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Dundee Partnership **Community Regeneration Fund**

Grant Application **2023/24**

Applicant Information	
Name of Applicant Group	North East Ward Libraries
Activity Title	Improvement of Existing Children's Clubs
Grant Requested (£)	£2,052.37

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	
Coldside	<input type="checkbox"/>
East End	<input type="checkbox"/>
Lochee	<input type="checkbox"/>
Maryfield	<input type="checkbox"/>
North East	X
Strathmartine	<input type="checkbox"/>

PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR	
Small Grant	<input type="checkbox"/>
Physical & Environmental Improvement	<input type="checkbox"/>
Youth Inclusion	X

Please note that communications regarding this application will be sent to you via email unless you indicate otherwise

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="text" value="Y"/>
Fully completed the information on the front of the form	<input type="text" value="Y"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="text" value="Y"/>
Checked that your budget adds up properly?	<input type="text" value="Y"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="text" value="Y"/>
Included appropriate, measurable outputs & outcomes?	<input type="text" value="Y"/>
Provided your groups accounts, or other appropriate financial information?	<input type="text" value="Y"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="text" value="Y"/>
Checked that the bank details or financial code are correct / complete?	<input type="text" value="Y"/>
Signed the form and given accurate contact details?	<input type="text" value="Y"/>

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Who is the grant for? (Name of Applicant Group / Department)	North East Ward Libraries		
Did you receive a Dundee Partnership grant during 2021-22? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	Title of project funded	Amount granted
Children's Tabletop Gaming Club	£621	Children's Tabletop Gaming Club	£621
Children's Minecraft Club	£5137	Children's Minecraft Club	£5137
Fintry Library Cosy Corner	£1152	Fintry Library Cosy Corner	£1152

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We are asking for a collection of resources to enhance and improve the services we offer to our local children and families. Further more detailed explanations are included in the attached file.

Each item on the list has been carefully selected to meet several aims/provide skills to the children and promote greater social inclusion. The grant would provide additional resources which would allow us to run the clubs indefinitely. Our hope is to create a safe community for children to come and interact, play and socialise with each other with no monetary costs.

Which City Plan / Local Community Plan Outcome(s) will it address?

Improving life chances for children and families by expanding our groups reach and longevity in addition to aiding in reducing social isolation for children and families.

How many people will benefit from this project?	
Will any specific groups benefit from this project? (male, female, age range or protected characteristic)	
Our funding bid focuses heavily on children and families and providing free activities and opportunities for them.	

Please say why the project is needed (please limit your answer to 500 words or less)

We have included reasons in the attached file but a summary is:

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Our Children's clubs are some of the largest run by the libraries in Dundee and it can be a strain (financially and space-wise) to fully run them when they are at capacity. The resources we are requesting would assist us in improving this. We have a high number of children in the age bracket that we are aiming towards (7 years +) living in the North East Ward and many of them are from low-income homes. By providing these free clubs that anyone can attend we try to address social isolation and encourage children's creativity, whilst boosting their confidence. They also provide an opportunity to interact with other children in a safe and neutral space and learn key skills

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

We have spoken to our children at groups in addition to their parents and also local community/family development workers. We have also had customer enquiries, especially at Fintry where new residents are moving into the assisted living facilities there. We have had feedback from Link Up Whitfield who uses our branches that they greatly enjoy the services we offer and are looking to start new groups.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

David Michie, who runs all of Dundee Libraries games clubs reached out to request support in helping facilitate the clubs. The children have all requested more resources for their clubs to continue as it continues to gain popularity.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

We provide all the necessary "tools" needed to play any of the proposed games – the children don't need anything to attend. We will also be providing free drinks and a small snack to those that attend.

For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:

Have all relevant permissions been agreed? (please state what these are)

N/A

How will the planned project be maintained? (please state who will be responsible for this)

N/A

What is the expected 'life' of the improvement? (e.g. before it will require replacement)

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N/A

Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)

N/A

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)

£

Only previous CRF Funding which has been spent or charitable donations from customers.

Due to the size of LACD we are often not applicable for other grants, however most of the outside funding that is secured is nearly always used in the central library and doesn't benefit the community branches.

Although this is a sizeable request, the resources requested would be used across two locations, reaching more children as a result.

5098
(the previous two bids - £660 underspend)

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Please see attached file.	£2,052.37	£2,052.37
Totals	£2,052.37	£2,052.37

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**

- **If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

I have attached a list with all the requested resources and their costs

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How do you intend to monitor the project Outputs and Outcomes?

We will be recording numbers of the children attended, hold quarterly reviews to see if we can improve the club, hold feedback sessions with the children to take their opinions into account and promote the club locally to make as many children aware of it as possible.

We also collect feedback cards that are filled in by all customers.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

Ongoing – although some clubs will be starting in the new school term in Whitfield

What is the planned end date of the event/activity?

Ongoing

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Improving life chances for children and families	
Purpose of activity / project within this Outcome: Give children a chance to decide for themselves what they wish to do, giving them some responsibility and listening to their views.	
	Target 2023-24
Outputs	
Allow children to choose what aims they wish to achieve each week	Weekly meeting
Provide all necessary items to play	100% annually
Outcomes / Indicators:	
Increasing self – esteem and confidence – Feedback sessions	Hold quarterly meetings
Confidence building activities	Host 6 monthly feedback sessions
City Plan / Local Community Plan Outcome: Tackling Social isolation and improve mental well being	

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Purpose of activity / project within this Outcome: To give children a safe place to socialise without the “boundaries” placed at School (eg different years/classes).	
	Target 2023-24
Outputs	
Increase Club Attendance	Average of 30 children per club each week
Encourage children to socialise	Start 2 new clubs at Whitfield within 6 months
Outcomes / Indicators:	
Reduce social isolation – hold review meetings	Twice Yearly
No cost activity with refreshments	100% annually

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