

## Dundee Partnership Community Regeneration Fund

### Grant Application 2023/24

Applicant Information	
Name of Applicant Group	CLD East Youth Team
Activity Title	Mill of Mains Youth Provision – 1 evening group per week, food insecurity and youth resources.
Grant Requested (£)	£1824.37

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input checked="" type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input checked="" type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form and given accurate contact details?	<input type="checkbox"/>

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	CLD East Youth Team		
<b>Did you receive a Dundee Partnership grant during 2022-23?</b> (If yes, list all grants below)			<b>YES / NO</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Mill of Mains Youth Provision	£1870	2023	On track

**Please give a description of what you want this grant for** - (please limit your answer to 500 words or less)

It was highlighted in 2020 that there was a need for free youth provision in the Mill of Mains area. The East Youth Team were running provision in other areas of the North East but due to the lack of a community space in Mill of Mains and staff capacity the Youth Team were not running evening groups in the Mill of Mans area.

Due to this lack of community space a small targeted group (12 Primary 7s) was set up in Mill of Mains Primary. It was not possible to run a large open drop in as the school did not have space to accommodate. This small group ran on a weekly basis from November 2020 until June 2022.

In June 2022, a much-needed community space opened in Mill of Mains – Mill O Mains Community Hub. With the new space, the group was able to expand, offering provision to not only P7s but also to those in S1+.

The Drop In runs on a weekly basis, however due to staffing, when staff are on annual leave or sick it is not always possible to run the Drop In. The Drop In closes for 2 weeks at Christmas and New Year. Young people are given plenty notice in advance and are advised of other local Drop Ins running on a Wednesday evening which they can attend instead.

If the funding is granted, a hot meal and a drink will be provided at every evening drop in session. The funding would pay for ingredients. Young people are responsible for planning and cooking the meals from scratch.

The young people would also like some new youth resources to be used at the drop in, the funding would pay for items they have requested.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Which City Plan / Local Community Plan Outcome(s) will it address?

### City Plan 2017 -2026

#### **Children and Families:**

Improve physical, mental and emotional health for children and young people.

Improve health and wellbeing outcomes for children and young people who experience inequalities.

Increase safety and protection of young people.

### Local Community Plan 2022 – 2027

#### **We need to respond to the cost of living crisis:**

Create local, support hubs across the ward where services offer free/low cost food.

Co-ordinate and encourage access to a range of welcoming, warm spaces across the ward.

#### **We need to tackle social isolation and improve mental wellbeing:**

Increase and advertise the range of social, leisure and physical activities available locally to improve health and wellbeing and reduce isolation.

<b>How many people will benefit from this project?</b>	50
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
This project is free to attend and is targeted at young people living in the Mill of Mains area, age 11-18.	

**Please say why the project is needed** (please limit your answer to 500 words or less)

The SIMD 2020 profile for the North East of Dundee shows that in Mill of Mains 65% of children aged 0 – 15 years live in a data zone that is ranked in the 5% most deprived, this is the highest proportion of all the community areas in North East LCPP/Ward. In addition, the 2020 SIMD reported that the majority of the population living in Mill of Mains (94.9%) live in a data zone ranked in the 20% most deprived in the income domain.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Due to these above statistics it is vital that free accessible evening youth provision runs in Mill of Mains. Young people who attend the group have the opportunity to take part in a variety of free activities. The programme of activities is designed by young people and includes sessions such as cooking, football, arts and crafts, self-care, baking, basketball, quiz nights, board games, bingo, etc. By taking part in positive activities and working alongside staff, it is hoped that young people will make positive choices, feel supported and have a positive outlook on their future.

The cost of living crisis is still having a major impact on families in the local community. As a youth worker I am seeing many young people affected by the cost of living crisis. At present the core youth budget covers snacks for the group, however to reduce food poverty I would like to continue to offer a hot meal to all young people attending evening provision. CRF funding was granted last year to allow a hot meal to be provided. This has been received very well with the young people looking forward cooking and eating together as a group.

Each week 2 young people volunteer their time to cook alongside a youth worker. The young people do this on a rota so all young people who attend the Drop In are given the opportunity to cook. They arrive 1 hour before the group starts so the healthy hot meal will be ready for Drop In opening at 6.30pm. The young people are gaining vital cooking skills, with meals being cooked from scratch. The young people research and plan the healthy meal the week before, developing their budgeting skills. Any leftovers are given to the most vulnerable to take home and share with their families.

### **What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Young people have been consulted prior to this application being submitted.

Consultation showed that young people really enjoy sitting together at the start of the drop in eating a hot meal. Young people also reported that they feel a sense of achievement and pride that they have cooked a meal that other are enjoying.

Young people have planned what meals they would like to cook next term.

Young people were also consulted on resources that would be of benefit to the group, they all contributed their ideas.

### **What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

The young people who attend the Mill of Mains group support this application. Parents are also supportive of this application, as they regularly give positive feedback about the group.

“Just a wee thank you message, bananas and carrots are great and much appreciated in our house. Stir fry looks amazing, that’s lunch for XXXXX sorted, takes the pressure off a wee bit. Thank you so much.”

“OMG that’s amazing the group is back on. XXXX has really missed it as it’s the only thing he goes to during the week. He gets so much from coming along, it’s really good for him”.

