

Ref: C2509

Dundee Partnership **Community Regeneration Fund**

Grant Application **2025/26**

Applicant Information	
Name of Applicant Group	Coldside Community Forum
Activity Title	Christmas Voucher Project
Grant Requested (£)	£5,000

- The Youth Inclusion Fund is to provide financial assistance for community initiatives aimed at working with Children and Young People. Applications should be for an activity (or activities) focused on including children & young people in activities, diverting young people from an existing undesirable activity or preventing them joining in with such activity. This should reflect a need that children and young people have been consulted on.
- The Small Grants Fund is for other applications that contribute towards achievement of the Dundee City Plan / Local Community Plan, usually up to £5,000, but there may be lower local restrictions on the amount. Therefore, it is important to check with the relevant Community Worker as listed on page 8 for any local restrictions or other requirements.

This application should address needs in one of the below Wards within which the Dundee Partnership supports activity. If an activity covers more than one Ward then an application is required for each Forum, but it is essential that each application can stand on its own if agreed and that the application is not for a city-wide activity, but a local activity that is to take place in more than one Ward.

TICK THE WARD WHERE YOUR PROJECT WILL OPERATE	PLEASE INDICATE WHICH TYPE OF GRANT YOU ARE APPLYING FOR
Coldside	Small Grantx
East End	
Lochee	Youth Inclusion
Maryfield	

North East	Please note that communications regarding this application will be sent to you via email unless you indicate otherwise. All communication for this application should be made to dundee.partnership@dundeecity.gov.uk
Strathmartine	

Checklist for the DP Community Regeneration Fund Application Form

Before submitting your application form to the Dundee Partnership Team, please use the below checklist to ensure that your form is as fully completed as possible. Please also note that submitting an incomplete form can cause delays in processing or rejection of your application.

Have you:

Read the guidance sections of the form	<input type="checkbox"/>
Fully completed the information on the front of the form	<input type="checkbox"/>
Provided a response to all sections of the application form (including indicating a section as 'N/A' where relevant)	<input type="checkbox"/>
Checked that your budget adds up properly?	<input type="checkbox"/>
Checked that your start date is after the date at which funds could be available, (see page 6) and that your end date is within the financial year?	<input type="checkbox"/>
Included appropriate, measurable outputs & outcomes?	<input type="checkbox"/>
Provided your groups accounts, or other appropriate financial information?	<input type="checkbox"/>
Sourced and attached all relevant quotes? (multiple quotes are required where >£5,000 is being applied for to ensure value for money is being considered)	<input type="checkbox"/>
Checked that the bank details or financial code are correct / complete?	<input type="checkbox"/>
Signed the form, given accurate contact details and ticked the GDPR box?	<input type="checkbox"/>

Who is the grant for? (Name of Applicant Group / Department)		Coldside Forum	
Did you receive a Dundee Partnership grant during 2024-25? (If yes, list all grants below)			YES / NO
Title of project funded	Amount granted	When	Was it fully spent?

Please give a description of what you want this grant for - (please limit your answer to 500 words or less)

This project would give us the opportunity to allocate vouchers for local butchers to local people across the ward, providing access to good quality meat products for people living in the Coldside ward over Christmas and New Year.

Which City Plan / Local Community Plan Outcome(s) will it address?

There needs to be support for residents in **Coldside** to help with the cost of living

How many people will benefit from this project?	200-250
Will any specific groups benefit from this project? (male, female, age range or protected characteristic) Open to all.	

Please say why the project is needed (please limit your answer to 500 words or less)

We recognise that the rising cost of living continues to place significant pressure on individuals and families, particularly during the colder months, school holidays, and festive periods. These times can be especially challenging for those already experiencing financial hardship, often leading to increased stress and isolation.

To help ease this burden, we propose providing food vouchers that can be used to purchase high-quality ingredients for nutritious meals. These vouchers will support both families—encouraging shared meals and connection—and individuals who may be isolated, offering them a sense of comfort and inclusion.

The Coldside ward includes a high proportion of residents living in areas identified by the Scottish Index of Multiple Deprivation (SIMD) as being among the most deprived. As such, they are disproportionately affected by the additional costs that winter brings.

