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Dundee Partnership **Community Regeneration Fund**

Grant Application **2023/24**

Applicant Information	
Name of Applicant Group	Fairfield
Activity Title	Summer Gala Day
Grant Requested (£)	£3912.97

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE Coldside <input type="checkbox"/> East End <input type="checkbox"/> Lochee <input type="checkbox"/> Maryfield <input type="checkbox"/> ✓ North East <input type="checkbox"/> Strathmartine <input type="checkbox"/>	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR ✓ Small Grant <input type="checkbox"/> Physical & Environmental Improvement <input type="checkbox"/> Youth Inclusion <input type="checkbox"/> Please note that communications regarding this application will be sent to you via email unless you indicate otherwise
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Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Fairfield Community Sports Hub		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Studio Flooring	£7500	Aug 2023	yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The grant will be used to support 2 events running at Fairfield Community Sports Hub. This will be for our Summer Gala Event on the 11thth of August. The events involves a number of different activities including displays of projects that run within the hub and multi-agency involvement which can allow people to see the services on offer in their area. There are also other fun activities where the family can get together and enjoy the day. The grant will support the running costs of the event meaning that it is free to attend. In previous years, the Summer Gala Day attracted in the region of 1000 people.

Which City Plan / Local Community Plan Outcome(s) will it address?

1. We need to improve life chances for children and families.
2. We need to tackle social isolation and improve mental wellbeing.

How many people will benefit from this project?

1000

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

The event will attract a wide range of people from the community with a large proportion being families.

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Please say why the project is needed (please limit your answer to 500 words or less)

The events allow the community to come together to share a fun day but at the same time also allows our organisation to come together in a very visual way. As examples, people can learn about our projects about sport, the arts, mental health projects, our food larder and the general facilities that we offer. As the day is free, it also allows for families who come from the most deprived areas to come together and take part in the activities as well as chatting to our staff and gaining a better insight into the wider activities on offer. Our area also has a number of single parent families who are often isolated, and we will ensure that we will target this group.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Fairfield and its Trustees stay in the area and have also been involved in previous events held at the hub. The community who has attended these events as well as attending projects such as the food larder speak highly of the days and look forward to the events taking place. We do not have any written consultation, but we will endeavour to do this at the next fun days.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

From previous events which have been well attended, as well as the fact that last year, the summer event didn't take place and the community showed their frustration through large amounts of social media interaction and also through the normal media. There is no doubt that both events are looked forward to by everyone that attends.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

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Firstly, the event is free and in the main none of the activities need to be paid for, so this allows all people from all backgrounds to attend. Because we can also display the projects and activities we have on offer, people from deprived backgrounds will be able to see these and follow up beyond the events to take part. There are also several organisations that attend who can also offer services to these groups.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Its quite difficult to secure funding for specific events and we have been advised by CRF team to apply for funding for these events	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Advertising, marketing, flyers, posters to advertise events, banners	£511.41	
Hi-Vis vests for all volunteers so easily identifiable x30	£230.39	
Cones for cordoning off areas and chain and post bollards x2	£632.74	
Tables x 15	£1262.52	
Football x 20 direct soccer	£139	

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Pop up goals x 4 - solid ones which will last for all our events	£836.91	
Skipping ropes, hula hoops, multisport kit	£300	
Totals	£3912.97	

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)
Quotes

How do you intend to monitor the project Outputs and Outcomes?

We would use the following measures –

1. Numbers who attend.
2. Feedback from all who attend regarding the day activities on offer and any wider activities or projects that could be offered.
3. Feedback from agencies that attend the event regarding engagement on the day and any follow ups on the day.
4. Follow on from the activities and look at any increased attendance at current projects or activities that we run.
5. Also measure any new activities or projects that may arise beyond the days.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

As per dates shown for each event

What is the planned end date of the event/activity?

11th August 2024

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Empowering Communities and Empowering Mental health and Wellbeing

Purpose of activity / project within this Outcome:

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Increase the amount of social, leisure and physical activities available locally to improve health and wellbeing and reduce isolation	
	Target 2023-24
Outputs	
The outputs would be the events themselves and any products of them. These might be art works, photos or any physical objects / constructions etc.	
Outcomes / Indicators:	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	

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