

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

Applicant Information	
Name of Applicant Group	Stobswell Forum SCIO
Activity Title	Stobswell District Shopping Centre Christmas Lights x 15 Lighting Columns,. (Part of the Stobswell Festive Celebration 2025 Project)
Grant Requested (£)	£5,000

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT
YOU ARE APPLYING FOR

Coldside	Small Grantx
East End	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfieldx	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>

Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input checked="" type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)	Stobswell Forum SCIO		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Albert St Christmas Lights	£5,000	June 24	Yes
Stobswell LPP Consultants	£2,150	June 24	Yes

Stobswell Voice 2024/25	£4,164	Apr 24	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We intend to enhance the festive ambiance of the Stobswell and Maryfield Community by installing 15 braided Christmas lights on the existing lighting columns surrounding Albert Street in the District Shopping Centre.

These lights will be illuminated at the commencement of the festive season in conjunction with the Morgan Academy Annual Carol Concert and will remain operational throughout the festive period until early January annually.

This initiative will be a component of the Stobswell Festive Celebration 2025 and will complement and build on the resounding success of the previous lighting projects undertaken as part of the 2023 and 2024 Festive Celebrations.

These lights will address repeated requests from local traders, residents, and visitors for Christmas lights to be placed in the heart of the community, enabling residents to more readily enjoy the festive cheer without the necessity of traveling to the city center. This will further strengthen our commitment to supporting the 20-minute neighborhood concept. Additionally, the project will provide the District Shopping Centre with an additional impetus during this crucial period of the trading year.

Please note that the final positioning of the lighting columns will be determined through an on-street survey to minimize any potential disruption to local residents due to light pollution.

This project builds upon the success of the initial lighting projects implemented prior to the 2023 and 2024 festive seasons and continues to support the District Shopping Centre's focus on Albert Street.

Which City Plan / Local Community Plan Outcome(s) will it address?

This project will address several of the issues raised in the latest DCC Local Community Plan for Maryfield 2022-2027, including:

- * Cost of Living Crisis: The project will assist local residents by reducing the necessity for them to travel outside their community during the festive period.

- * Sustainability of Albert Street: The project will encourage local residents to visit and shop locally at the District Shopping Centre.

Furthermore, the project will enhance the quality of life within the Albert Street District Shopping Centre, making it more likely that individuals will patronize local businesses, thereby reducing pollution and supporting the circular economy, circular economy and Scotland Loves Local campaigns.

This project builds upon the successful installations of braided lights on lighting columns prior to the 2023 and 2024 festive periods. Similar installations are currently in place in Menzieshill, Scone, Invergowrie, and Lochee, all of which have either been supported or advised by the Tayside Lighting Partnership.

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

This project will benefit the entire community by encouraging local residents and those from other areas to visit Albert Street and spend money in the district shopping center. This will enhance the well-being and economy of the entire area. The Stobswell Forum have had unanimous support as measured through our social media pages for the continued expansion of the Festive lighting in the District Shopping Centre.

Stobswell has approximately 11,000 residents who will be in close proximity to the project and will benefit directly during the period when the lighting columns are illuminated. Additionally, the area being illuminated is currently subject to heavy traffic flow, which will allow many additional people to view the project during the month of December.

Please say why the project is needed (please limit your answer to 500 words or less)

The Stobswell community grapples with numerous challenges stemming from poverty, with areas situated near the project prominently featured in the Scottish Government's index of Multiple Deprivation.

The Albert St District Shopping Centre holds significant importance to our community and is essential for the well-being of the entire area. This project will support local traders and generate employment, while simultaneously providing winter cheer to all residents of the community. It will also encourage residents residing further away to visit and shop in the area.

The 2025 project builds upon the previous projects, which illuminated a number of lighting columns at the north end of Albert St. This project received overwhelmingly positive feedback from local residents and the wider Dundee community, as evidenced by the responses to posts made on the Stobswell Forum's social media channels.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have engaged in ongoing discussions with stakeholders, including local traders and residents, who have consistently requested events and attractions during the winter months over an extended period.

They have specifically highlighted the absence of Christmas/Festive/Winter street lighting in the area and compared it unfavorably with other areas within the city and other towns across Scotland.