By enabling people to choose their own food, we aim to promote dignity, wellbeing, and a sense of belonging. A good meal, shared or enjoyed alone, can bring warmth, joy, and a reminder that they are valued members of their community.

What local consultation has taken place regarding this application?

(Please attach evidence summarising the results of any consultation)

Previous initiatives of this kind have been very well received, with consistently positive feedback from participants. Hilltown Food Larder, which successfully delivered similar projects in the past, will be a key partner in this proposal. Additional support will come from the Make It Happen family group, the local school staff, and Community learning and development (CLD) staff—all of whom work closely with individuals and families who would benefit directly from this funding.

These partners have indicated that this project would not only help reduce the impact of the cost-of-living crisis but also create meaningful opportunities to connect people with wider support services. By working together, we aim to reach those most in need and provide practical help that also fosters longer-term engagement and wellbeing.

What evidence do you hold that the local community supports this application?

(For example, was it proposed by members of a particular group? Does it directly address need identified by community members?)

General feedback from local partners from previous initiatives that have helped people in the community

How will the project / activity tackle deprivation or benefit those experiencing deprivation?

(Refer to Section 1 of the Guidance Notes)

This project will provide food vouchers to support local people in purchasing ingredients for meaningful family meals during the winter season—such as Christmas dinner, Hogmanay steak pie, or meals for cultural and religious celebrations. Our community is diverse, and many residents face barriers to participating in these traditions due to financial hardship. Some may even go into debt to provide a festive meal for their families, while others may miss out entirely.

The vouchers will also support those facing difficult choices between heating their homes and buying food, helping them to manage through the colder months with dignity and stability.

Beyond immediate relief, this project will serve as a gateway to wider support. Partners including Hilltown Food Larder, Connect workers, housing support teams, and NHS staff will use this opportunity to engage with vulnerable and isolated individuals. Through these connections, we aim to link people into longer-term services that can improve their wellbeing and resilience.

What other sources of funding have you secured / tried to secure for this project?

- **If none, please state why this is the case**

(Detail below, including applications that are pending or that have been turned down. We may ask for further evidence of an application for other funding)

Source of Funding (detail if this funding is for more than 1 year, if applicable)	£

What are the costs of your activity and how much money is required? Please give specific details (expand list / use an additional sheet if required) and provide all quotes (good practice for applications for over £5,000 is to provide three quotes to ensure value for money is received, and we will require to see these where relevant).

Cost Heading	Full Costs (£)	DP Aid (£)
£25 Vouchers x200 for various local shops incl. Yorkes Butchers	£5,000	£5,000

Totals	£5000	£5000

<ul style="list-style-type: none"> All applicants are required to submit a copy of the group's most recent annual accounts with this application. These will be used to help determine eligibility for funding, and WITHOUT THEM AN APPLICATION WILL NOT PROCEED If reserves held are less than three months operating expenses please confirm this below Note that if you have already submitted your accounts within this financial year, further copies may not be needed - please check with the Dundee Partnership Team if unsure
Submitted with previous application
What other documents are you attaching to evidence the budget costs for this application? (e.g. quotes, estimates, projected income and expenditure) NA

How do you intend to monitor the project Outputs and Outcomes? We will ask for comments from people receiving the vouchers and partners who are involved in the project.
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What is the planned start date of the event/activity? Please note turn around on applications is 6 - 10 weeks and funding cannot be retrospective (see section 2 of the guidance notes)	November 2025
What is the planned end date of the event/activity?	February 2026

Outputs & Outcomes

It is expected that applicants will have evidence to support performance information when completing returns on the performance against target. Consideration of this should be given when outputs and outcomes are set out.

Applicants will usually refer to one [City Plan](#) / [Local Community Plan](#) Outcome, but the opportunity is given for up to two, if required. **Please refer to section 3 of the Guidance Notes** for examples of outputs and outcomes / indicators.

City Plan / Local Community Plan Outcome: There needs to be support for residents in Coldside to help with the cost of living	
Purpose of activity / project within this Outcome: Offering food vouchers to support local people with the additional costs of winter months.	
	Target 2025-26
Outputs	
200x £25 vouchers will be given out to local people	200
50 individuals will receive a £25 voucher	50
50 families will receive a £75 voucher	50
Outcomes / Indicators:	
Local people struggling with Cost-of-Living will have access to additional food as well as support from a wider number of services.	