

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

Applicant Information	
Name of Applicant Group	Coldside Community Forum
Activity Title	Resources for the community
Grant Requested (£)	£4,900.20

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant
East End	Physical & Environmental Improvement

Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>

Signed the form, given accurate contact details and ticked the GDPR box?

x

Who is the grant for? (Name of Applicant Group / Department)	Coldside Forum		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Newsletter	£4,374.00	June 24	Ongoing
Xmas Lights and Events	£4,978.00	Sep 24	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We would like to use these funds to purchase some miscellaneous items that have been noted as of benefit to the local community.

Defibrillator pads to keep our community defibrillators available to the community.

Community use laptops to allow local people to apply for jobs, get on courses and take part in community activities, be part of community groups. The opportunity to borrow these laptops would also be available.

Conference call equipment to offer a variety of access routes into community meetings and activities for those who are unable to attend in person.

Wildflower seeds will be used with various community groups to identify spaces where bright flowers would be welcomed in the local community. We have already had a few areas identified by people who have engaged in our drop ins including

the sites next to the stairs at the community centre and school, area's at the top of the hill and around the Glens.

Which City Plan / Local Community Plan Outcome(s) will it address?

Improve the support for residents living in Coldsid

Support the Coldsid Regeneration Forum and other local groups to form closer links to the LCPP to plan and deliver the priorities in Coldsid Ward

Identify open spaces which can be improved using environmental or creative changes

How many people will benefit from this project?

Whole
Community

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Please say why the project is needed (please limit your answer to 500 words or less)

We would like to expand the opportunities for people to be involved, in line with the more modern lifestyles that people lead.

This will also perhaps allow people who are uncomfortable with coming to meetings, to get involved and build up new relationships.

Those working in the community may find it easier to work with us via online conferencing as well.

Access to laptops with all the most up to date software will allow people the best possible chance to access support services, offer support to local groups and

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Local group members have raised barriers to participation regarding access to IT equipment.

We have seen the benefits of conference calling first hand and would like to offer this to the wider community.

Defibrillator pads have expired and we would like to replace them.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

It has been raised at community forum, community regeneration forum meetings and at drop in events.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Offering opportunities for digital access for people who are unable to participate due to financial barriers.

Supporting local organisations to continue offering lifesaving equipment to people living in the community.

Offering the community creative ways to improve their environment.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
None	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Laptops x 6 @£298.99 each ACER Aspire Go 15 15.6" Laptop - Intel® Core™ i3, 128 GB SSD, Silver - NX.KRYEK.009 - Currys Business	£1,763.94	
Microsoft Office £119.99 per laptop x6 – Product code: 798184 currys.co.uk/search?q=Microsoft office	£719.94	
Mouse x6 @£6.99 Buy LOGIK L3BWDM23 Optical Mouse Currys	£41.94	
10 pack of pen drive Kingston DataTraveler Exodia - USB flash drive - 64 GB - DTX/64GB - Currys Business £29.99	£29.99	
Defibrillator Pads for 6x defibrillators £69.60 per set Quote from email attached.	£417.60	
Conference call Equipment – <ol style="list-style-type: none"> Logitech MeetUp Video Conferencing System, Ultra HD 4K/1080p/720p, 3 Microphones/Adjustable Speakers, Wide Field of View 120°, PC/Mac/Laptop/Macbook/Tablet - Black, 4K : Logitech: Amazon.co.uk: Computers & Accessories Poly Studio - for Microsoft Teams - Medium Room Kit - video conferencing kit - 9C991AA - Currys Business Yealink MVC Series MVC640 - video conferencing kit - MVC640-C4-F13 - Currys Business 	£439.99	
Wildflower Seeds 14x1kg bags of Urban Pollinator Mix at £99.12 each. Urban Pollinator Mix – Scotia Seeds	£1,486.80	
Totals	£4,900.20	

- All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

Already submitted

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)
Quotes

How do you intend to monitor the project Outputs and Outcomes?
Feedback from the community

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	ASAP
What is the planned end date of the event/activity?	31 st March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Identify open spaces which can be improved using environmental or creative changes	
Purpose of activity / project within this Outcome: Planting wildflowers in the local area.	
	Target 2024-25
Outputs	
Purchase 14kg worth of Wildflower Seeds to be distributed across Coldside	14kg
6 areas in the community are planted with Wildflower meadows	6
Outcomes / Indicators:	
People feel better about their local area.	

City Plan / Local Community Plan Outcome: Support the Coldsid Regeneration Forum and other local groups to form closer links to the LCPP to plan and deliver the priorities in Coldsid Ward.	
Purpose of activity / project within this Outcome: Purchase video conferencing kits for local community use	
	Target 2024-25
Outputs	
1x video conferencing kit is installed at Hilltown Community Centre	1
Outcomes / Indicators:	
More local people can participate in community groups and meetings.	

City Plan / Local Community Plan Outcome: Improve the support for residents living in Coldsid	
Purpose of activity / project within this Outcome: Purchase laptops and update defibrillator pads	
	Target 2024-25
Outputs	
Purchase 6 laptops with accessories for use in participating in local activities	6
Purchase 6 sets of pads for Defibrilators	
Outcomes / Indicators:	
Local people have access to more resources for a better quality of life in the area.	
Local people can participate in local activities.	