

Dundee Partnership
Community Regeneration Fund
Grant Application
2024/25

Applicant Information	
Name of Applicant Group	Stobswell Forum SCIO
Activity Title	Stobswell Voice Newsletter 2025/26
Grant Requested (£)	£4,164

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
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Coldside	Small GrantX
East End	Physical & Environmental Improvement
Lochee	Youth Inclusion
MaryfieldX	
North East	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>

Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input checked="" type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)		Stobswell Forum SCIO	
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Albert St Christmas Lights	£5,000	June 24	Yes
Stobswell LPP Consultants	£2,150	June 24	Yes
Stobswell Voice 2024/25	£4,164	Apr 24	Yes

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Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To cover the expenses of designing, publishing, and distributing three print runs of 5,000 newsletters (a total of 15,000) in 2025/26, which will focus on the areas of greatest need in Stobswell, we seek funding.

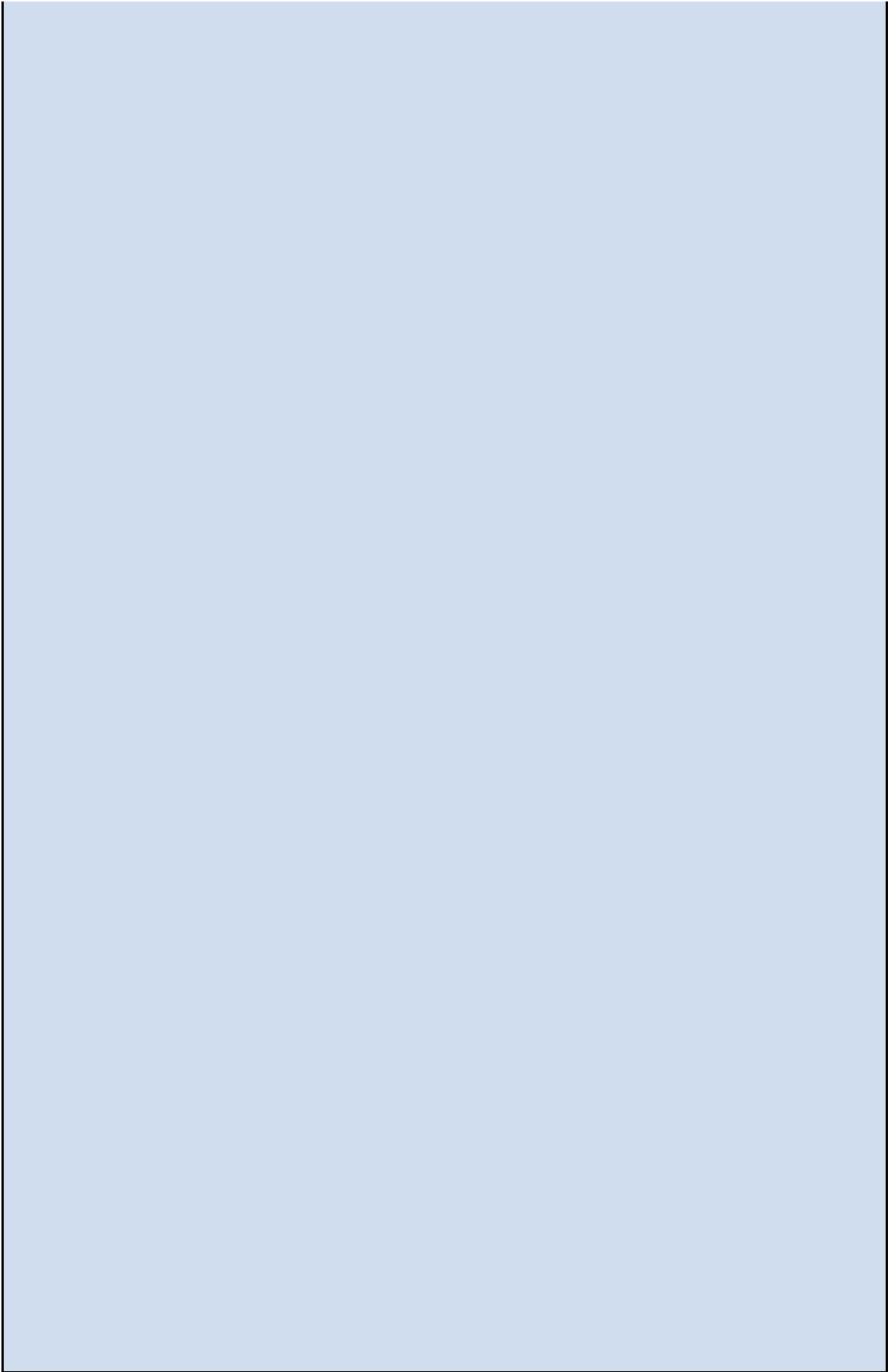
The newsletters will be distributed throughout the year on June 25, November 25, and March 26. They will highlight the work of the Dundee City Council, local third sector organizations, the Stobswell Forum, and other organizations collaborating across the Maryfield ward.

