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## **Dundee Partnership** **Community Regeneration Fund**

### **Grant Application** **2023/24**

Applicant Information	
Name of Applicant Group	St Columba Gardens Sheltered Housing
Activity Title	Purchase of Games Table /Boccia Kit
Grant Requested (£)	£540

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input checked="" type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input checked="" type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

- |   |                          |
|---|--------------------------|
| Read the guidance sections of the form  | <input type="checkbox"/> |
| Fully completed the information on the front of the form  | <input type="checkbox"/> |
| Provided a response to all sections of the application form<br>(including indicating a section as 'N/A' where relevant)   | <input type="checkbox"/> |
| Checked that your budget adds up properly?  | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available,<br>(see page 6) and that your end date is within the financial year?          | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes?  | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information?  | <input type="checkbox"/> |
| Sourced and attached all relevant quotes?<br>(multiple quotes are required where >£5,000 is being applied for to ensure value<br>for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete?   | <input type="checkbox"/> |
| Signed the form and given accurate contact details?   | <input type="checkbox"/> |

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	St Columba Gardens Sheltered Complex		
<b>Did you receive a Dundee Partnership grant during 2022-23?</b> (If yes, list all grants below)			<b>YES /</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Kitchen Equipment	313	11/22	yes

**Please give a description of what you want this grant for** - (please limit your answer to 500 words or less)

The sheltered complex is a large space and is used weekly by a well-attended Men's Group.

The group would like to purchase a multipurpose games table and Boccia Kit so the group can enjoy a variety of activities.

There is also a new activities group planned who also wish to access a variety of social activities.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

**Strathmartine Local Community Plan 2022-2027**

Addressing cost of Living crisis, reduce social isolation

**How many people will benefit from this project?**

10 -20

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

The Mens group is run by older men at risk of isolation and mental health issues. It is run as a social group providing informal support. The newer group is likely to be older women.

The complex lounge is also available to other local groups and sheltered tenants.

**Please say why the project is needed** (please limit your answer to 500 words or less)

The Mens Group have met weekly in the sheltered lounge since before COVID closures. They provide informal support to men who are at risk of social isolation and mental health issues. The group has grown in number and is very well attended.

The group would like to extend their activities and would like a games table. This would provide some physical activity and they would like to form a small league. There are 2 other complexes with male tenants who regularly play pool.

The group also enjoy a cooked breakfast and this also provides a meal that some group members may miss out due to cost of living pressures or other issues.

The complex currently does not have any equipment except an ageing dart board.

The new women's group also wish to access activities and would use the Boccia kit as well as other activity sessions.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

### What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

The purchase of a games table has been discussed at tenant warden meeting and the Men's group have requested the table after discussion with St Marys Community Worker.

The women's group also approached the Community worker to enquire about moving to the complex lounge.

### What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The Men's Group asked to purchase a table after looking at the table in St Marys Community Centre. Both the Men's Group and new women's group are all local people.

### How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

The group provides much needed social interaction, especially for men, who often do not engage in regular sheltered housing activities such as Bingo.

The games table will increase physical activities and the group provides a hot breakfast.

Games activities may also attract new members who enjoy playing Pool, darts etc.

The group have also become more involved in some of the social events in the complex.

The Complex Lounge is available for use by other groups.

### For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

**Have all relevant permissions been agreed?** (please state what these are)

N/A

**How will the planned project be maintained?** (please state who will be responsible for this)

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

### What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

None There is some outstanding OPEN Funding that could be used to buy accessories .e.g extra cues, darts. This funding is for a proposed programme of taster activities. This funding did not arrive until Oct.due to issues with finance dept.	600
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<b>What are the costs of your activity and how much money is required?</b> Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Vertical Pool Table	380	380
Boccia Kit	160	160
<b>Totals</b>	<b>540</b>	<b>540</b>

<ul style="list-style-type: none"> <li><b>All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED</b></li> <li><b>If reserves held are less than three months operating expenses please confirm this below</b></li> </ul> <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>
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<b>What other documents are you attaching to evidence the budget costs for this application?</b> (e.g. quotes, estimates, projected income and expenditure) Proposed table and Boccia Kit prices
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<b>How do you intend to monitor the project Outputs and Outcomes?</b> Attendance at group can be monitored. General feedback from Warden and Participants.
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<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	Jan /Feb 2024
<b>What is the planned end date of the event/activity?</b>	31/03/2024

### Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

## DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome: Strathmartine Local Community Plan 22-27</b>	
<b>Purpose of activity / project within this Outcome: Reduce Cost of Living Crisis (Reduce Social Isolation and improve mental health)</b>	
	<b>Target 2023-24</b>
Outputs	
Purchase Games Table /Boccia Kit	Jan /Feb 2024
Outcomes / Indicators:	
Increased activities	Jan 24 onwards
Improved health and wellbeing	

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2023-24</b>
Outputs	
Outcomes / Indicators:	

**DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION**