



For official use only:

Ref: _____

Logged ☐

Scanned ☐

Dundee Partnership **Community Regeneration Fund**

Grant Application **2023/24**

Applicant Information	
Name of Applicant Group	Discoverin' Families Working and Student Parents Group (WASP)
Activity Title	Working and Student Parent annual programme of 12 monthly and 9 holiday family activities 24-25.
Grant Requested (£)	£1991.55

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East x	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Strathmartine ☐

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Discoverin' Families Working and Student Parents Group (WASP)		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Working and Student Parent annual programme of 11 monthly and 10 holiday family activities 23-24	£1736.13	April 2023	No

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To give parents who work (including volunteer work), or/and study, accessible and free local family bonding and socialisation opportunities with their children or those they care for. This grant will underpin the costs of a programme of monthly and holiday activities for families in the North- East for April 2024 to March 2025.

We want to address inequality in family socialisation opportunities that currently exists for working and student parents, especially with the ongoing cost of living crisis and heightened fuel prices. Current costs of regular family activities and the income deprivation experienced by such families in the North- East (SIMD 2020) mean children miss out on the benefits of experiencing regular planned family activities.

We have created a draft programme of 12 free monthly family activities and 9 weekly activities during the three school holiday periods. These are tailored to meet the needs of parents who work and/or study and will include Friday evenings and weekend events and be free to families. The range of activities will include a balance of free very local activities designed and ran by local parent volunteers and supported/funded by Discoverin' Families staff and resources. We will access free local outdoor space and community venues.

Which City Plan / Local Community Plan Outcome(s) will it address?

City Plan, "Improve health and well-being outcomes for children and young people who experience inequalities".

North- East Community Plan 2022-2027 It addresses Building Community Resilience and specifically fulfils the intention to "Increase the amount of social, leisure and physical activities available locally to improve health and wellbeing and reduce isolation"

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

This project works with 10 regular and 8 holiday families comprising of 19 kids and 15 kids of whom 4 are under 5 and 3 are under 5 respectively. We have based quotes on an average of 10 parents, 15 over 5's and 4 under 5's. These are often more and different families especially at summer events.

Please say why the project is needed (please limit your answer to 500 words or less)

A significant majority of the local Northeast working age population are employed or in full time education and every Out of School Care Club (a childcare service in school from 3pm to 6pm) in the North- East is full – Therefore in most cases parents and children are together for evening only or at weekends. As unemployment falls and more parents are expected to take up or extend working life patterns and the cost of living continues to rise the need for this project becomes greater. (All of the other community areas experienced a decrease in the percentage of the working age population classed as employment deprived, with around a 4% decrease in Whitfield and 3% decrease in both Claverhouse and Fintry (North- East SIMD Profile page 12 2020.)

This programme also harnesses community assets and empowers parents to use their skills and talents to create new activities, offer volunteer support to plan, manage and deliver activities and become more engaged in community action.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have regular consultation during events to get informal feedback and guide us in future planning. We also met over a volunteer lunch and discussed ways forward. I regularly use whats app to consult and a recent planning event was held on Saturday 13th January to produce this draft programme. Two young members also gave an evaluation presentation in summer 2023 to the local North East CRF group.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Please see above.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

This free programme tackles the financial barriers of working poor families.

Although employed 66% of families still depend on universal credit, free school meals and school clothing grants and the nature of in work benefits means parents often experience financial chaos as credit is withdrawn when pay differs. These *working poor experience a very small amount of disposable income and therefore socialisation costs such as the cinema, swimming, ice skating, Ryze, Panto and eating out are not affordable and specialist children's clubs such as drama etc. are usually too expensive. The SIMD 2020 reported that Mill O Mains (28.7%) is the community area within North East LCPP/Ward that has the greatest percentage of the population who are classed as income deprived followed by Whitfield (24.3%) and Fintry (21.5%) Definition of income deprived- this is people who are claiming key benefits, children in low income households and

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

families dependant on tax credits. (Source North- East SIMD 2020 page 14.) This tailored programme strives to meet the challenges that different families face.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

n/a

How will the planned project be maintained? (please state who will be responsible for this)

n/a

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

n/a

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

n/a

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Discoverin' Families will resources and staff 9 school holiday events as well as cover volunteer lunch and development costs.	£530
Discoverin Families will also seek further small scale funding such as Dundee Bairs to compliment or add a food aspect of events	£200

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received , and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Monthly and holiday activities programme (see excel data base with description and quote reference number)	£1991.55	£1991.55
Monthly and holiday activities paid by Discoverin Families (see excel data base as above	£530	
Monthly and holiday activities paid by other funders (see excel data base as above)	£200	
Totals	£2721.55	£1991.55

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
 - If reserves held are less than three months operating expenses please confirm this below
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Zip file with quotes for costs. Excel data base with programme and costs, DVVA accounts

How do you intend to monitor the project Outputs and Outcomes?

Evaluation activities at end of quarter, photographs (photos on the Facebook group) and the completion of a final report. Use of Upshot online monitoring system

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

April 27th 2024

What is the planned end date of the event/activity?

March 29th 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
10 adults and 19 children from working or student families participate in monthly weekend and/or evening events	
12 adults and 23 children from working or student families participate in school holiday events	
Outcomes / Indicators:	
	12 monthly events

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

	9 school holiday events
City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	