This application is for the benefit of local young people, who live in the most deprived areas. Addressing inequalities and reducing food poverty is something that the local community supports.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**  
(Refer to Section 1 of the Guidance Notes)

The Drops Ins are targeted at young people living in Mill of Mains. 65% of children in Mill of Mains, live in a data zone that is ranked in the 5% most deprived.

The Drop Ins take place in the Community Hub at Mill of Mains Primary which is a well-known building. This building is accessible and on a bus route. The Drop Ins are advertised through school and through social media. The Drop Ins are free of any cost, removing any financial barriers to participation. Partnership working ensures we are targeting and working with the most vulnerable young people.

All young people attending the drop in will be offered a free hot meal and fruit, in response to the cost of living crisis. By offering a free meal to all young people, this will help reduce any poverty related stigma.

As the group runs weekly, staff can build relationships and identify young people and families who need additional support, therefore closing the gap between the best off and worst off in Dundee.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are)

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

**How will the planned project be maintained?** (please state who will be responsible for this)

  

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

  

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

**What other sources of funding have you secured / tried to secure for this project?**

- If none, please state why this is the case**  
(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
<b>DCC Staffing -</b> 1 x Qualified CLD Youth Work Staff 1 x Youth Worker 2 x Assistant Youth Workers	<b>IN KIND</b>
<b>DCC Communities –</b> Let at Mill O Mains Community Hub	<b>IN KIND</b>
<b>Youth Work Budget –</b> Fruit for all young people attending Drop In £10 per week x 45 weeks	<b>£450</b>
<b>Youth Work Budget -</b> Arts Crafts Resources	<b>£165.93</b>

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
<b>Food Insecurity:</b> 45 weeks x providing a hot meal  See attached example basket of ingredients.	<b>£1575</b>	<b>£1575</b>
<b>Resources:</b>  <b>Arts &amp; Crafts Resources:</b> Paint Pens Clay Beads £9.99 x 4 Air Crying Clay £14 x 2 Loom Bands £19.99 x 2 Hama Beads £18 x 2	<b>£21.99</b> <b>£39.96</b> <b>£28</b> <b>£39.98</b> <b>£36</b>	<b>£0</b> <b>£0</b> <b>£0</b> <b>£0</b> <b>£0</b>

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

See attached for screenshots of costings.		(Paid by core Youth Budget)
<b>Hair &amp; Beauty Resources:</b>		
Mylee Gel Lamp & Polish	£76.49	£76.49
LED Touch Mirror £20.00 x 2	£40	£40
Hair Waver	£42	£42
Curling Wand	£32	£32
Hair Straightener	£28	£28
Hair Brushes £12.60 x 2	£25.20	£25.20
Combs	£5.68	£5.68
See attached for screenshots of costings.		
<b>Fruit:</b>	£450	£0
Fruit for all young people attending Drop In £10 per week x 45 weeks		(Paid by core Youth Budget)
See attached example basket of ingredients.		
<b>Totals</b>	<b>£2440.30</b>	<b>£1824.37</b>

- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
  - If reserves held are less than three months operating expenses please confirm this below
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

N/A

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)

Please find attached quotes and estimates for resources and food.

**How do you intend to monitor the project Outputs and Outcomes?**

Cognisoft (DCC Database) to record attendance.  
Staff observations and staff recordings saved in Cognisoft.  
Verbal and written feedback from young people.  
Verbal and written feedback from parents.  
Verbal and written feedback from partners.



## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	3 <sup>rd</sup> April 2024
<b>What is the planned end date of the event/activity?</b>	This is an ongoing activity.

### Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b>	
<b><u>Local Community Plan 2022 – 2027</u></b>	
<b>We need to respond to the cost of living crisis:</b>	
<ul style="list-style-type: none"> <li>- Create local, support hubs across the ward where services offer free/low cost food.</li> <li>- Co-ordinate and encourage access to a range of welcoming, warm spaces across the ward</li> </ul>	
<b>Purpose of activity / project within this Outcome:</b>	
<ul style="list-style-type: none"> <li>- Provide a free healthy meal at Youth Drop Ins.</li> <li>- Provide a warm, welcoming, safe space that young people can access.</li> </ul>	
	Target 2023-24
Outputs	
Number of sessions where a free meal is offered, addressing food insecurity	45 Drop in Sessions
Number of sessions where young people can learn cooking skills	45 Drop in Sessions
Number of warm welcoming, safe sessions	45 Drop in Sessions
Outcomes / Indicators:	
Number of young people with increased cooking skills	50 young people

<b>City Plan / Local Community Plan Outcome:</b>
<b><u>Local Community Plan 2022 – 2027</u></b>

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<p><b>We need to tackle social isolation and improve mental wellbeing:</b>          Increase and advertise the range of social, leisure and physical activities available locally to improve health and wellbeing and reduce isolation.</p>	
<p><b>Purpose of activity / project within this Outcome:</b></p> <ul style="list-style-type: none"> <li>- Provide a range of activities that young people can take part in to improve their health and wellbeing and reduce isolation.</li> </ul>	
	Target 2023-24
Outputs	
Number of sessions where social, leisure and physical activities are provided	45 Drop in Sessions
Outcomes / Indicators:	
Number of young people with improved health and wellbeing	50 young people
Number of young people less isolated	50 young people