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Dundee Partnership **Community Regeneration Fund**

Grant Application **2023/24**

Applicant Information	
Name of Applicant Group	Strathmartine community Larder (SCIO)
Activity Title	Movable Storage
Grant Requested (£)	£763.20

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant
East End	Physical & Environmental Improvement
Lochee	Youth Inclusion

Maryfield

North East

Strathmartine

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

☐

Fully completed the information on the front of the form

☐

Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant)

☐

Checked that your budget adds up properly?

☐

Checked that your start date is after the date at which funds could be available,
(see page 6) and that your end date is within the financial year?

☐

Included appropriate, measurable outputs & outcomes?

☐

Provided your groups accounts, or other appropriate financial information?

☐

Sourced and attached all relevant quotes?

☐

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

☐

Signed the form and given accurate contact details?

☐

Who is the grant for? (Name of Applicant Group / Department)		Strathmartine community larder (SCIO)	
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To purchase movable lockable storage for the larder outreach sessions currently held 1 day per week in kirkton community centre.

Which City Plan / Local Community Plan Outcome(s) will it address?

Reduce poverty and inequalities
 Direct response the cost of living crisis

How many people will benefit from this project?

100 per week

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Please say why the project is needed (please limit your answer to 500 words or less)

Larder volunteers currently carry all food items out of cupboards within the centre and set up on tables, these cabinets would allow the volunteers to simply wheel the already filled containers out before each session. Containers will then be replenished at end of each session then simply wheeled back into large store cupboard within centre.

Saves time and also is safer for volunteers.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We consulted with larder volunteers and trustees as well as centre / larder users that attend on the day.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Feedback from larder volunteers and trustees

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

Tackles food poverty in an area of deprivation , the overall project provides affordable food and toiletry items to over 100 local people each week .

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

N/A

How will the planned project be maintained? (please state who will be responsible for this)

N/A

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

N/A

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

We can place a laminated copy of the logo on the exterior of the cabinets

What other sources of funding have you secured / tried to secure for this project?

- If none, please state why this is the case

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
None	0

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
<u>Commercial Storage Cabinet with wheels Black 800x420x1820mm Adexa DL10</u> plus VAT x 4 @£159 each	£763.20	£763.20
Totals	£763.20	£763.20

<ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED • If reserves held are less than three months operating expenses please confirm this below <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>

Recent accounts previously submitted
What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure) Quote attached

How do you intend to monitor the project Outputs and Outcomes? Feedback from volunteers, trustees and users

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	March 2024
What is the planned end date of the event/activity?	March 2024

Outputs & Outcomes


It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Reduce poverty and inequalities Direct response the cost-of-living crisis	
Purpose of activity / project within this Outcome: Improve health & safety for larder volunteers and trustees	
	Target 2023-24
Outputs	
Purchase of lockable / movable storage cabinets	4 cabinets
Outcomes / Indicators:	

Set up of larder session will be easier and safer for volunteers and trustees	10

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	



Commercial Storage Cabinet with wheels Black 800x420x1820mm | Adexa DL10
 DL10
4
£159.00
£636.00

What would you like to do next?

Choose if you have a discount code or reward points you want to use or would like to estimate your delivery cost.

Use Coupon Code ▾

Estimate Shipping & Taxes ▾

Sub-Total:

£636.00

VAT (20%):

£127.20

Total:

£763.20

Continue Shopping

Checkout