

Dundee Partnership Community Regeneration Fund

Grant Application 2023/24

Applicant Information	
Name of Applicant Group	Douglas Photography Group
Activity Title	Software Costs
Grant Requested (£)	£630.00

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input checked="" type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	<input type="checkbox"/>
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input checked="" type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	<input type="checkbox"/>

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>
Signed the form and given accurate contact details?	<input checked="" type="checkbox"/>

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Who is the grant for? (Name of Applicant Group / Department)	Dundee Photography Group		
Did you receive a Dundee Partnership grant during 2022-23? (If yes, list all grants below)			NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

The Grant is required to purchase photography software to enable the Group to continue working on photography projects and be able to enhance and print their work.

We previously had software, albeit it out of date, however, when the new computers were installed in the computer suite, the software was no longer installed on the new computers.

The software that we are looking to purchase is 'Adobe Photoshop Elements'.

Which City Plan / Local Community Plan Outcome(s) will it address?

East End Community Plan - We need local opportunities to be involved in learning, social and physical activities which promote wellbeing

How many people will benefit from this project?	
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
5 males and 5 females will benefit from this project.	

Please say why the project is needed (please limit your answer to 500 words or less)

We are a group of local people and this group enables us to meet and develop our skills and share these skills with others. The group offers the participants the opportunity to be involved in peer supported learning in a safe environment which promotes wellbeing.

Without this software, we would be unable to work on and enhance our photographic projects and thus be unable to display them in order to, hopefully, sell some as we have done in the past, enabling us to pay for consumables such as photo paper, inks etc.

The plan for the group is therefore to be self-sufficient.

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

The group has been talking to other users of the Douglas Community Centre about what the group should do and how we should look for funding. Everyone we have spoken to about this has suggested that this application would help the group.

If this is not successful, we do not see how the group can continue.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The Douglas Photography Group are supported by the Douglas LMG. The group members are local to the area and have provided, and still continue to provide, visual displays in the Centre appreciated by Centre members.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

The group run out of Douglas Community Centre, which is in the top 15% of deprivation as outlined by the Scottish Index of Multiple Deprivation. We keep the weekly cost as low as possible, a grant for the required software would help us to achieve this.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

N/A

How will the planned project be maintained? (please state who will be responsible for this)

N/A

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

N/A

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

N/A

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

What other sources of funding have you secured / tried to secure for this project? • If none, please state why this is the case (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)	
This is the first funding opportunity that we have identified. Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
We normally receive funding for tutor costs, these are awarded by OPEN.	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Adobe Photoshop Elements Software £89.99 x 7		629.93
Totals		629.93

<ul style="list-style-type: none"> All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED If reserves held are less than three months operating expenses please confirm this below Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure
What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)
See link and screen-shot of costings at the end of this application.

How do you intend to monitor the project Outputs and Outcomes?
With a register of attendees, photographic evidence of work completed.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	The activity will start as soon as funding has been agreed.
What is the planned end date of the event/activity?	Ongoing

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Number pieces of art that will be produced per session	5
Outcomes / Indicators:	
Participants gain new skills	7
Activity has a positive impact on participants wellbeing	7

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2023-24
Outputs	
Number of venues proposed by end of financial year	1
Outcomes / Indicators:	
No of pictures hoping to sell at venue	3

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Costing of software: [Buy ADOBE Photoshop Elements 2024 for Windows – 1 user \(download\) | Currys](#)

currys

Looking for something?

Appliances

TV & Audio

Computing

Gaming

Cameras

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