Dundee Partnership
Community Regeneration Fund

Grant Application (Ferry / West End) 2023/24

Applicant Information	
Name of Applicant Group	Giving Back
Activity Title	Communication
Grant Requested (£)	£3050.19

The Local Community Planning Partnerships (LCPPs) in the Ferry and West End will examine their existing Local Community Plans to identify outstanding actions with a direct relationship to community regeneration and consider allocation of some or all of their available funding to commissioning works that would allow achievement of these agreed priorities. Each area has an allocation for 2023/24 with which to commission activities, and so activities that attract external funding may be prioritised.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each ward, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE
The Ferry   x
West End   ☐
Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	x
Fully completed the information on the front of the form	x
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	x
Checked that your budget adds up properly?	x
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	x
Included appropriate, measurable outputs & outcomes?	x
Provided your groups accounts, or other appropriate financial information?	x
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	x
Checked that the bank details or financial code are correct / complete?	x
Signed the form and given accurate contact details?	x

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Giving Back		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			**NO**
Title of project funded	**Amount granted**	**When**	**Was it fully spent?**

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Giving Back is looking to develop a platform where community members have access to what's on in the area. They are looking to connect with the Churches, the life boat, Ferry Fridge, Braw Tea, The YMCA an any other community based projects that assist Broughty Ferry. With this we plan to employ a communications officer who will assist in the development and awareness of the projects in the ferry through videos, and information on our website, Facebook page and the services pages. We plan to also complete newsletters that will be distributed in the more deprived areas to allow for people to connect and be aware of what's on. The newsletter will be designed and produced by the community and we plan to develop this next year after making the links and connections.

Which City Plan / Local Community Plan Outcome(s) will it address?

We need opportunities to get involved in community life in The Ferry

How many people will benefit from this project?	

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Individuals in the community who are on benefits, unemployed and on a lower income will have access to this service.

Please say why the project is needed (please limit your answer to 500 words or less)

At present there is a lot going on in the ferry but there is no access to this information. The LCPP states that People report a lack of knowledge of community information/ events/activities and opportunities to influence community life. By developing a website based information station and a more

public appearance on social media as well as leaflet drops and a newsletter this will increase this gap in information.

What local consultation has taken place regarding this application?
(Please attach evidence summarising the results of any consultation)

The Founder has been in discussion with the schools in the area, the parents and some local community members who are keen to have more support in the area. This also links to the LCPP.

What evidence do you hold that the local community supports this application?
(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

We are aware of the areas decrease in the SMID and how some areas are now in the 20% most deprived in Scotland. We plan to work in these areas and link to services to develop access. We have started to engage with community member and services and have developed the website. This is ready for the information to be uploaded and we have discussed with some of the schools so far and they are willing to distribute this information through their portals to give greater access to the community.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
(Refer to Section 1 of the Guidance Notes)

The Community team will start in January and will make connections with services in the area and build up knowledge of the area and what is on. They will continue to develop the website to publicise this as well as make flyers with multiple groups information on for greater awareness. They will employ a staff member in March to complete the work on videos and social media. This different array of information will allow individuals who are in the ore deprived areas have access to the information of the groups and services in Broughty Ferry.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Lottery	£19,989
Cruden Foundation	£20,000

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Printer	£189.99	
Laptops x 3	1197.00	
Phones x 3	879.84	
Phone contracts 24 months x 3	483.36	
Flyers x 100	20.00	
Posters x 100	70.00	
Business cards x 100	30.00	
Totals	2870.19	

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If unrestricted reserves held are less than three months operating expenses please confirm this below**

Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

The service was registered on 30/11/2023 so does not have annual accounts a present

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)
www.givingbackdundee.com
Quote for laptops
Quote for phones contracts 24 months
Quote for phones
Quote for printer
Quote from Urban print

How do you intend to monitor the project Outputs and Outcomes?

A database has been set up to capture all the quantitative data for the service.
The staff will also gather qualitive data from participants by completing

questionnaires, having conversations and capturing statements giving to them by participants.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective *(see section 2 of the guidance notes)*	January 2024
What is the planned end date of the event/activity?	No end date

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one City Plan / Local Community Plan Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome: **We need opportunities to get involved in community life in The Ferry**	
	Target 2023-24
Outputs	
Develop links with 10 services in the area that provide community work	March 2024
Develop the website to display 5 services, groups etc in Broughty ferry and what is on.	March 2024
Advertise through one of the schools in Broughty Ferry as a test run of distribution of information.	March 2024
Outcomes / Indicators:	
Increase access to resources and support	March 2024
Increased community engagement	March 2024
Increased knowledge of what is available in the area that is accessible.	March 2024