

**Dundee Partnership**  
**Community Regeneration Fund**

**Grant Application**  
**2024/25**

Applicant Information	
Name of Applicant Group	Charleston LMG
Activity Title	Women's Group
Grant Requested (£)	£663.93

- The Physical & Environmental Improvement Fund is to provide financial assistance for community initiatives aimed at improving the local area through Capital expenditure. Capital expenditure is something of a physical nature including the acquisition, improvement or structural enhancement of an asset valued at £6,000 or more.

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grant
East End	Physical & Environmental Improvement

Lochee	Youth Inclusion
Maryfield	
North East	
Strathmartine	<p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to <a href="mailto:dundee.partnership@dundeecity.gov.uk">dundee.partnership@dundeecity.gov.uk</a></p>

## Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

### Have you:

Read the guidance sections of the form	<input checked="" type="checkbox"/>
Fully completed the information on the front of the form	<input checked="" type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input checked="" type="checkbox"/>
Checked that your budget adds up properly?	<input checked="" type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input checked="" type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input checked="" type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input checked="" type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input checked="" type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input checked="" type="checkbox"/>

Signed the form, given accurate contact details and ticked the GDPR box?

x

<b>Who is the grant for?</b> (Name of Applicant Group / Department)	Charleston Local Management Group		
<b>Did you receive a Dundee Partnership grant during 2023-24?</b> (If yes, list all grants below)			<b>YES</b>
<b>Title of project funded</b>	<b>Amount granted</b>	<b>When</b>	<b>Was it fully spent?</b>
Women's & Advanced Group	£1243.41	Mar 23	No
Storage Enhancement	£825	Dec 23	Yes
Winter Grant	£2500	Dec 23	Yes
Fruit & Veg	£1748	Aug 23	Yes
COL Grant	£118.05	Mar 24	No
COL Grant	£200	Mar 24	Yes

**Please give a description of what you want this grant for - (please limit your answer to 500 words or less)**

We want this grant to be able to provide activities for our Women's Group, which runs weekly throughout the year. This a free group offering support, friendship and learning opportunities for all local women.

**Which City Plan / Local Community Plan Outcome(s) will it address?**

“Tackle social isolation and improve mental health and wellbeing”

**How many people will benefit from this project?**

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

20 women

**Please say why the project is needed** (please limit your answer to 500 words or less)

This project provides a safe, welcoming space for women to come along to a group in the local Community Centre. This enables local women to meet, reducing social isolation, whilst offering learning opportunities and access to additional support services. Many women attending the group are dealing with low mood and mental health challenges, and this group offers time and space to share stories and concerns with each other, which is invaluable to some. Many go on to join other groups and form friendships which develop outside the group.

**What local consultation has taken place regarding this application?**

(Please attach evidence summarising the results of any consultation)

Consultation post-covid indicated that more opportunities for women would provide enhanced mental health and wellbeing.

**What evidence do you hold that the local community supports this application?**

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

The need for the ongoing provision of this group is evident by the regular attendance of the women. There are often new members, who come from other groups, and women who join the group and then go on to use the centre for other activities, indicating the important part it plays in the centre, and how much the local women support it.

**How will the project / activity tackle deprivation or benefit those experiencing deprivation?**

(Refer to Section 1 of the Guidance Notes)

This is a free group, offering hot drinks, toast and snacks. It also offers support and access to welfare organisations, which can support benefit information. We also often have activities, like cooking and clothes making, where women can learn new money saving skills.

**For Physical & Environmental Improvements (which must be Capital worth at least £6,000 in value) the following questions must be answered:**

**Have all relevant permissions been agreed?** (please state what these are)

**How will the planned project be maintained?** (please state who will be responsible for this)

**What is the expected 'life' of the improvement?** (e.g. before it will require replacement)

**Could a plaque indicating the Community Regeneration Fund as a source be added on location for this award?** (If there would be additional costs for this, please indicate this in the budget section)

**What other sources of funding have you secured / tried to secure for this project?**

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£
Lottery funding for trips	250

**What are the costs of your activity and how much money is required?** Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Jewellery Workshop (provided by Community arts project)	350	350
Storage boxes for supplies	29.99	29.99

Wool	36.88	36.88
Knitting Needles	15.99	15.99
Colouring Books	31.05	31.05
Felt/Paint Pens	49.87	49.87
Diamond Art	57.71	57.71
Refreshments	92.44	92.44
<b>Totals</b>	<b>663.93</b>	<b>663.93</b>

- **All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- **If reserves held are less than three months operating expenses please confirm this below**  
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

**What other documents are you attaching to evidence the budget costs for this application?**  
(e.g. quotes, estimates, projected income and expenditure)

Quotes and Finance Accounts

**How do you intend to monitor the project Outputs and Outcomes?**

Numbers attending and feedback from participants.  
Numbers joining additional groups and activities

<b>What is the planned start date of the event/activity?</b> Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective ( <i>see section 2 of the guidance notes</i> )	15.03.25
<b>What is the planned end date of the event/activity?</b>	31.03.25

## Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2024-25</b>
Outputs	
Numbers attending	20
Outcomes / Indicators:	
Reduce social isolation	20
Deliver learning opportunities	20

<b>City Plan / Local Community Plan Outcome:</b>	
<b>Purpose of activity / project within this Outcome:</b>	
	<b>Target 2024-25</b>
Outputs	
Outcomes / Indicators:	