Furthermore, they have referenced the lack of environmental investment in the area over a long period and expressed a sense of neglect in local infrastructure among local residents.

We have also received a very positive response to previous projects, which involved the installation of braided lighting on columns at the North of Albert St in the lead-up to the 2023 and 2024 Christmas celebrations.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The Stobswell Forum has consistently received strong support for events throughout the winter period in the Stobswell area. Attendance has increased at other Festive/Winter Celebration events, such as the Morgan Christmas Carol Concert, Light Nights in Baxter Park, and Malcolm St. Additionally, the North Pole Post Office on Albert St. has experienced significant popularity.

We have also observed a growing level of participation in the Stobswell Festive Appeal. Local traders and residents have expressed a keen interest in becoming involved and contributing to the community by supporting less fortunate individuals.

Businesses located in the Albert St Shopping Centre have consistently demonstrated their support for increased Christmas/Festive events in the local area. They recognize these events as a crucial means of supporting their trading during a vital period of the year.

As previously mentioned in this application, the response to the previous projects in 2023 and 2024 was overwhelmingly positive and was well-received by all individuals who interacted with the Stobswell Forum.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

Within the boundaries of Stobswell, the Scottish Government's index of Multiply Deprivation prominently features certain areas. Notably, Dundee City Council has designated Stobswell West, situated in close proximity to the project, as a region requiring enhanced support, as outlined in the newly released City Plan 2022-2027.

The primary objective of the project is to augment foot traffic within the Albert St District Shopping Centre. Additionally, it seeks to secure improved employment prospects and enhance the overall well-being of the local community and visitors to the area.

Furthermore, the project will enhance ambient lighting in an area that may experience a sense of darkness and foreboding during the darkest months of winter. This will contribute to a safer environment, encouraging individuals to venture out for shopping or participate in festive season events.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

Yes, Tayside Lighting Partnership

How will the planned project be maintained? (please state who will be responsible for this)

The Tayside Lighting Partnership will manage the installation and maintenance of the lighting units

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

The plan is for the lights to be turned on for the month of December on an annual basis, giving an expected life of between five and ten years..

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

There isn't the opportunity for a plaque but reference to the funders will be repeatedly made in all communications promoting the project.

What other sources of funding have you secured / tried to secure for this project? • If none, please state why this is the case (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
We are currently exploring other funding streams and will continue to do so until the the purchase order deadline of (01/09/25)	
We plan to make an application to the DCC Festive Fund to support other activities related to the Stobswell Festive Celebration in 2025	£5,750

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Stobswell Festive Celebration 2025		
Christmas Lights District Shopping Centre x 15		
Purchase, Delivery, Installation and Maintenance		
Tayside Lighting Partnership/Tayside Contracts	8,839.72	2,481.80
Blanchere Illuminations Ltd	2,518.20	2,518.20
Morgan Carol Concert, 2 x Light Nights, North Pole Post Office and Festive Appeal 2025	6,750.00	£0
Totals	18,107.92	5,000.00

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Quotes

Project Site Plan

Annual Accounts 2023/24 (The 2024/25 accounts will be available in April 2025)

December 2024 Management Accounts

How do you intend to monitor the project Outputs and Outcomes?

We will monitor the impact through our social media channels, by talking to the traders in the District Shopping Centre and in conversation with local people during the Festive Celebrations in 2025.

We will also work with the DCC Community Empowerment Team to monitor the impact made on the wellbeing of local people.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	1st December 2025
What is the planned end date of the event/activity?	Early January 2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one City Plan / Local Community Plan Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Installation of Braided Christmas Lights on 15 Lighting Columns in the District Shopping Centre	Installation complete in 2025.
Outcomes / Indicators:	
Provide Festive cheer to local people and visitors	December 2025
Support local traders in the District Shopping Centre	December 2025

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Installation of Braided Christmas Lights on 15 Lighting Columns in the District Shopping Centre	Installation complete in 2025.

Outcomes / Indicators:	
Allow the residents of Stobswell West the opportunity to experience Festive Lights without traveling outwith the local area	December 2025
Improve the community space in the District Shopping Centre making it more attractive to visitors	December 2025