Examples of articles published in the newsletters over the past year include the regeneration of Albert Street and the District Shopping Centre, the request to reduce the number of HGVs and intercity buses using Albert Street, support for Boomerang Stobswell and Dundee International Womens Centre, Dundee Women's Aid, and promotion of the preparation of Dundee's first Local Place Plan.

Additionally, the newsletters will include articles showcasing local public art and providing guidance on how to report graffiti and fly tipping to the council.

The newsletters will also cover a diverse range of topics, such as the visit of the Scottish Dance Theatre to Stobswell, the activities of the Dundee City Council Private Sector and Housing Department, and promotion of the Stobswell Festive Celebration and Appeal and the Stobswell/Trinity Parish Church.

The primary objective of the newsletter is to encourage residents to become more involved in local issues and provide feedback on matters such as the upcoming 20 MPH zones and community festivals. Furthermore, the newsletter aims to foster community cohesion and reduce isolation within central Stobswell.



Which City Plan / Local Community Plan Outcome(s) will it address?

Enhance the Empowerment of Local Communities

Enhance the empowerment of local communities by fostering the development of more cohesive and less isolated communities. This can be achieved by promoting services that are accessible within the area and provide support to young people and individuals struggling with substance misuse.

Additionally, campaign for the creation of more green spaces and highlight the potential for regeneration within the District Shopping Centre.

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

The entire community will benefit from this initiative. Each print run will distribute 5,000 copies of the newsletter throughout central Stobswell. Additionally, the newsletter will be promoted through the Forum's website and social media channels.

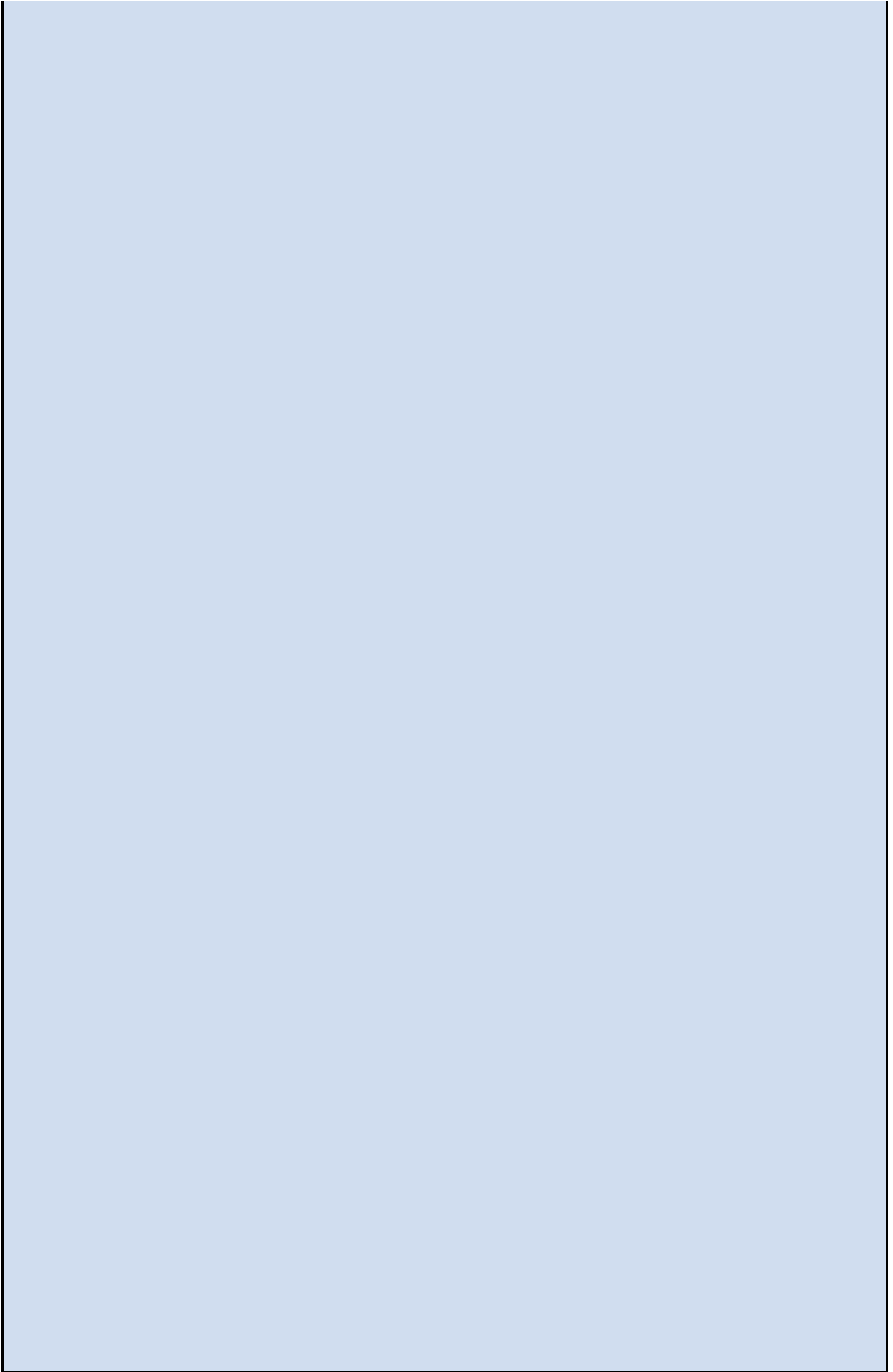
Please say why the project is needed (please limit your answer to 500 words or less)

