

Dundee Partnership Community Regeneration Fund

Grant Application 2025/26

Applicant Information	
Name of Applicant Group	Coldside Community Forum
Activity Title	Coldside Connections Newsletter
Grant Requested (£)	£2,686.56

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.

- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
<div style="display: flex; justify-content: space-between;"> <div> Coldside defined. East End Lochee Maryfield North East Strathmartine </div> <div> Error! Bookmark not defined. </div> </div>	<div style="display: flex; justify-content: space-between;"> <div>Small Grant x</div> <div><input type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>Youth Inclusion</div> <div><input type="checkbox"/></div> </div> <div style="margin-top: 20px;"> <p>Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk</p> </div>

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input type="checkbox"/>

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Who is the grant for? (Name of Applicant Group / Department)	Coldside Community Forum		
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES
Title of project funded	Amount granted	When	Was it fully spent?
Coldside Community Forum- Newsletter	£4374.00	June 24	Yes
Coldside Community Forum- Christmas Lamp post lights & events	£4978.00	Sept 24	Yes
Coldside Community Forum- Laptops, defibrillator	£4900.00	March 24	Yes
Coldside Community Forum- children activity packs	£3426.00	March 24	Yes

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

We are applying for this money to allow us to publish 2 editions of Coldside Connections newsletter. The grant will allow us to have it distributed across a sizeable portion of the Ward. If successful it will allow us to build upon the success of our previous editions. The newsletter provides a vital interesting means of communication through the Ward. We also hope to target new build houses in the ward to support successful integration of new tenants who are unlikely to know about local provisions.

We find particularly in Winter- Spring, people are harder to keep informed due to staying in against the cold. By delivering newsletters through doors (targeted to areas with higher older populations who may not have access to digital devices) we can inform a wider section of the community of what's available to them.

The Police Scotland print services have kindly offered to support with printing after our previous printing company let us down with the newsletter coming out very late in the year.

Police youth volunteers will be utilised for delivering the newsletters, giving them the opportunity to get to know our local community and support local people. This has reduced our costs for this project.

Which City Plan / Local Community Plan Outcome(s) will it address?

This application contributes to the communication and information theme in the Coldside Locality Community Plan.

How many people will benefit from this project?

Whole
Community

Will any specific groups benefit from this project? (male, female, age range or protected characteristic)

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

The whole Ward will benefit as the newsletters will be delivered through doors and will be in key information hubs in the ward.

Please say why the project is needed (please limit your answer to 500 words or less)

This will allow groups and organisations working across Coldside the opportunity to promote upcoming projects and plans for the coming months and allow a sizeable portion of our community to be made aware of the work ongoing across the ward. The need for good communication is something that is brought up at most community meetings and at consultation events held within Coldside. The newsletter will also act as part of a targeted approach for awareness-raising amongst those who have recently moved into the area.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

This was discussed by local people and partners who attend the local community planning partnership meetings and endeavor to work on ensuring that the community is better-informed about sources of support, activities and services available, particularly during the current financial crisis to help alleviate the effects.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

Discussions regularly take place at Coldside Community Forum, Communication Group, Cost of Living Network and LCPP meetings about the need for more adequate information distribution and for this to be done regularly in a timelier manner.

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

By providing information to residents on what is happening in Coldside to help tackle the effects of the current cost of living crisis e.g. low-cost food provision, benefit advice, what is available for specific groups such as young and older people across the ward. This way, residents can access the support they require to help build their capacity to cope with the cost-of-living crisis.

What other sources of funding have you secured / tried to secure for this project?

• **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)

£

DUNDEE PARTNERSHIP FUND CRF GRANT APPLICATION

Police Youth Volunteers	Free
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What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
Printing of 6000 Newsletter booklets	£2,686.56	£2,686.56
Totals	£2,686.56	£2,686.56

- All applicants are required to submit a copy of the group's most recent annual accounts with this application.** These will be used to help determine eligibility for funding, and **WITHOUT THEM AN APPLICATION WILL NOT PROCEED**
- If reserves held are less than three months operating expenses please confirm this below**
Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure

Attached with previous applications

What other documents are you attaching to evidence the budget costs for this application?
(e.g. quotes, estimates, projected income and expenditure)

Quote & example of last Newsletter from Spring.

How do you intend to monitor the project Outputs and Outcomes?

We had two editions of the Coldside Connections where we received excellent feedback from groups and residents. These have had detailed information of what is on in the Coldside Ward. We will again monitor how people who attend activities in Coldside found out about the activity.

What is the planned start date of the event/activity?

Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (*see section 2 of the guidance notes*)

November 2025

What is the planned end date of the event/activity?

March 2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

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Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: This application aligns with the actions of the information and communication theme in the Locality Community Plan.	
Purpose of activity / project within this Outcome: Produce and distribute two editions of the Coldside Connections community newsletter and share relevant information in the community	
	Target 2025-26
Outputs	
2x editions of the Coldside Connections Newsletter x3000 per edition	6000 newsletters printed.
Outcomes / Indicators:	
Increase awareness of local activities, services and projects	