

<p>PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <p>Small Grant <input checked="" type="checkbox"/></p> <p>Physical & Environmental Improvement <input type="checkbox"/></p> <p>Youth Inclusion <input type="checkbox"/></p>	<p>TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <p>Coldside <input type="checkbox"/></p> <p>East End <input type="checkbox"/></p> <p>Lochee <input type="checkbox"/></p> <p>Maryfield <input type="checkbox"/></p> <p>North East <input type="checkbox"/></p> <p>Strathmartine <input type="checkbox"/></p>
<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise</p>	

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

Applicant Information	
Name of Applicant Group	Wee Bonnet Cafe
Activity Title	Cafe
Grant Requested (£)	£597

Dundee Partnership Community Regeneration Fund Grant Application 2023/24



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Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- Read the guidance sections of the form
- Fully completed the information on the front of the form
- Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)
- Checked that your budget adds up properly?
- Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?
- Included appropriate, measurable outputs & outcomes?
- Provided your groups accounts, or other appropriate financial information?
- Sourced and attached all relevant quotes? (multiple quotes are required where > £5,000 is being applied for to ensure value for money is being considered)
- Checked that the bank details or financial code are correct / complete?
- Signed the form and given accurate contact details?

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)		The Wee Bonnet Cafe	
Did you receive a Dundee Partnership grant during 2022-23? (if yes, list all grants below)			
YES / NO	Was it fully spent?	Title of project funded	Amount granted
	When		

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The Wee Bonnet cafe runs within Hilltown Community Centre weekly, volunteers run the cafe and for the past 6 months the volunteers have worked in Partnership with Our Lady's PS children who also come along and volunteer. Volunteers bake and serve cake etc in the cafe and the trolley's are needed to move the goods between tables. The cafe is very popular and provides a safe welcoming space for local people to come along to. People can be signposted to other agencies and organisations use this cafe to speak to local people. The children volunteering with the cafe have demonstrated a huge increase in their confidence as a result of their involvement.

Which City Plan / Local Community Plan Outcome(s) will it address?

The cafe and the running of the cafe addresses actions from our Cost-of-Living actions.

How many people will benefit from this project?

60

Will any specific groups benefit from this project? (male, female, age range or protected characteristic) This project benefits the people using the cafe and the volunteers.

Please say why the project is needed (please limit your answer to 500 words or less)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

The project provides a safe, warm space for people where they can socialise, have free tea and coffee and meet local workers. It is also a space where children can come along and be welcomed as volunteers. Anecdotal evidence from users and volunteers highlight the value the cafe has in the community. The purchasing of new trolleys would allow easier movement for the young volunteers and create a healthier safer option, rather than people carrying food on trays.

What local consultation has taken place regarding this application?
 (Please attach evidence summarising the results of any consultation)

We have spoken to volunteers, workers and users of the cafe.

What evidence do you hold that the local community supports this application?
 (For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The users of the cafe are from the local community support this application as do members of the Coldsides Forum.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?
 (Refer to Section 1 of the Guidance Notes)

The cafe is free for people to use and is a valuable place within the heart of the community.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

N/A

How will the planned project be maintained? (please state who will be responsible for this)

N/A

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

10 years

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (if there would be additional costs for this, please indicate this in the budget section)

N/A

What other sources of funding have you secured / tried to secure for this project?

- If none, please state why this is the case (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)

£

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
3 trollys @ £199	597	597
Totals	597	597

- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED
- If reserves held are less than three months operating expenses please confirm this below
- Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Quote for the trollys

How do you intend to monitor the project Outputs and Outcomes? We will purchase and use the 3 trollys

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

27 March 2024	What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)
	What is the planned end date of the event/activity?

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one City Plan / Local Community Plan Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

Target 2023-24	City Plan / Local Community Plan Outcome: Purpose of activity / project within this Outcome:
March 2024	Outputs Purchase 3 trolly's
March 2024 onwards	Outcomes / Indicators: Volunteers will feel more secure moving food stuff between tables

Target 2023-24	City Plan / Local Community Plan Outcome: Purpose of activity / project within this Outcome:
	Outputs
	Outcomes / Indicators: