Both these projects directly benefit local people using them and contribute to minimising effects of cost of living crisis for them by reducing number of meals they need to provide at home.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

n/a

How will the planned project be maintained? (please state who will be responsible for this)

n/a

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

n/a

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

n/a

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Dundee Climate Fund 2.0 We have applied for funding from Dundee Climate Fund 2.0 for a larger project that includes the lighting upgrades. However, there is no guarantee we will be successful and that is why we have asked for the lighting to be funded by CRF. If the Dundee Climate Fund 2.0 application is successful we would update that application with new reduced costs if we are successful with this application.	21,000

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Lighting and hand dryers	2875.00	2875.00
Building Warrant	505.00	505.00
Totals	3380.00	3380.00

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Electrical work costs & Building Warrant fee cost

How do you intend to monitor the project Outputs and Outcomes?

Reduction in energy bills.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

24/3/24

What is the planned end date of the event/activity?

31/3/24

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:

DCC: Net Zero Transition Plan 2024-2030

Strathmartine Community Plan: Community to prioritise physical and environmental improvements.

Purpose of activity / project within this Outcome:

	Target 2023-24
Outputs	
Installation of low energy lighting and hand dryers	Installation completed.
Outcomes / Indicators:	
Reduced energy costs.	

City Plan / Local Community Plan Outcome:

Purpose of activity / project within this Outcome:

	Target 2023-24
Outputs	

Outcomes / Indicators:	