

For official use only:

Ref: NE2420

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

Applicant Information	
Name of Applicant Group	Finmill Centre Local Management Group
Activity Title	Yoga Class
Grant Requested (£)	£200

- The Physical & Environmental Improvement Fund is ***THIS IS CURRENTLY ON HOLD*** to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more..

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE
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PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR

Coldside	Small GrantX
East End	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfield	
North EastX	
Strathmartine	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>

Sourced and attached all relevant quotes?

X

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

X

Signed the form, given accurate contact details and ticked the GDPR box?

X

Who is the grant for? (Name of Applicant Group / Department)	Finmill Centre Local Management Group		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Fintry Galaday	£2622	July 23	Yes
Karate Equipment	£877	June 23	Yes
Christmas Decorations	£579	Dec 23	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

To pay for a tutor for yoga classes in the centre. We have run this as a trial for 8weeks with the tutor giving her time for free so we could see if it was something the local community wanted.

Which City Plan / Local Community Plan Outcome(s) will it address?

Reduce social isolation, better health opportunities.

How many people will benefit from this project?

12

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

Open to all over 16 yrs. 12 per session is the max at the moment as the tutor is newly qualified and this is the number she feels comfortable with in a class.

Please say why the project is needed (please limit your answer to 500 words or less)

This is needed to continue to provide a wide range of activities in our local community centre.

We have run this as a trial to see if it was wanted and have had 12 attending each week with a further 12 on the waiting list.

12 is the number the tutor feels comfortable with in the class as she is newly qualified.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We didn't actually do any local consultation however when the tutor offered a free trial we did this and now find that with a full class and waiting list it is something that local people are interested in, we have since had enquiries about seated exercise/yoga.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

As we have a waiting list we think it is supported by the local community.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

It will tackle deprivation by allowing local people to access free or low cost activities in their local area. Being local means there are no travel costs associated with the activity either.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

How will the planned project be maintained? (please state who will be responsible for this)

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

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What other sources of funding have you secured / tried to secure for this project? <ul style="list-style-type: none"> If none, please state why this is the case (Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding) 	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
N/A	

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).		
Cost Heading	Full Costs (£)	DP Aid (£)
Tutor costs 8weeks @£25 per hour per week.	£200	£200
Totals		

<ul style="list-style-type: none"> All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED If reserves held are less than three months operating expenses please confirm this below Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)
Email quote from tutor.

How do you intend to monitor the project Outputs and Outcomes?

Evaluations and feedback from participants

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	4 th Feb 2025
What is the planned end date of the event/activity?	25 th March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Reduce social isolation, better health activities.	
Purpose of activity / project within this Outcome: To provide a yoga class within a local facility	
	Target 2024-25
Outputs	
Hold 8 yoga sessions over an 8 week period	8

Hold a yoga class for 12 participants	12
Outcomes / Indicators:	
Participants report an increased in activity levels, better health and reduced social isolation	12

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	