

For official use only:

Ref: C2422

Dundee Partnership
Community Regeneration Fund
Grant Application
2024/25

Applicant Information	
Name of Applicant Group	Coldside Community Forum
Activity Title	Family Activitiy Packs
Grant Requested (£)	£3165.77

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
ColdsideX	Small GrantX

East End	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form

x

Fully completed the information on the front of the form

x

Provided a response to all sections of the application form
(including indicating a section as 'N/A' where relevant)

x

Checked that your budget adds up properly?

x

Checked that your start date is after the date at which funds could be available,
(see page 6) and that your end date is within the financial year?

x

Included appropriate, measurable outputs & outcomes?

x

Provided your groups accounts, or other appropriate financial information?

Sourced and attached all relevant quotes?

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

Signed the form, given accurate contact details and ticked the GDPR box?

Who is the grant for? (Name of Applicant Group / Department)	Coldside Forum		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Newsletter	£4,374.00	June 24	Ongoing
Christmas Lights and Events	£4,978.00	Sep 24	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The Coldside Forum have been aware that there are less activities for families currently through the school holidays and, while there are projects looking to organise activities and events in Summer, these will not be ready in time for the Easter Holidays.

We would like to offer 100 families/200 children some activity packs that we can give out through schools prior to the Easter holidays along with information on what free activities they could consider going along to over the break.

This will also give families the opportunity to explore the community, spend quality time together and organise indoor and outdoor activities together.

Coldside Forum are working with the Community Empowerment Team on developing more opportunities for families to engage with their local organisations and hope to build some new relationships through this venture, supporting parents into working with us to run some holiday activities going forward. We will use this project to increase awareness of the local projects and engage with families, encouraging them to think about their local area. We have also included litter picks and bin bags that will be coupled with a request for a big easter litter pick where we ask families to go out into their community and fill a bag to demonstrate to local people the impact of littering in their community.

Which City Plan / Local Community Plan Outcome(s) will it address?

Improve life for children and families living in Coldside

Explore options for other free/ low-cost activities in Coldside

How many people will benefit from this project?	400+
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) Families in Coldside	

Please say why the project is needed (please limit your answer to 500 words or less)

Due to the ongoing cost of living financial stress during the school holidays is well known, and local families often rely on holiday activities to spend quality time with their children, get out the house with them and for lunches. As we haven't been

able to put together any activities for families this easter, we hoped to be able to offer families activity kits for using throughout the holidays.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Feedback about cleanliness in the local area from CET.

Feedback from local schools and families about lack of opportunities for those living in the community.

Feedback from Coldside Forum about lack of representation in Community Decision Making for families.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Community Forum meetings and drop ins as well as local families attending community centre provision.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

Due to the ongoing cost of living financial stress during the school holidays is well known, and local families often rely on holiday activities to spend quality time with their children, get out the house with them and for lunches. As we haven't been able to put together any activities for families this easter, we hoped to be able to offer families activity kits for using throughout the holidays..

Kits will be targetted to families identified through SIMD stats, Food larder attendees and school referral. All kits will be distributed in the Coldside Ward.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
None	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Baker Ross Craft Kits -	£985.35	£985.35
Flower Pots x150 - £97.50		
Mobiles x100 - £189.50		
Bird Feeders x150 - £289.50		

Stained Glass x180 - £113.70		
Notebooks x13 - £291.20		
Shipping £3.95		
Litter Picks for children x20 packs of 4	£199.80	£199.80
Bug hunting jars x12 packs of 12	£101.88	£101.88
Nature Scavenger hunt x 20 packs of 15	£99.80	£99.80
Trays with lids x10 packs of 20	£482.20	£482.20
Coloured Pencils x8 packs of 24 sets	£239.92	£239.92
Colouring books x20 packs of 20	£259.80	£259.80
Playing cards x15 packs of 12 sets	£116.85	£116.85
Domino Sets x3 packs of 48 sets	£239.97	£239.97
Chocolate Egg Hunt Kit x100	£700.00	£700.00
Totals	£3,165.77	£3,165.77

<ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED • If reserves held are less than three months operating expenses please confirm this below <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>
<p>Already sent previously</p>
<p>What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)</p>
<p>Quotes below</p>

<p>How do you intend to monitor the project Outputs and Outcomes?</p> <p>Feedback from families</p>
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What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	ASAP
What is the planned end date of the event/activity?	31 st March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Improve life for children and families living in Coldside. Explore options for other free/ low-cost activities in Coldside	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
100 families receive kits for activities in Easter Holidays	100
1x Litter picking campaign through Easter Holidays is run	1
Outcomes / Indicators:	
Cost barrier is reduced for local families to entertain and spend quality time indoors and in their local community over easter holidays	
Community Forum is more connected with local families.	
Local families are more involved in the local community	

Quotes

[Teddy Bear Wooden Flowerpot Kits](#)

[Solar System Wooden Mobile Kits](#)

[Wooden Bird Feeder Kits](#)

[Flower Stained Glass Decoration Kits](#)

[Easy Shopping Lightweight Grab & Grip Litter Picker Reaching Litter Rubbish Pick Up Tool | Leaf Grabber Stick | Multiuse Grabber Long Arm rotating Light Items \(Standard Pick Up Tool Pack of 4\) : Amazon.co.uk: Health & Personal Care](#)

[Belle Vous 12 Pack Magnifying Insect Container - Clear Observation Bug Box/Viewer - Portable Insect Cage for Science/Nature Exploration and Bug Collecting - Catching Tool/Toy for Adults and Children : Amazon.co.uk: Toys & Games](#)

[Scavenger Hunt Game - Eye Spy Nature: Fun activity for kids, families & groups : Amazon.co.uk: Toys & Games](#)

[Iris Ohyama Versatile Storage Boxes, 5L, Set of 20, Clear, Easy Latch, Stackable, Transparent Plastic, For Closet, Shelves, Classroom, Organisation, Toys, Art Supplies, Shoes, CNL-5 : Amazon.co.uk: Home & Kitchen](#)

[Elfew 20 Pack Small Coloring Book for Kids Age 2-4, 4-8, Activity Book for 5 Year Old, Kids Party Bag Fillers, Maze and Coloring : Amazon.co.uk: Home & Kitchen](#)

[D-FantiX 24 Packs Coloured Pencils Bulk, 288 Count Pre-Sharpended Colouring Pencils Set, Back to School Gifts for Students, Elementary Classroom Kindergarten School Supplies for Kids Boys Girls : Amazon.co.uk: Toys & Games](#)

[PLAYWRIT Playwrite Playing Cards 300-002 Pack of 12 Playing Cards. Display stand containing 12 packs of plastic coated security sealed playing cards. : Amazon.co.uk: Toys & Games](#)

[48pk Bulk Dominoes Set for Adults, Dominoes Sets & Games, Dominoes Game, Wooden Dominos Set for Adults, Educational Dominos, Domino Set, Classic Dominos Game Set : Amazon.co.uk: Toys & Games](#)

[Easter Notebook Kits](#)

[Tesco Egg Hunt Basket 340G - Tesco Groceries](#)