



Ref:

S2601

Dundee Partnership
Community Regeneration Fund
Grant Application
2026/27

| Applicant Information | |
|--------------------------------|----------------------------------|
| Name of Applicant Group | Strathmartine Empowrment Team |
| Activity Title | Volunteer week celebration event |
| Grant Requested (£) | £600 |

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.
- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

| TICK THE WARD WHERE YOUR PROJECT WILL OPERATE | |
|---|-------------------------------------|
| Coldside | <input type="checkbox"/> |
| East End | <input type="checkbox"/> |
| Lochee | <input type="checkbox"/> |
| Maryfield | <input type="checkbox"/> |
| North East | <input type="checkbox"/> |
| Strathmartine | <input checked="" type="checkbox"/> |

| PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR | |
|--|--------------------------|
| Small Grant | <input type="checkbox"/> |
| Youth Inclusion | <input type="checkbox"/> |

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

- | | |
|--|--------------------------|
| Read the guidance sections of the form | <input type="checkbox"/> |
| Fully completed the information on the front of the form | <input type="checkbox"/> |
| Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant) | <input type="checkbox"/> |
| Checked that your budget adds up properly? | <input type="checkbox"/> |
| Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year? | <input type="checkbox"/> |
| Included appropriate, measurable outputs & outcomes? | <input type="checkbox"/> |
| Provided your groups accounts, or other appropriate financial information? | <input type="checkbox"/> |
| Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered) | <input type="checkbox"/> |
| Checked that the bank details or financial code are correct / complete? | <input type="checkbox"/> |
| Signed the form, given accurate contact details and ticked the GDPR box? | <input type="checkbox"/> |

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

| | | | |
|---|--------------------------------|---------------|----------------------------|
| Who is the grant for? (Name of Applicant Group / Department) | Strathmartine Empowerment Team | | |
| Did you receive a Dundee Partnership grant during 2025-26? (If yes, list all grants below) | | | YES |
| Title of project funded | Amount granted | When | Was it fully spent? |
| S2512 | £475 | March 2026 | Yes |
| | | | |
| | | | |
| | | | |

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To contribute toward the cost of a volunteer celebration evening for volunteers in the strathmartine area , to acknowledge the work they do and of how important they are.

Which City Plan / Local Community Plan Outcome(s) will it address?

Building Resilient and Empowered Communities

| | |
|---|-----|
| How many people will benefit from this project? | 100 |
| Will any specific groups benefit from this project? (male, female, age range or protected characteristic) | |
| No volunteers are mixed | |

Please say why the project is needed (please limit your answer to 500 words or less)

As a team we wish to recognise how important local volunteers are to our community and the vital role they play. We want to host an event during volunteer week 2026 to celebrate the volunteers and the works they do. All volunteers will also receive a certificate of appreciation.

What local consultation has taken place regarding this application?
(Please attach evidence summarising the results of any consultation)

We hold a volunteer event every year which is a high tea type of event. It is always very well attended, and people have kept their certificates from each year. The high attendance and feedback received show events like these are appreciated and needed. People really enjoyed the Kirkton community centre final fling and suggested that the volunteer event be similar this year. This was an evening event with a live band etc.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Feedback from previous events

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

The event will be free to attend,

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

| | |
|---|------|
| Source of Funding (detail if this funding is for more than 1 year, if applicable) | £ |
| Engagement budget Strathmartine | £200 |

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

| Cost Heading | Full Costs (£) | DP Aid (£) |
|--|----------------|-------------|
| Live band | £300 | £300 |
| Catering / Buffet £3 per head for 100 people | £300 | £200 |
| Let cost for venue £50 | £50 | £50 |
| Decorations | £50 | £50 |
| | | |
| | | |
| Totals | £700 | £600 |

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Quotes for catering and band

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

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|--|
| <p>How do you intend to monitor the project Outputs and Outcomes?</p> <p>Feedback from participants and photographs</p> |
|--|

| | |
|--|------------------|
| <p>What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)</p> | <p>June 2026</p> |
| <p>What is the planned end date of the event/activity?</p> | <p>July 2026</p> |

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

| | |
|---|--------------------------------|
| <p>City Plan / Local Community Plan Outcome: Building Resilient and Empowered Communities</p> | |
| <p>Purpose of activity / project within this Outcome:</p> | |
| | <p>Target 2026-27</p> |
| <p>Outputs</p> | |
| <p>Volunteer celebration event</p> | <p>One event / celebration</p> |
| <p>Outcomes / Indicators:</p> | |
| <p>Volunteers recognised for their contribution to the community</p> | <p>100 volunteers</p> |
| <p> </p> | |
| <p> </p> | |