

Ref: C2512

Dundee Partnership
Community Regeneration Fund

Grant Application
2025/26

Applicant Information	
Name of Applicant Group	Community Empowerment Team
Activity Title	Family Christmas Event
Grant Requested (£)	£460.00

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
ColdsideYes	Small Grant Yes
East End	
Lochee	Youth Inclusion
Maryfield	

North East

Strathmartine

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

y

Fully completed the information on the front of the form

y

Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant)

y

Checked that your budget adds up properly?

y

Checked that your start date is after the date at which funds could be available,
(see page 6) and that your end date is within the financial year?

y

Included appropriate, measurable outputs & outcomes?

y

Provided your groups accounts, or other appropriate financial information?

y

Sourced and attached all relevant quotes?

y

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

y

Signed the form, given accurate contact details and ticked the GDPR box?

y

Who is the grant for? (Name of Applicant Group / Department)		LCPP	
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
Cost of Living Crisis	2000.00	2024	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We would like the funding to provide a pop-up Family Christmas day event for residents/families living in the four multis at the bottom of the Hilltown.

We are looking to provide this on a Saturday in December (tbc) in the lounge of Tulloch Court for easy access for residents.

Activities:

- Santa's Grotto
- Selection Boxes
- Hot drinks/snacks
- Face painting
- Christmas Lights

Which City Plan / Local Community Plan Outcome(s) will it address?

We need to respond to the cost of living crisis – Cost of Living, Health & Wellbeing

We need to improve life chances for children and families – Health & Wellbeing, Children & Families, Cost of Living

We need to improve local support for people in recovery and their families – Health & Wellbeing

How many people will benefit from this project?	
--	--

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
---	--

All residents/families living in the four multis at the bottom of the Hilltown	
--	--

Please say why the project is needed (please limit your answer to 500 words or less)

Coldside Empowerment Team have recently started to work in partnership with Police, Transform, With You to access and identify need at the Hilltown Multi's. Police highlighted to us that there is a high amount of anti-social behaviour in the Multi's and there is a lot of support in place to support those who commit this behaviour.

However, it has been reported that there are a high number of residents/families in the Multi's who do not behave in this way but are in fact frightened to leave their flats, access services and are therefore socially isolated, very unsettled and have a negative and poor outlook on life.

CET are wanting this funding to provide a pop-up Family Christmas event for the residents/families in the multis to come together, experience something positive, meet other people who live in the multis and to begin to feel a sense of belonging, included, have their voices heard and start to have a positive outlook on life. Although this is a pop up event – the CET is planning other weekly provision to be based in the Multi's to continue to support the residents.

The local residents would like the multi's to become a nice place to live again and not to feel fearful of where they stay and go out of their homes.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

CET members have spoken with residents and other professional partners.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The Local Management Group and the local community supports this event.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

It will provide a warm, welcoming family friendly festive event for residents/families who live in the multis to come together and experience a sense of belonging.

- Participants will receive refreshments, snacks, hot drinks.

- Children will visit Santa's Grotto and receive a selection box.
- Face painting will be available

CET will engage with participants to introduce ourselves and share information of the weekly drop-in support sessions at Tulloch Court Community Lounge and encourage participants to attend these – if they need further support.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding) No – it's a new project for CET

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Santa's Grotto – should be free as we already have the resources	0	0
Selection boxes x 100	£200	£200
Soup/Hot dogs	£50	£50
Hot drinks/cold drinks for kids x 100	£50	£50

Face painter	£160	£160
Totals	£460	£460

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

How do you intend to monitor the project Outputs and Outcomes?

Record number of participants, adult/children

Ask for verbal feedback

Observe interaction and expressions

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

One Saturday in
December 2025 TBC

What is the planned end date of the event/activity?

One Saturday in
December 2025 TBC

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Number of participants who attend broken down into adults/children	
Number of refreshments/snacks given out	
Number of children who receive a selection box	
Outcomes / Indicators:	
Participants feel an increased sense of belonging	
Participants feel happy	
Participants feel included	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Outcomes / Indicators:	