Our community has been under severe pressure over the last number of years with successive huge impacts including BREXIT, the COVID pandemic and the ongoing Cost of Living Crisis with increasing numbers of local people facing daily challenges in accessing support to provide the very basics for a decent standard of living.

The Stobswell Voice would continue to highlight the many opportunities to be supported within the community and help people gain help where its needed

As the recognised Neighbourhood Representative Structure for the area Stobswell Forum SCIO are regularly asked to address issues on behalf of local people. A newsletter provides a great way of getting both information out and gaining feedback to support the community, build networks and campaign for maintaining and improving services. The Stobswell Voice newsletter is particularly important to those living in our community who have limited or no access to social media or the internet, these local residents can be isolated and feel cut off from the community they live in.

The Stobswell Voice is an important part of improving community cohesion and gives a voice to some of the remarkable and positive work that goes on in the community which often goes under the radar but which can point to positive change not only being possible but deliverable



What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have conducted an online consultation in 2023 with very positive results.

We have also discussed the application with the DCC Empowerment Team, local councillors and agencies working in the area,

While the the Forum use of social media (Facebook, X, Bluesky and Instagram) to keep lines of communication open with the wider community the hard copy newsletter is seen as an important part of community cohesion and inclusion.

Groups and agencies working in the area agree that they would like to get information out to local people living in Maryfield,

In all of our conversations there is feedback confirming the need to take into account people who find it difficult to access online resources

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

We have undertaken an online consultation which is very supportive of the Stobswell Voice Newsletter

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

We have received numerous positive comments from local residents commending the Stobswell Voice's previous editions and encouraging the Stobswell Forum to continue producing the newsletter.

Furthermore, we believe that the newsletter is now more essential than ever, as the spectre of increased deprivation is affecting more local people each year.

Direct communication with local residents is paramount in this context.

The newsletter specifically targets central Stobswell, where the Scottish Government Index of Multiple Deprivation indicates a higher concentration of individuals in need of support. Additionally, it is distributed to areas of the ward with a higher density of older residents who may not have the same level of access to digital information.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

N/A

How will the planned project be maintained? (please state who will be responsible for this)

N/A

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

N/A

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

Each Stobswell Voice edition carries the CRF logo with several editions also carrying articles encouraging local people to make applications to the fund

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
All volunteers and trustees of the Stobswell Forum dedicate their time and resources without any financial compensation to compose the articles and compile the information for the newsletter. It is estimated that between 25 and 40 working hours are donated per edition at no cost. (Assuming an average Charity Manager hourly rate of £17.95 in the UK, the estimated total cost for the newsletter is 30 hours per edition x 3 editions x £17.95 per hour = £1,615.)	£1,615

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Printing 5000 A4 newsletter x 3 editions	1164.00	1164.00

Design of newsletters 4 pages per issue x 3 editions	480.00	480.00
Delivery of 5000 A4 newsletter x 3 editions	2520.00	2520.00
Cost per issue 2025/26 - £0.277p		
Cost per issue 2024/25 - £0.277p		
Cost per issue 2023/24 - £0.237p		
Cost per issue 2022/23 - £0.237p		
Cost per issue 2021/22 - £0.237p		
Totals	4164.00	4164.00

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Manufacturers quote and Annual Accounts and recent management accounts.

How do you intend to monitor the project Outputs and Outcomes?

Social Media (Stobswell Forum FaceBook page) and feedback from the newsletter itself.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	June 2025
What is the planned end date of the event/activity?	March 2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one City Plan / Local Community Plan Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Design, Production and Delivery of 15,000 Newsletters	15,000 Newsletters Delivered
Outcomes / Indicators:	

Increase in local people attending Stobswell Connect Shop	Increase in local people attending Stobswell Connect Shop

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Design, Production and Delivery of 15,000 Newsletters	15,000 Newsletters Delivered
Outcomes / Indicators:	
Local residents have increased knowledge and involvement in the redevelopment of the Albert St District Shopping Centre	Increased participation in the consultations and on street discussion which will take place through the year.

