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Dundee Partnership **Community Regeneration Fund**

Grant Application (Ferry / West End) **2023/24**

Applicant Information	
Name of Applicant Group	Sakura
Activity Title	Engagement
Grant Requested (£)	2076.56

The Local Community Planning Partnerships (LCPPs) in the Ferry and West End will examine their existing Local Community Plans to identify outstanding actions with a direct relationship to community regeneration and consider allocation of some or all of their available funding to commissioning works that would allow achievement of these agreed priorities. Each area has an allocation for 2023/24 with which to commission activities, and so activities that attract external funding may be prioritised.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each ward, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

**TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE**

The Ferry ☒

West End ☐

Please note that communications
regarding this application will be sent to
you via email unless you indicate
otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Sakura		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Giving Back are looking to develop a Community Café in Dawson Park. This Café will also include days and evenings where this will be run as a community Hub to enable the community to have access to services benefit advice and other services from the building. We plan to develop group activities and have space for individuals to discuss their individual needs and the needs of the community.

This grant will enable the staff to have access to the laptops and phones to contact participants and enable them to make applications on laptops for benefits and to stay in touch with services and assist in the delivery of provision for the community.

The phones will enable the staff to contact community members, complete home visits while the service is in development and have access to a phone to call the benefit services as well as being able to contact other staff in relation to the risk assessment for home visits.

The planning will allow for the development of the building to start. We have already been in touch with Nicole Russell studio and they have agreed to complete the survey for free and the drawings for this for free. This is a massive saving for the service and will allow the planning to be applied for quicker. Please see the brief attached.

Which City Plan / Local Community Plan Outcome(s) will it address?

We need a community facility in The Ferry

How many people will benefit from this project?	
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DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Individuals in the community who are on benefits, unemployed and on a lower income will have access to this service.

Please say why the project is needed (please limit your answer to 500 words or less)

At present Broughty Ferry is seen as an affluent area and this can cause problems to the community members who are in poverty or struggling with their income. Due to being in a DD5 post code there is less accessibility to services and support. We plan to develop a service that is based in Broughty Ferry and can supply this service for the community which is at present a gap in service provision.

Since 2016 Broughty ferry has decreased to the 20% most deprived in some areas for Crime, income, Unemployment, Housing and Health as stated in the SMID. We need to be developing services in the area to prevent an even greater decline in the community. We plan to work with the community to try to develop these areas and assist in the development and growth of the community need by having more access.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Please find enclosed a feasibility study completed by SAMH, this community consultation was completed and a community café was asked for in the area.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

As above the community have asked for the service, we are also developing this and linking into the needs of the wider community and developing a Hub space for access to services, information and advice as stated in the Local Community Plan. We are also aware on the areas decrease in the SMID and how some areas are now in the 20% most deprived in Scotland.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Once the café is open we will provide benefit advice, food availability from the café and larder, as well as being able to pay meals forward for community members who need support. We will also have services in the café and have already been in touch with Social Security Scotland to come in and give benefit advice. Before March we will be making more community connections and connections with services to develop the a greater person centred approach to our working and having more understanding of where to signpost people.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
NHS Charitable Foundation (in discussion with Richard to put in in the new year)	£23,325
Northwood trust	£10,000

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Office supplies	250.00	
Laptops x 2	798.00	
Phones x 2	586.32	
Phone contracts 24 months x 2	322.24	
Posters x 100	70.00	
Flyers x 100	20.00	
Business Cards x 100	30.00	
Totals	2076.56	

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- If unrestricted reserves held are less than three months operating expenses please confirm this below

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Feasibility Study

Brief for Sakura

Sakura Business Plan

Quote for laptops and phones

Quote for posters and flyers

How do you intend to monitor the project Outputs and Outcomes?

A database has been set up to capture all the quantitative data for the service. The staff will also gather qualitative data from participants by completing questionnaires, having conversations and capturing statements giving to them by participants.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)

January 2024

What is the planned end date of the event/activity?

No end date

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:

We need a community facility in The Ferry

Purpose of activity / project within this Outcome:

To receive planning permission for the building to become a community café

Target 2023-24

Outputs

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

50 people engaging with the development of the project	March 2024
20 services being contacted to deliver a service when open	March 2024
3 Volunteers added to the team to assist in the service	March 2024
Outcomes / Indicators: Increased usability and improved user experience developing Facebook and the website through blogs to keep the community informed and up to date wit the project performance.	March 2024
Multi agency working and collaboration through out the project to develop a greater range of products and services to the community	March 2024
Increased community participation and community engagement	March 2024