



For official use only:

Ref:MP2305_____

Logged ☐

Scanned ☐

Dundee Partnership **Community Regeneration Fund**

Grant Application **2023/24**

Applicant Information	
Name of Applicant Group	DCC Environment Section / Stobswell Forum
Activity Title	Princes Street Environmental Improvements
Grant Requested (£)	£10,000

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input checked="" type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Physical & Environmental Improvement	<input checked="" type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|---|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available,
(see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?
(multiple quotes are required where >£5,000 is being applied for to ensure value
for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form and given accurate contact details? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	DCC Environment Section		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To make environmental improvements to the grassed notice board area on Princes Street opposite Crescent Lane. This would included creating a hard standing and adding fencing as well as some landscaping of the area.

Which City Plan / Local Community Plan Outcome(s) will it address?

We need quality green and open spaces that people can access in their own community. (Maryfield Locality Community Plan).

How many people will benefit from this project?	The community
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) The Princes Street site is in the 20% most impacted SIMD data zones.	

Please say why the project is needed (please limit your answer to 500 words or less)

We want to encourage greater community involvement in the SIMD's 'worst' 20% areas this is difficult when people see amenities that are uncared for. An improvement in this area has long been called for through community planning partnership and at its environmental walkabouts.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Walk about have taken place involving the community planning partnership, the community regeneration forum, Stobswell Forum and the Environment Section.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?). Community members have raised the issue of the site on a number of occasions.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes) It will contribute to providing a quality environment for those living in this SIMD area.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**Have all relevant permissions been agreed?** (please state what these are)

Yes – The Environment Section involvement

How will the planned project be maintained? (please state who will be responsible for this)

Yes – The Environment Section involvement

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

15 years

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section) yes

What other sources of funding have you secured / tried to secure for this project?

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<ul style="list-style-type: none"> If none, please state why this is the case (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding) 	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
In addition to funding from the Community Regeneration Forum there will be materials and labour from the Environment Section. This is part of work taking place at Malcolm Street, Crescent Lane and potentially North Court Street where the Environment Section have addressed the costs of the improvements. Any costs over the £6,000 requested for Princes Street will be covered by the Environment Section.	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Trip Rail, ground works, hard standing, bench and truf		£7,000
Planting and boulders		£3,000
Totals		£10,000

<ul style="list-style-type: none"> All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED If reserves held are less than three months operating expenses please confirm this below Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure
What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure) Detailed costing will be provide by the Environment Section

How do you intend to monitor the project Outputs and Outcomes? Before and after photographs will be taken. Discussion will take with children, parents and the community.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	March 2024
What is the planned end date of the event/activity?	March 31 st 2024

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: We need quality green and open spaces that people can access in their own community. (Maryfield Locality Community Plan).	
Purpose of activity / project within this Outcome: Improvement to Play Parks (2) and seating area.	
	Target 2023-24
Outputs	
Princes Street seating area improvements	Completed
Outcomes / Indicators:	
Positive feedback reported from the community	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Outcomes / Indicators:	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION