

For official use only:

Ref: NEY2502

Dundee Partnership
Community Regeneration Fund

Grant Application
2024/25

Applicant Information	
Name of Applicant Group	CLD East Youth Team
Activity Title	Mill of Mains Youth Provision – 1 evening group per week, food insecurity and youth resources.
Grant Requested (£)	£3526.01

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<p>TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <p>Coldside</p>	<p>PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <p>Small Grant</p>
--	--

East End	Physical & Environmental Improvement
Lochee	Youth Inclusion X
Maryfield	
North East X	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>

Signed the form, given accurate contact details and ticked the GDPR box?

X

Who is the grant for? (Name of Applicant Group / Department)	CLD East Youth Team		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Mill of Mains Youth Provision	£912	April 2024	On Track

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

It was highlighted in 2020 that there was a need for free youth provision in the Mill of Mains area. The East Youth Team were running provision in other areas of the North East but due to the lack of a community space in Mill of Mains and staff capacity the Youth Team were not running evening groups in the Mill of Mans area.

Due to this lack of community space a small targeted group (12 Primary 7s) was set up in Mill of Mains Primary. It was not possible to run a large open drop in as the school did not have space to accommodate. This small group ran on a weekly basis from November 2020 until June 2022. In June 2022, a much-needed community space opened in Mill of Mains – Mill O Mains Community Hub. With the new space, the group was able to expand, offering provision to not only to P7s but also to those in S1+.

Since 2022 a successful large scale Drop In has been running in the Mill O Mains Community Hub. The Drop In, which runs weekly is for those who are in P7 and above. The Drop In runs every Wednesday evening, however due to staffing, when staff are on annual leave or sick it is not always possible to run the Drop In. The Drop In also closes for 2 weeks at Christmas and New Year. Young people

are given plenty notice in advance and are advised of other local Drop Ins running on a Wednesday evening which they can attend instead.

If the funding is granted, a hot meal will be provided at every evening Drop In session. The funding would pay for ingredients. Young people are responsible for planning and cooking the meals from scratch.

The young people would also like some new youth resources to be used at the Drop In, the funding would pay for items they have requested.

The young people would also love to go on a trip together. Due to the large number attending the Drop In and a lack of funding this has not been possible for October 2024 and Christmas 2024. The young people would love to go on a trip as a whole group in Summer 2025 to Wild Shore. This is an expensive activity, which many cannot access due to financial barriers.

Which City Plan / Local Community Plan Outcome(s) will it address?

City Plan 2017 -2026

Children and Families:

Improve physical, mental and emotional health for children and young people.

Improve health and wellbeing outcomes for children and young people who experience inequalities.

Increase safety and protection of young people.

Local Community Plan 2022 – 2027

We need to respond to the cost of living crisis:

Create local, support hubs across the ward where services offer free/low cost food.

Co-ordinate and encourage access to a range of welcoming, warm spaces across the ward.

We need to tackle social isolation and improve mental wellbeing:

Increase and advertise the range of social, leisure and physical activities available locally to improve health and wellbeing and reduce isolation.

--

How many people will benefit from this project?	60
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
This project is free to attend and is targeted at young people living in the Mill of Mains area, age 11-18.	

Please say why the project is needed (please limit your answer to 500 words or less)
<p>The SIMD 2020 profile for the North East of Dundee shows that in Mill of Mains 65% of children aged 0 – 15 years live in a data zone that is ranked in the 5% most deprived, this is the highest proportion of all the community areas in North East LCPP/Ward. In addition, the 2020 SIMD reported that the majority of the population living in Mill of Mains (94.9%) live in a data zone ranked in the 20% most deprived in the income domain.</p> <p>Due to these above statistics, it is vital that free accessible evening youth provision continues to run in Mill of Mains. The Drop in is well attended and currently has on average 45 young people attending every week. The highest weekly attendance since April 2024 has been 56 young people.</p> <p>Young people who attend the group have the opportunity to take part in a variety of free activities. Young people are consulted at the start of each term. The programme of activities is designed by young people and includes sessions such as cooking, football, arts and crafts, self-care, baking, basketball, quiz nights, board games, bingo, etc. By taking part in positive activities and working alongside staff, it is hoped that young people will make positive choices, feel supported and have a positive outlook on their future.</p> <p>The cost-of-living crisis is still having a major impact on families in the local community. At present the core youth budget covers snacks for the group, however, to reduce food poverty I would like to continue to offer a hot meal to all young people attending evening provision. CRF funding was granted last year to allow a hot meal to be provided. This has been received very well with the young people looking forward to cooking and eating together as a group.</p>

