

For official use only:

Ref:

NE2423

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

Applicant Information	
Name of Applicant Group	Fintry and Friends Out of School Care
Activity Title	Training
Grant Requested (£)	840.00

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant
East End	Physical & Environmental Improvement

Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>

Signed the form, given accurate contact details and ticked the GDPR box?

x

Who is the grant for? (Name of Applicant Group / Department)	Fintry and Friends Out Of School Care		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Fintry and friends out of school care (Ffoosc) would use the grant towards training costs, First Aid being the priority.

As ffoosc is a self-funded small charity with fees being used for the running of the provision, budgets are tight, particularly for training. We need to pay for this or find free training which is difficult to come by. Running costs have increase this year and continue to increase, particularly healthy snack, and with payroll costs to rise in April with the new minimum wage, National Insurance our budget will become smaller. Costs are having a detrimental impact on ffoosc's budget, and the committee feel we cannot increase fees again in today's cost-of-living crisis for families. As training is mandatory it is a cost we cannot cut. Practitioners have a legal obligation to complete a set number of hours, 12 hrs a year, as their registration with the Scottish Social Services Council stipulates. Practitioners complete other training of their own accord, through reading and online courses but again the cost-of-living crisis is impacting their families, so any fee-paying training is not affordable.

Children and families benefit from all practitioners training, through for health and safety, providing a safe environment for all children, including those children with additional needs. Training also provides a fresh look at what we do and how we do it allowing practitioners to reflect on their practices. Parents are also welcome to

attend some training particularly First Aid. This will benefit the families, feeling more confident in their ability to help their child if a serious accident or incident happens. Sharing their own knowledge and understanding with their child and other family members, supporting health and wellbeing in the local community, builds confidence and self-esteem.

Which City Plan / Local Community Plan Outcome(s) will it address?

North East

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

10 practitioners, 50 plus children over the year.

Please say why the project is needed (please limit your answer to 500 words or less)

Ffoosc provide an essential service to working, training or studying parents in the local area, offering excellent care before and after school as well as in-service and holidays. Children learn through play in a safe space where they can express

themselves through creativity, imagination and make friends across the school years. Play even for older children is important. Children learn a lot by playing with people of different ages - improving social, communication and problem-solving skills, bonding and creating shared memories. This play supports children in their school learning with improved creativity, imagination and concentration skills, benefitting children to reach their potential at school, in play and at home in play with siblings.

Training is essential to be able to provide a safe and nurturing environment for all children, but it is also expensive. Staff all live and work in the local area which in turn benefits the community if or when it is needed. If one training course was supported through funding this would enable ffoosc to build on the activities it offers and offer a more varied healthy snack.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Parents, Practitioners

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Ffoosc is used by families in the local community who could not work, study or train without the care offered by ffoosc.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Ffoosc committee has kept fees as low as possible to support those who need care to work, study or train. Those in receipt of benefits are supported through invoices/receipts to claim. Tax free childcare is also encouraged with those families who do not receive any help with care costs. Some ffoosc families are in-work poverty and can struggle with food and clothing. Ffoosc support this through food parcels or tables to help themselves, clothing banks and work closely with the

school development family worker. The emphasis is always on please take this as we can't use it. Most families are proud and do not want to be seen as needing help.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

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What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
first aid 120 x7	840.00	840.00
Totals	840.00	840.00

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

All practitioners pass First Aid and use their knowledge and understanding of paediatric first aid to support the children if they have an accident, or incident, in the correct way. Ask practitioners to reflect and update training logs, showing the impact of training. Discuss with parents how/if the training has helped them in any way. Record this feedback.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	March 25
What is the planned end date of the event/activity?	March 25

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
staff first aid training plus parents	15 plus
Health and wellbeing, Children and families	
Outcomes / Indicators:	
Improve life chances for children and families.	25 plus

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	

Outcomes / Indicators:	