

Dundee Partnership
Community Regeneration Fund

Grant Application
2024/25

Applicant Information	
Name of Applicant Group	Sheltered Housing
Activity Title	Zumba/ Aromatherapy
Grant Requested (£)	600.00

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

<p>TICK THE WARD WHERE YOUR PROJECT WILL OPERATE</p> <p>Coldsidex</p> <p>East End</p>	<p>PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR</p> <p>Small Grant</p> <p>Physical & Environmental Improvement x</p>
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Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>

Signed the form, given accurate contact details and ticked the GDPR box?

X

Who is the grant for? (Name of Applicant Group / Department)	Sheltered Housing complex		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			/ NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Applying for Zumba and Beauty therapy to cover the shortfall of open funding. Tenants and Residents would like to continue with these activities as funding is running out to soon.

Which City Plan / Local Community Plan Outcome(s) will it address?

Coldside and surrounding area

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Over 55's and sheltered tenants of the surrounding area

Please say why the project is needed (please limit your answer to 500 words or less)

This is needed to promote health and wellbeing and social inclusion. Complex activities are invaluable to supporting the tenants and residents of the area. The complex is near at hand and easily accessible to majority of people who attend. They enjoy the socialising aspect aswell as the activity. Coffee and tea are provided and participants will donate something towards the cost of this. These activities attract residents who would not normally come along to complex and this can open up to them what other opportunities are available, like welfare rights , councillors etc.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Tenant warden meetings and discussions with the participants.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

There is a need to continue these activities as the participants would otherwise be alone at home doing nothing. Participants all agreed that they would like these to continue

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

These are funded activities and it has just been recently underfunded and participants cannot afford to go elsewhere or contribute for these activities as it would cost them monies they do not have, also mobility can be an issue for some, the complex is near to them therefore is most convenient.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Open funding,	pending

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Zumba at £25 per hour For 12weeks	300.00	0.00
Beauty Therapy @ £25 per hour for 12 weeks	300.00	0.00
Totals	600.00	

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<ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED • If reserves held are less than three months operating expenses please confirm this below <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>
<p>What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)</p> <p>Bank Statement</p>

<p>How do you intend to monitor the project Outputs and Outcomes?</p> <p>Discussions with participants</p>

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	Ongoing activities
What is the planned end date of the event/activity?	31.03.25

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25

Outputs	
Zumba	ongoing
Outcomes / Indicators:	
Reduce social isolation	ongoing
Improve wellbeing and health	

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Aromatherapy	ongoing
Outcomes / Indicators:	
Improve health and wellbeing	ongoing
Social inclusion	