Each week young people volunteer their time to cook alongside a youth worker. They arrive 1 hour before the group starts so the healthy hot meal will be ready for Drop In opening at 6.30pm. The young people are gaining vital cooking skills, with meals being cooked from scratch. The young people research and plan the healthy meal the week before, developing their budgeting skills. Any leftovers are given to the most vulnerable to take home and share with their families.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Young people have been consulted prior to this application being submitted.

Consultation showed that young people continue to enjoy sitting together at the start of the drop in eating a hot meal. Young people who are cooking also reported that they feel a sense of achievement and pride that they have cooked a meal that other are enjoying.

Young people been consulted and have given suggestions on what meals they would like to have at the Drop In. Young people were also consulted on resources that would be of benefit to the group, they all contributed their ideas. Young people have also given their ideas for a summer trip.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The young people who attend the Mill of Mains group support this application.

Parents are also supportive of this application, as they regularly give positive feedback about the group.

"XXX doesn't attend anything else during the week. They go to school and then come home and go straight to their bedroom. They look forward to coming on a

Wednesday. As a mum you just want to see your kids happy and for them to be out the house enjoying themselves”

“XXX is now spending time with XXX since coming along to the group. They are in different classes so didn’t really know each other that well. XXX is quite shy so it’s lovely to see them making new friends”.

This application is for the benefit of local young people, who live in the most deprived areas. Addressing inequalities and reducing food poverty is something that the local community supports.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

The Drops In is targeted at young people living in Mill of Mains. 65% of children in Mill of Mains, live in a data zone that is ranked in the 5% most deprived.

The Drop In take place in the Community Hub at Mill of Mains Primary which is a well-known building. This building is accessible and on a bus route. The Drop In is advertised through school and through social media. The Drop In is free of any cost, removing any financial barriers to participation. Partnership working ensures we are targeting and working with the most vulnerable young people.

All young people attending the drop in will be offered a free hot meal and fruit, in response to the cost-of-living crisis. By offering a free meal to all young people, this will help reduce any poverty related stigma.

As the group runs weekly, staff can build relationships and identify young people and families who need additional support, therefore closing the gap between the best off and worst off in Dundee.

The summer holidays are costly for families. A free trip during the summer holidays would ensure young people have something to look forward to as many families cannot afford summer activities.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

N/A

How will the planned project be maintained? (please state who will be responsible for this)

N/A

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

N/A

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

N/A

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
DCC Staffing - 1 x Qualified CLD Youth Work Staff 1 x Youth Worker 2 x Assistant Youth Workers	IN KIND
DCC Communities – Let at Mill O Mains Community Hub	IN KIND
Youth Work Budget – Fruit for all young people attending Drop In £10 per week x 45 weeks	£450

