

For official use only:

Ref:

Dundee Partnership **Community Regeneration Fund**

Grant Application **2024/25**

Applicant Information	
Name of Applicant Group	FRIENDS OF CLATTO
Activity Title	GROUP RESOURCES
Grant Requested (£)	£202.49

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR
PROJECT WILL OPERATE

PLEASE INDICATE WHICH TYPE OF GRANT YOU
ARE APPLYING FOR

Coldside	Small GrantX
East End	Physical & Environmental Improvement
Lochee	Youth Inclusion
Maryfield	
North East	
StrathmartineX	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="text" value="YES"/>
Fully completed the information on the front of the form	<input type="text" value="YES"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="text" value="YES"/>
Checked that your budget adds up properly?	<input type="text" value="YES"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="text" value="YES"/>
Included appropriate, measurable outputs & outcomes?	<input type="text" value="YES"/>
Provided your groups accounts, or other appropriate financial information?	<input type="text" value="YES"/>

Sourced and attached all relevant quotes?

YES

(multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)

Checked that the bank details or financial code are correct / complete?

YES

Signed the form, given accurate contact details and ticked the GDPR box?

YES

Who is the grant for? (Name of Applicant Group / Department)	FRIENDS OF CLATTO		
Did you receive a Dundee Partnership grant during 2023-24? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?
GARDEN TOOLS / WHEELBARROW/ HEALTH & SAFETY EQUIPMENT / CHILDRENS WILDLIFE ACTIVITY ITEMS / BINOCULARS / SMALL FIRST AID KIT	£928.00	2023/24	NO

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

Clatto Country Park is a large area to cover logistically and some of our tasks require specialist equipment in order to carry them out.

We need a ladder which can be used to service bird boxes around the park and help with pruning of small trees and bushes. A telescopic ladder best fits our needs and our shortage of storage space.

We need a trolley to transport our tools around the park. This needs to be foldable as we are short of storage space.

We need to replenish our stock of work gloves used by volunteers, third party groups and the public when carrying out our events.

Two new face shields are also required for pruning or spring back while cutting branches.

We need a 2nd First Aid Kit to be based in the Clatto Centre when our portable one is being used elsewhere around the park.

Orange high visibility vests will distinguish the group members from members of the public or third-party volunteers who will be wearing yellow high visibility vests.

Which City Plan / Local Community Plan Outcome(s) will it address?

Building Stronger Communities

Improve access to healthy, green and open spaces

How many people will benefit from this project?

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

All visitors to Clatto Country Park will benefit as will Dundee City Council as work carried out by volunteers around the park is free and can be enjoyed by all.

Please say why the project is needed (please limit your answer to 500 words or less)

Friends of Clatto volunteers work to ensure the park is safe for all visitors and ongoing maintenance is necessary to ensure this is the case.

If the bird boxes around the park are not serviced this will discourage birds from nesting and there is also the chance of disease in the boxes. We want to encourage nesting and provide the best chance of chicks to fledge.

The use of a trolley to move items around the park is useful and mitigates some health and safety issues.

Health and safety items are consumables and need to be replaced over time or for good hygiene practices. (gloves etc)

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Our needs were discussed amongst Committee members at recent meetings.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Consultation with Dundee Countryside Rangers justify the need for the bird boxes to be serviced after each nesting season as best practice, and the Council does not have the manpower to carry out this yearly task. There have been no objections to us carrying out this task and this benefits the local birdlife in the park. Information is often shared on our Friends of Clatto Facebook page from people that have visited the park and stated that they have noticed improvements that we have carried out that have made their park experience more positive.

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<p>How will the project / activity tackle deprivation or benefit those experiencing deprivation? (Refer to Section 1 of the Guidance Notes)</p> <p>All visitors, whether able bodied or disabled are included in our plans to improve and restore areas of the park so access is for all, and good mental health and physical wellbeing can be practiced in a beautiful outdoor setting. Anyone visiting the park can do so free of charge and benefit from the clean air in a relaxing outdoor space.</p>
<p>For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:</p>
<p>Have all relevant permissions been agreed? (please state what these are)</p> <p>N/A</p>
<p>How will the planned project be maintained? (please state who will be responsible for this)</p> <p>N/A</p>
<p>What is the expected 'life' of the improvement? (e.g. before it will require replacement)</p> <p>N/A</p>
<p>Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award? (If there would be additional costs for this, please indicate this in the budget section)</p>

<p>What other sources of funding have you secured / tried to secure for this project?</p> <ul style="list-style-type: none">• If none, please state why this is the case

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)	
Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
The group have used own members equipment in the past and see C.R.F as the best way of obtaining funding in local community for the benefit of the local community . A Dundee Community Grant was applied for but never received any correspondence so was obviously unsuccessful.	£0.00

<p>What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide <u>all</u> quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).</p>		
Cost Heading	Full Costs (£)	DP Aid (£)
Telescopic ladder 3.8m	£58.89	58.89
Foldable trolley	£45.99	45.99
20-person first aid kit	£23.99	23.99
2 x full face shields @ £8.49 each	£16.98	16.98
work gloves x15 packs of 2 pairs @ £1.98 per pack	£29.70	29.70
Hi viz vests orange x 6 @ £4.49 per item	£26.94	26.94
Totals	£202.49	£202.49

<ul style="list-style-type: none"> • All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED • If reserves held are less than three months operating expenses please confirm this below <p>Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure</p>

What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure)

Screenshots of quotes, screenshots of accounts

How do you intend to monitor the project Outputs and Outcomes?

Feedback from visitors on our open days and volunteer sessions.

What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (<i>see section 2 of the guidance notes</i>)	28 th February 2025
What is the planned end date of the event/activity?	31 st March 2025

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: Building stronger communities: Improve access to healthy green and open spaces.	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Bird boxes serviced	All

Outcomes / Indicators:	
Bird life returns to the woodland at the park to use the bird boxes	All

City Plan / Local Community Plan Outcome:	
Purpose of activity / project within this Outcome:	
	Target 2024-25
Outputs	
Outcomes / Indicators:	