

Ref: NE2509

Dundee Partnership
Community Regeneration Fund

Grant Application

2025/26

Applicant Information	
Name of Applicant Group	Finmill Centre Local Management Group
Activity Title	Fintry Galaday 2025
Grant Requested (£)	£3008.12

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

Coldside

East End

Lochee

Maryfield

North EastX

Strathmartine

PLEASE INDICATE WHICH TYPE OF GRANT
YOU ARE APPLYING FOR

Small GrantX

Youth Inclusion

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to

dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

☒

Fully completed the information on the front of the form

☒

Provided a response to all sections of the application form

☒

(including indicating a section as 'N/A' where relevant)

Checked that your budget adds up properly?

☒

Checked that your start date is after the date at which funds could be available,

X

(see page 6) and that your end date is within the financial year?

Included appropriate, measurable outputs & outcomes?

X

Provided your groups accounts, or other appropriate financial information?

X

Sourced and attached all relevant quotes?

X

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

X

Signed the form, given accurate contact details and ticked the GDPR box?

X

Who is the grant for? (Name of Applicant Group / Department)	Finmill Centre Local Management Group		
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Fintry Galaday 2024	£1850	June24	Yes
Finmill Centre 60 th Celebrations	£1549	July 24	Yes
Yoga Instructor	£150	March 25	Yes

<p>Please give a description of what you want this grant for - (please limit your answer to 500 words or less)</p>

To enable us to hold a gala day within Fintry where we intend to bring members of the community together with fun activities for children and information sessions and stalls for adults at a community event in their own neighbourhood.

Most available activities will be free. We are hoping that local community groups such as karate & dance will put on displays.

Which City Plan / Local Community Plan Outcome(s) will it address?

Increase the amount of social, leisure and physical activities available locally to improve health and wellbeing and reduce isolation.

How many people will benefit from this project?	
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	

Whole community

Please say why the project is needed (please limit your answer to 500 words or less)

This is needed to provide opportunities for families to spend quality time together in their local community at a free or low cost event particularly during this cost of living climate.

It could also enable them to meet new people and develop new friendships.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Previously consultation has taken place with Finmill Local Management Group and community groups involved in Fintry Gala Days, where positive outcomes and a need for this type of event to be sustained annually were identified. The last 2 years have been a huge success and is something we feel a need for to continually boost community spirit.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The local community have said the galaday was really successful and that they look forward to it each year, the community needs this to bring back community spirit and events.

How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)

Paid activities will be kept at low cost and there will be free activities on offer to help reduce barriers to participation for those on low incomes.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Abertay Housing Association	£1000

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good

practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Kiddie Rides/Bouncy Trampolines	2700.00	1700.00
Music/balloons	150.00	150.00
Publicity	50.00	50.00
Insurance	338.00	338.00
1 st Aid	187.20	187.20
Parade & Public entertainment licences	20.00	20.00
RA Cover	37.92	37.92
VR van	300.00	300.00
Pipe Band	150.00	150.00
Facepainters	75.00	75.00

Totals	4008.12	3008.12

- **All applicants are required to submit a copy of the group's most recent annual accounts** with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Quotes for all

How do you intend to monitor the project Outputs and Outcomes?

Feedback from participants

Photos.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

Saturday 6th Sept 25

What is the planned end date of the event/activity?

Saturday 6th Sept 25

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
<p>Increase the amount of social, leisure and physical activities available locally to improve health and wellbeing and reduce isolation.</p>	
Purpose of activity / project within this Outcome:	
<p>By holding a gala day we plan to bring together members of the community in celebration but also in the Community Learning & Development planning process.</p>	
	Target 2025-26
Outputs	
Minimum of 12 organisations will take part	15
Number of people expected to attend the event	1000

Outcomes / Indicators:	
Local people will report feeling more part of their community by attending the event	75% minimum of evaluation returns
Members of the planning group will increase their level of skills in the planning processes.	Case studies

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2025-26
Outputs	
Outcomes / Indicators:	

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