--

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Food Insecurity: 45 weeks x providing a hot meal £37 per session to feed 45 young people See attached example basket of ingredients.	£1665	£1665
Summer 2025 Trip: Wild Shore x 45 YP (£17pp) Wild Shore x 4 staff (£17pp)	£765 £68	£765 £0 (Paid by core Youth Budget)
Games/Sports Equipment Yes! No! Family Card Game Pass the Pigs Think Words x 2 Uno Dobble Rummikub Jenga Sounds Fishy Taco, Cat Goat, Cheese Pizza Large Creative Lego Set Creative Happy Box Lego Set Magnet Chess x 2 2 pack Drawing Boards x 3 Karaoke Machine Microphone Magnetic Dart Board x 2 Just Dance Switch Game EA Sports Fc 25 Switch Game Football Pump Dodgeballs Football x 2 8 in 1 Folding Games Table	£8 £10 £46 £8 £12 £25 £12 £20 £10 £45 £35 £19.98 £35.97 £65 £10 £31.98 £23.99 £46.99 £24.95 £57.50 £31.90 £150	£8 £10 £46 £8 £12 £25 £12 £20 £10 £45 £35 £19.98 £35.97 £65 £10 £31.98 £23.99 £46.99 £24.95 £57.50 £31.90 £150

Bean Bag Toss Game	£28.44	£28.44
Arts and Crafts		
Hama Beads x 2	£30	£30
Iron	£14	£14
Rainbow Pony Beads Box x 2	£20	£20
Round Alphabet Bead Set x 2	£28	£28
Multicolour Alphabet and Mini Bead Box x 2	£24	£24
Bracelet Elastic x 3 colours	£3	£3
Metal Keyring 12 Pack x 4	£8	£8
Colouring Pencils x 2	£6	£6
Dual Tip Brush Markers x 3	£23.61	£23.61
Glue Gun x 2	£12	£12
Hot Melt Glue Sticks	£2	£2
Clay Bead Set x 3	£50.97	£50.97
Cellophane Cones x 5	£12.50	£12.50
White Air Drying Clay (2 for £6) x 4	£12	£12
Ribbon x 6 different colours (3 for 2)	£8	£8
Loom Bands x 2	£39.98	£39.98
Posca Pens - Fine	£12.75	£12.75
Posca Pens – Chunky	£16.50	£16.50
Posca Pens - Sparkling	£15	£15
Fruit:		
Fruit for all young people attending Drop In £10 per week x 45 weeks	£450	£0 (Paid by core Youth Budget)
See attached example basket of ingredients.		
Totals	£4044.01	£3526.01

<ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED • If reserves held are less than three months operating expenses please confirm this below <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>
N/A
<p>What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)</p>

Please find attached quotes and estimates for resources, the trip and food.

How do you intend to monitor the project Outputs and Outcomes?

Cognisoft (DCC Database) to record attendance.
Staff observations and staff recordings saved in Cognisoft.
Verbal and written feedback from young people.
Verbal and written feedback from parents.
Verbal and written feedback from partners.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	2nd April 2025
What is the planned end date of the event/activity?	This is an ongoing activity.

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:

Local Community Plan 2022 – 2027

We need to respond to the cost of living crisis:

- Create local, support hubs across the ward where services offer free/low cost food.

<ul style="list-style-type: none"> – Co-ordinate and encourage access to a range of welcoming, warm spaces across the ward. 	
Purpose of activity / project within this Outcome: <ul style="list-style-type: none"> – Provide a free healthy meal at Youth Drop Ins. – Provide a warm, welcoming, safe space that young people can access. 	
	Target 2024-25
Outputs	
Number of sessions where a free meal is offered, addressing food insecurity	45 Drop in Sessions
Number of warm welcoming, safe sessions	45 Drop in Sessions
Number of sessions where young people can learn cooking skills	45 Drop in Sessions
Outcomes / Indicators:	
Number of young people with increased cooking skills	5 young people

City Plan / Local Community Plan Outcome:	
<u>Local Community Plan 2022 – 2027</u>	
We need to tackle social isolation and improve mental wellbeing: Increase and advertise the range of social, leisure and physical activities available locally to improve health and wellbeing and reduce isolation.	
Purpose of activity / project within this Outcome: Provide a range of activities that young people can take part in to improve their health and wellbeing and reduce isolation.	
	Target 2024-25

Outputs	
Number of sessions where social, leisure and physical activities are provided.	45 Drop in Sessions
Outcomes / Indicators:	
Number of young people with improved health and wellbeing	60 young people
Number of young people less isolated	60 young people