

Ref: EE2512

Dundee Partnership
Community Regeneration Fund

Grant Application
2025/26

Applicant Information	
Name of Applicant Group	Mid-Lin Day Care Centre
Activity Title	Christmas Light Night
Grant Requested (£)	544.20

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grantx
East Endx	
Lochee	Youth Inclusion
Maryfield	

North East

Strathmartine

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

x

Fully completed the information on the front of the form

x

Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant)

x

Checked that your budget adds up properly?

x

Checked that your start date is after the date at which funds could be available,
(see page 6) and that your end date is within the financial year?

x

Included appropriate, measurable outputs & outcomes?

x

Provided your groups accounts, or other appropriate financial information?

x

Sourced and attached all relevant quotes?

xx

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

x

Signed the form, given accurate contact details and ticked the GDPR box?

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Who is the grant for? (Name of Applicant Group / Department)		Mid-Lin Day Care Centre	
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

On 29th of November 2025 Mid-Lin Day Care Centre are holding a Christmas Light night for the local Community. This event will be from 6pm-8.30pm. The event aims to provide a safe and warm environment for the local residents who at that time of year find it increasingly difficult due to the rising cost of living. Santa clause will be in attendance. Warm seasonal snacks and food parcels are to be given out to everyone as well as a being able to attend a Christmas party. A craft station and a light switch on for the full family will also be part of our evening. The area we are based in is in the most deprived 10% on SIMD 2020.

Being able to provide essentials such as food, heat and safety is becoming increasingly challenging each year. Mid-Lin's desire is to alleviate some of these difficulties for a short space of time and support its local community to provide some essential Christmas magic to its residents. A lot of children do not have the opportunity to get to meet Santa as it has become commercialised which had led to staggering costs for such a magical moment in a child's life. Every child deserves the right to meet Santa Claus, enjoy a warm space with fun activities and most of all feel safe.

This event will be advertised on our social media platforms, within the local schools posters will be advertised that I will ask the school art club to help us make. Through the schools Seesaw platform which reach all but 5 families within the school. Posters will also be placed within the local library, newsletters and shops to ensure all residents are invited. I will source a wide variety of seasonal craft activities as well as a vast amount of food to create food parcels to be taken home as well as seasonal snacks for the evening and a gift for each child to be given by Santa Clause. Last year Santa had over 80 children visit him in Mid-lin as well as 100 food parcels being handed out to local families when leaving the event, residents expressed how important it was to have basic food items in their home and that getting these can be a challenge.

We would like this year to do more as life continues to be more expensive and challenging for many within Linlathen as we can see the real benefit that hosting these nights has for the local community.

Which City Plan / Local Community Plan Outcome(s) will it address?

- “We need to respond to the cost-of-living crisis” being able to provide essential food items to children and families within the area will help their money go further.
- “We need local opportunities to be involved in learning, social and physical activities which promote wellbeing” This local event will be an opportunity for people to socialise with their neighbours and friends, an opportunity to reconnect with their local community and feel part of something. Everyone deserves to feel part of something regardless of circumstance.
- “we need to improve life chances for children and families” Providing a local, family-based activity at the most magical time of year will bring families together. Provide a safe and warm space for them to participate in activities whilst provide essential opportunities for them to engage with their peers.

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Around 100 families within the local area will benefit from attending the Christmas light night. Each child will receive a gift from Santa which will be obtained for a local business owner. Each family regardless of gender, age or protected characteristics will receive a food parcel to help support them during one of the more difficult seasons within the year.

This figure is based on the number of families that attended the Christmas light night in 2024. Each year it has grown therefore we hope to reach more families in 2025.

Please say why the project is needed (please limit your answer to 500 words or less)

By inviting all of the local community to the day center for 2 and half hours, that is two and a half hours of their time, families do not need to worry about heating their home, worrying if they have essential food and fluids for their family. Feeling concerned about where they can go to be safe. An opportunity to engage with like-minded individuals within the area. Being invited to a welcoming and positive environment will support mental health which many people within deprived areas are affected by.

Within the city 10,208 children aged 0-15 live within the 20% most deprived data zones. This accounts for 43.4% of children in Dundee therefore, Mid-Lin Day Care Centre hopes to reach as many of these children and enhance their lives around the most magical time of year.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

The Mid-lin team asked local residents for thoughts on the upcoming event

*See attached evidence

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

We have spoken to the local community within the last few days with regards to the event. We have also held this event before. People have shared on our Facebook page that the event was enjoyed by all.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

The event will provide the follow

- Warmth and Safety for all who attend
- Provide essential food items to families/individuals who live within one of the most deprived areas within the city.
- Ensuring that all who attend are treated fairly and with respect.
- Fully inclusive event for the community.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

None at the moment, I will be asking a local businessman to support with the gifts from Santa, as well as asking Tayside Contracts if they can support us with food items for the evening.

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Activity information -		
Sol 27Pk Glitter tubes in 10 assorted colours (amazon)	6.99	
3000+ pcs art and crats supply for kids (amazon)	17.99	

Creavvee 300pcs craft tissue paper sheers set. (amazon)	8.99	
Newthinking DIY craft Kit for kids. (amazon)	11.99	
100 sheets white card (amazon)	7.99	
LIEASKYKE Coloured Card 100 sheets (amazon)	11.99	
Stick- E PVA White Glue box of 12 (amazon)	9.99	
Food for the evening	68.27	
See attached screenshots for food breakdown		
Total cost for food parcels - this will be sourcing food from Morrisons as well as fareshare.	400 @£4 per box/bag	
Totals	544.20	

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

Annual accounts have been submitted with a bid submitted that we are waiting to hear about.

What other documents are you attaching to evidence the budget costs for this application?

(e.g. quotes, estimates, projected income and expenditure)

Quotes for food.

How do you intend to monitor the project Outputs and Outcomes?

We shall ask for feedback from the local community. Ie, the food parcels were they adequate? Was the items given useful? Did you feel the event was community based? Was it inclusive to families and children?

The management and board will sit after the event and discuss the feedback to see if it has indeed met the outcomes.

Ensure that the event is well advertised so that those in need of the event know about it.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	29.11.25
What is the planned end date of the event/activity?	29.11.25

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Hold a community event for at least 100 families within the Linlathen area.	November/December 2025
Outcomes / Indicators:	
<ul style="list-style-type: none"> Residents report being happier at feeling included in local community activities/events and the need for them. feedback gained at e.g. community events) 	

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City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Supporting 100 families by providing food/essential item parcels	November/December 2025
Outcomes / Indicators:	
<ul style="list-style-type: none"> Participants reporting the benefits of the food/essential item parcels. This can be through feedback. 	